

Mayor
Michael Martinez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Casandra C. Ortiz
City Secretary
Delma Doyal

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AND TOWN HALL AGENDA
May 14th, 2026, at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, May 14, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas, where a quorum of the City Council will be present. All agenda items are subject to action.

The City Council will also hold a Town Hall during the Regular meeting to allow for questions and public comments on a potential tax increase proposed for 2026 to support the 2026-2027 fiscal year budget.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- Town Hall moderated by the Mayor and City Administrator to allow for questions and public comment on a potential tax increase for the 2026 tax year to support the 2026-2027 fiscal year budget. This is not a public hearing on the proposed tax rate or budget that Council will hold prior to consideration and adoption of the 2026 tax rate and 2026-2027 fiscal year budget.
- 4. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

5. Mayor & Administrator Announcements/Updates

- a. May 16, 2026, 9:00–11:00 AM – Town Hall at Sandy Oaks Community Center (4451 Hickory Haven, Sandy Oaks, TX 78112) to receive public comment on a proposed 2026 tax increase for the FY 2026–2027 budget; additional meetings will be held June 27, 2026, at 9:00 AM and July 25, 2026, at 9:00 AM. (City Administrator Johnson)
- b. May 25, 2026: City Hall Closed — Memorial Day (City Administrator Johnson)
- c. May 26, 2026: Sandy Oaks City Hall will serve as a polling location for the Bexar County Joint Primary Runoff Election (7:00 a.m. to 7:00 p.m.) (City Administrator Johnson)

6. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from April 9th, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)
- b. Approve minutes from April 23rd, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)
- c. Approve payment of Invoice No. 2002 in the amount of \$7,200.00 to Ventured Sole LLC for Milestone 1 – Contract Execution and Project Initiation of the Municipal Digital Platform. (Mayor Martinez)

7. Staff and Committee Reports

- a. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Animal Control Officer Cunningham)
- b. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Code Enforcement Officer Aguilar)
- c. Park Advisory Committee: Update and Announcements with possible discussion and/or action. (Alderman Crickmer)
- d. Police Department: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Sergeant Palomares)
- e. Public Works: Updates and Announcements with possible discussion and/or action. (Public Works Director Schmitt)

8. Administration – Unfinished Business

- a. Discuss and/or take possible action on a resolution approving park signage and approving an agreement with Western Welding LLC for the fabrication and installation of signage and authorizing the Interim City Administrator to execute the agreement for Tom Repino Park entrance. (Alderman Crickmer, Mayor Pro Tem Madero)

9. Administration – New Business

- a. Discuss and/or possible action on the readvertising of the City Administrator position for purposes of recruitment and potential future appointment. (Mayor Martinez)
- b. Discuss and/or possible action on accepting the resignation of Police Chief Nicolas Juarez. (City Administrator Johnson)
- c. Discuss and/or possible action on a Resolution appointing Enrique Alvarez as Chief of Police or Interim Police Chief, establishing a pay rate, providing a severability clause, and setting an effective date; followed by administration of the oath of office. (Mayor Martinez)
- d. Discuss and/or possible action on authorizing the City Administrator to advertise for the position of Police Chief for purposes of recruitment and potential future appointment. (Mayor Martinez)
- e. Discuss and/or possible action on appointing the Mayor or Interim City Administrator the Chief Administrator until the permanent Police Chief position is filled. (Mayor Martinez)

- f. Discuss and/or possible action on appointing Nicolas Juarez to the classification of unpaid reserve Peace Officer. (Mayor Martinez)
 - g. Discuss and/or possible action on the advertising of a Public Works Employee position for purposes of recruitment and potential future appointment. (Mayor Martinez)
 - h. Discuss and/or possible action on a pay adjustment for Municipal Court Clerk Jeremy Fernandez with an effective date. (Mayor Martinez)
 - i. Discuss and/or possible action on an ordinance establishing the position of Office Manager and advertising to fill the position for purposes of recruitment and potential future appointment. (Mayor Martinez)
 - j. Discuss and/or possible action on Ordinance 2026-273 amending the 2025–2026 fiscal year budget for municipal purposes. (Mayor Martinez)
 - k. Discuss and/or possible action on a resolution authorizing the submission of a Safe Streets and Roads for All (SS4A) Grant Program application to the U.S. Department of Transportation (USDOT), and authorizing acceptance of funds upon award and designating authorized officials. (City Administrator Johnson, Sustainable Foundations Director, Michelle Martinez)
 - l. Discuss and/or possible action for wrecker services with Bexar Towing after contract expiration. (Mayor Martinez)
 - m. Discuss and/or possible action on trash services with Waste Connections after contract expiration. (Mayor Martinez)
 - n. Discuss and/or possible action on the potential future annexation of the Oaks at Waterwood, located at Waterwood Drive and Last Chance Drive, including a status update on developer negotiations and strategy for moving forward. (Mayor Martinez)
 - o. Discuss and/or take possible action on amending Ordinance 2024-246, Regulations of Driveways. (Mayor Martinez)
 - p. Discuss and/or possible action on making improvements to the community baseball field. (Mayor Martinez)
 - q. Discuss and/or possible action to authorize the City Administrator to transmit the City of Sandy Oaks Master Plan 2020 Map to the Bexar Appraisal District (BCAD) Mapping Division to ensure record synchronization. (City Administrator Johnson)
 - r. Discuss and/or possible action authorizing the procurement of eighteen (18) cubic yards of decomposed granite, not to exceed \$1,570.00, for purposes of repairing and restoring designated areas along the Tom Repino Park Trail. (City Administrator Johnson, Public Works Director Schmitt)
 - s. Discuss and/or possible action authorizing the execution of a lease agreement for a roller, not to exceed \$1,824.55, for purposes of repairing and restoring designated areas along the Tom Repino Park Trail. (City Administrator Johnson, Public Works Director Schmitt)
 - t. Discuss and/or take possible action on a variance request pursuant to Ordinance No. 2025-256, Section 7A, for the placement of a manufactured home on a vacant lot at 3906 Cannon Wood, Sandy Oaks, TX 78112, said home exceeding the minimum age requirement of 5 years from the date of application as set forth in Ordinance No. 2025-256, Section 6A. (City Administrator Johnson)
10. **EXECUTIVE SESSION** (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference

call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

- a. Executive Session to deliberate the appointment of the Chief of Police or Interim Police Chief, the pay rate, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (Mayor Martinez)
- b. Executive Session to deliberate on the pay rate for Municipal Court Clerk Jeremy Fernandez and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (City Administrator Johnson)
- c. Executive Session to deliberate on appointing Nicolas Juarez to the classification of unpaid reserve Peace Officer. (Mayor Martinez)

11. **Adjourn**

I certify that the above notice of a regular meeting was posted at City Hall at 4:00 p.m. and on the city website on May 8, 2026. The notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary