

Mayor

**Michael Martinez Jr**

Alderman Place 1

**John Crickmer**

Alderman Place 2

**David Tremblay**

Alderman Place 3

**Lamar McNeal**

Alderman Place 4

**Cynthia "CJ" Walker**



Alderman Place 5/Mayor Pro Tem

**Monica Madero**

City Administrator

**Dr. Jamaine Johnson**

City Attorney

**Casandra Ortiz**

City Secretary

**Delma Doyal**

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
REGULAR MEETING AGENDA  
February 26th, 2026, at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oak, Texas Will be held on Thursday, February 26<sup>th</sup>, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas, where a quorum of the City Council will be present. All agenda items are subject to action.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing [citysecretary@cityofsandyoaks.com](mailto:citysecretary@cityofsandyoaks.com) or by calling (210) 607-0834 if speaking telephonically or by audio.

An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

**1. Call to order and quorum call.**

**2. Pledge of Allegiance.**

**3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

**4. Mayor & Administrator Announcements/Updates**

- a. Records on the Run Mobile, March 19, 2026/3:30PM – 6:30 PM (City Administrator, Johnson)
- b. Officer Election: November 3, 2026; Application Deadline: August 17, 2026/5PM (City

Administrator, Johnson)

5. **Consent Agenda** – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a. Approve minutes from January 22nd, 2026, Regular City Council Meeting. (City Administrator Johnson)
  - b. Approve minutes from February 12th, 2026, Regular City Council Meeting. (City Administrator Johnson)
  - c. Financial Report: Report on income and expenses for January 2026 with possible discussion and/or action. (City Administrator Johnson)
  - d. Approve Invoice 1387 from Kassahn & Ortiz, P.C. (January City Attorney Services) Not to Exceed \$4,440.00.
  - e. Approve Invoice 1386 from Kassahn & Ortiz, P.C. (January City Prosecutor Services) Not to Exceed \$45.00
  
6. **Administration – Unfinished Business**
  - a. Discuss and/or possible action on a contract with CivicPlus and Municode for website and web accessibility, agenda and meeting management, PDF accessibility, and community development. (City Administrator Johnson, Jacob Bertram)
  - b. Discuss and/or possible action on imposing a tax increase for the fiscal year 2027. (Mayor Martinez)
  - c. Discussion and/or possible action regarding status updates on River City Towing and Impound Services LLC. (City Administrator Johnson, Police Chief, Juarez)
  
7. **Administration – New Business**
  - a. Discussion and/or possible action to appoint Animal Shelter Committee members as required by Ordinance 2025-261. (Mayor Pro Tem Madero, City Administrator Johnson)
  - b. Discussion and/or possible action on revising Ordinance 2021-181. (Alderman Walker, Alderman McNeal)
  - c. Discussion and/or possible action to appoint Citizen Complaint Review Board members as required by Ordinance 2021-181. (Alderman Walker, Alderman McNeal)
  - d. Discuss and/or possible action amending Ordinance 2022-217 Establishing the Sandy Oaks Police Department and related matters. (Mayor Martinez, City Administrator Johnson)
  - e. Discuss and/or possible action on authorizing the City Administrator to formally request an inspection of Tom Repino Park by the Texas Municipal League to evaluate safety, compliance, and maintenance standards. (Alderman McNeal, City Administrator Johnson)
  - f. Discuss and/or possible action on External Audit by Armstrong, Vaughan, & Associates, P.C. (Mayor Martinez)
  
8. **EXECUTIVE SESSION** (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel

Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

## **10. Adjourn**

I certify that the above notice of a regular meeting was posted at City Hall at 3 P.M. on February 20<sup>th</sup>, 2026 and the notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary