

Mayor
Michael Martinez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Casandra C. Ortiz
City Secretary
Delma Doyal

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AND TOWN HALL AGENDA
April 9th, 2026, at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, April 9, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas, where a quorum of the City Council will be present. All agenda items are subject to action.

The City Council will also hold a Town Hall during the Regular meeting to allow for questions and public comments on a potential tax increase proposed for 2026 to support the 2026-2027 fiscal year budget.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- Town Hall moderated by the Mayor and City Administrator to allow for questions and public comment on a potential tax increase for the 2026 tax year to support the 2026-2027 fiscal year budget. This is not a public hearing on the proposed tax rate or budget that Council will hold prior to consideration and adoption of the 2026 tax rate and 2026-2027 fiscal year budget.
- 4. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

5. Mayor & Administrator Announcements/Updates

- a. April 10, 2026, 9:00 AM - 3PM – Meeting between Bexar County's Small Business & Entrepreneurship Department to discuss support for community economic development. (City Administrator Johnson)
- b. April 25, 2026, 10 AM – 2PM University Health Blood Drive at Tom Repino Park. Registration: DonateBloodToday.com (City Administrator Johnson)
- c. April 3, 2026, – the application for the Texas Community Development Block Grant Downtown Revitalization Program was submitted. (City Administrator Johnson)

6. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from February 26th, 2026, Regular City Council Meeting. (Mayor Martinez)
- b. Approve minutes from March 12th, 2026, Regular City Council Meeting. (Mayor Martinez)
- c. Approve minutes from March 26th, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)

7. Staff and Committee Reports

- a. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Animal Control Officer, Cunningham)
- b. Animal Shelter Advisory Committee: Updates and Announcements with possible discussion and/or action. (Alderman McNeal)
- c. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Code Enforcement Officer, Aguilar)
- d. Financial Report: Report on income and expenses for March 2026 with possible discussion and/or action. (City Secretary, Doyal)
- e. Park Advisory Committee: Update and Announcements with possible discussion and/or action. (Alderman, Crickmer)
- f. Police Department: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (Police Chief, Juarez)
- g. Public Works: Updates and Announcements with possible discussion and/or action. (Public Works Director, Schmitt)
- h. Fourth Quarter 2025 TexPool Investment Report: Presentation of the quarterly investment report with possible discussion and/or action. (City Administrator Johnson)
- i. First Quarter 2026 TexPool Investment Report: Presentation of the quarterly investment report with possible discussion and/or action. (City Administrator Johnson)

8. Administration – Unfinished Business

- a. Discuss and/or possible action to appoint Citizen Complaint Review Board members as required by Ordinance 2026-270. (Alderman Walker, Alderman McNeal)
- b. Discuss and/or possible action regarding digital accessibility improvements, including website accessibility compliance, agenda/meeting management systems, PDF accessibility standards, and their role in community development, including authorizing the City Administrator to enter into a contract with selected provider(s). (Mayor Martinez, City Administrator Johnson)
- c. Discuss and/or possible action on an Ordinance amending Ordinance No. 2020-166 to provide for business regulations of peddlers, solicitors, and vendors; providing for repeal of conflicting ordinances; providing for severability; and providing an effective date (Alderman McNeal, Alderman Tremblay)

9. Administration – New Business

- a. Discuss and/or take possible action to adopt a resolution approving a policy on vehicles for emergency personnel, including assignment to department directors, investigator, and city administrator, eligibility, geographic restrictions, and usage guidelines. (Mayor Martinez, City Administrator Johnson)
- b. Discuss and/or take possible action to approve implementation of an annual personnel performance evaluation policy whereby all employee evaluations are completed in July, followed by Mayor and Council review in conjunction with budgetary considerations from August through September, with possible pay rate increases based on locality pay and individual performance issued in October. (Mayor Martinez, City Administrator Johnson)
- c. Discuss and/or take possible action on a resolution declaring the disposition of surplus municipal vehicles and authorizing the City Administrator to dispose of them pursuant to applicable procurement regulations. (City Administrator Johnson, Public Works Director, Schmitt)
- d. Discuss and/or take possible action to adopt a resolution accepting Community Development Block Grant (CDBG) funding for the Restless Deer Street Reconstruction Project in Sandy Oaks, Bexar County. (Mayor Martinez, City Administrator Dr. Johnson)
- e. Discuss and/or take possible action on a sign proposal for Tom Repino Park entrance. (Alderman Crickmer, Mayor Pro Tem Madero)

10. EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

11. Adjourn

I certify that the above notice of a regular meeting was posted at City Hall at 3 P.M. and on the city website on April 3rd, 2026 and the notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary