

Mayor
Michael Martínez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Cassandra C. Ortiz
City Secretary
Delma Doyal

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AND TOWN HALL AGENDA
May 28th, 2026, at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, May 28th, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas, where a quorum of the City Council will be present. All agenda items are subject to action.

The City Council will also hold a Town Hall during the Regular meeting to allow for questions and public comments on a potential tax increase for the proposed 2026 tax year to support the 2027 fiscal year budget.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- Town Hall moderated by the Mayor and City Administrator to allow for questions and public comment on a potential tax increase for 2026 to support the fiscal year 2027 budget beginning October 1, 2026, ending September 30, 2027. This is not a public hearing on the proposed tax rate or budget; a separate public hearing will be held prior to Council's consideration and adoption of the 2026 tax rate and budget for fiscal year 2027.
- 4. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

5. **Mayor & Administrator Announcements/Updates**

- a. June 27, 2026, at 10:30 AM – Town Hall at Sandy Oaks Community Center (4451 Hickory Haven, Sandy Oaks, TX 78112) to receive public comments on a proposed 2026 tax increase for the FY 2027 budget; an additional meeting will be held on July 25, 2026, at 10:30 AM. (City Administrator Johnson)
- b. A total of 16 light poles are scheduled for installation on Mathis Rd, Storm Oak Dr, Dragon Rock Dr, Fawn Trail, Dreamview, Hilltop Peaks, Skila Dr, Flat River, Desert Winds, White Hickory, Lost Hills, Hickory Shadow, Opportunity Dr, and Shady Forest the first week of June 2026. (City Administrator Johnson)

6. **Consent Agenda** – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from April 9th, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)
- b. Approve minutes from April 23rd, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)
- c. Approve minutes from May 14th, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)
- d. Approve Invoice 1404 from Kassahn & Ortiz, P.C. (April City Attorney Services) Not to Exceed \$5,625.00 (Mayor Martinez)

7. **Staff and Committee Reports**

- a. Financial Report: Report on income and expenses for April 2026 with possible discussion and/or action. (City Secretary, Doyal)

8. **Administration – Unfinished Business**

- a. Approve adopting Ordinance No. 2026-274 amending Ordinance No. 2024-246 providing for the regulation of driveways and culverts within the City; providing for enforcement and a penalty; providing for severability; and approval on second reading of Ordinance No. 2026-274. (Mayor Martinez)

9. **Administration – New Business**

- a. Discuss and/or take possible action regarding cattle being kept at 22240 Priest Road, Sandy Oaks, Texas 78112. The property owner has asserted that the cattle were on the property prior to the adoption of current city regulations and requests variance under City Ordinance No. 2025-262. (City Administrator Johnson)
- b. Discuss and/or take possible action to authorize the review, revision, and adoption of an updated City of Sandy Oaks Master Fee Schedule, including the addition of new fee categories and authorization to publish in accordance with applicable law. (City Administrator Johnson)
- c. Discuss and/or take possible action to select a provider and authorize entering into a contract for professional building permits, plan review, and inspection services with BB Inspection Services or Bureau Veritas North America, Inc. (City Administrator Johnson)
- d. Discuss and/or take possible action on a Request for Proposals for municipal wrecker and storage services. (City Administrator Johnson)
- e. Discuss and/or take possible action on the status of the Request for Proposals process for municipal solid waste collection and disposal services upon the expiration of the existing contract with Waste Connections. (City Administrator Johnson)
- f. Discuss and/or take possible action regarding the issuance of a Cease-and-Desist Order suspending all business operations at El Tamalito De Tejas Restaurant, located at 21945 Priest Road, Sandy

Oaks, TX 78112, for failure to satisfy all outstanding permit, inspection, and zoning requirements by May 29, 2026 at noon.

- g. Discuss and/or take action regarding the advertisement of the vacant Police Lieutenant position, in accordance with Ordinance No. 2026-268, authorizing the filling of the position. (Mayor Martinez)

10. **EXECUTIVE SESSION** (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney—on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

11. **Adjourn**

I certify that the above notice of a regular meeting was posted at City Hall at 5:00 p.m. and on the City's website on May 21, 2026. The notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary