

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO. 2026-266

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026 FOR MUNICIPAL PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 2025-257 the City Council of the City of Sandy Oaks, Texas (“City”) adopted the City’s Annual Budget for Fiscal Year 2025-2026; and

WHEREAS, the City Council desires to make changes to the budget for municipal purposes as authorized by Chapter 102 of the Local Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AS FOLLOWS:

Section 1. Findings. The City Council finds the statements made in the preamble above are true and correct and incorporates them into the body of this Ordinance as if fully stated herein.

Section 2. Budget Line Items. The City Council approves the budget amendments as shown in the attached Exhibit A.

Section 3. Budget Total. The City Council further finds the amended budget line items described in Section 2 herein will not cause the total expenditures in the budget to exceed the total original budgeted amount.

Section 4. Approval. The City’s Amended Annual Budget for Fiscal Year 2025-2026 incorporating the amendments authorized by Section 2 herein is attached as Exhibit B and is hereby approved by the City Council.

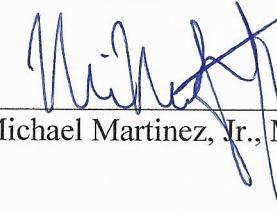
Section 5. Authorization. The Mayor is authorized to make the transfers as set forth above, and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached amended budget, with the City Secretary, and in the office of the County Clerk of Bexar County, Texas pursuant to section 102.009 of the Local Government Code. Additionally, the Mayor is authorized to make all expenditures that have been expressly approved and appropriated for in the attached budget.

Section 6. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions despite invalidity or unconstitutionality.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this 22 day of January 2026.

CITY OF SANDY OAKS, TEXAS


Michael Martinez, Jr., Mayor

ATTEST:

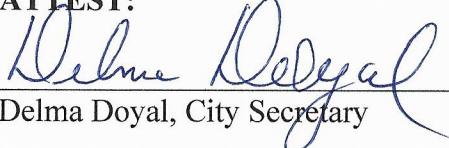

Delma Doyal, City Secretary

Exhibit A

City of Sandy Oaks TX

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

October 2025 - September 2026

	Actual	Budget	Total	
				over Budget
Revenue				
Carryover Funds from Prior Year		105,000.00		-105,000.00
General Fund Revenues				0.00
Ad Valorem Taxes				0.00
Maintenance and Operations Tax	476,311.31	808,227.60		-331,916.29
Road Bond I&S Tax		65,151.00		-65,151.00
Total Ad Valorem Taxes	\$ 476,311.31	\$ 873,378.60	-\$	397,067.29
Animal Control Donations/Fees		1,000.00		-1,000.00
Court	100,000.00			100,000.00
Fines/Fees	40,098.81	260,000.00		-219,901.19
MCBS-Municipal Court Security		2,000.00		-2,000.00
MCTF-Municipal Court Technology		2,000.00		-2,000.00
Total Court	\$ 140,098.81	\$ 264,000.00	-\$	123,901.19
Fees				0.00
Clerical/Office Fees	220.00	1,000.00		-780.00
Permit Fees	100.00	2,000.00		-1,900.00
Total Fees	\$ 320.00	\$ 3,000.00	-\$	2,680.00
Franchise Fee				0.00
CenterPoint Energy		3,000.00		-3,000.00
CPS	47,666.90	146,000.00		-98,333.10
Total Franchise Fee	\$ 47,666.90	\$ 149,000.00	-\$	101,333.10
Municipal Judge Health Plan		4,000.00		-4,000.00
Opiod Abatement Funds		800.00		-800.00
Park/Comm Ctr Donations		100.00		-100.00
Sales Tax	16,402.00	200,000.00		-183,598.00
School Crossing Guard Fund	475.00	6,000.00		-5,525.00
Total General Fund Revenues	\$ 681,274.02	\$ 1,501,278.60	-\$	820,004.58
Interest Income	50.04	100.00		-49.96
Savings Account Contribution		0.00		0.00
Uncategorized Income	100.00			100.00
Total Revenue	\$ 681,424.06	\$ 1,606,378.60	-\$	924,954.54
Gross Profit	\$ 681,424.06	\$ 1,606,378.60	-\$	924,954.54
Expenditures				
Accounting Fees		3,600.00		-3,600.00
Clerical/Officer/Permit Fees		3,000.00		-3,000.00
Operating Expenses				0.00
City Council & Mayor Expense		5,000.00		-5,000.00
Administrative Training & Educ		1,000.00		-1,000.00

Community Programs			1,000.00		-1,000.00
Total City Council & Mayor Expense	\$	0.00	\$	7,000.00	-\$
Clerical Salaries & TMRS					0.00
City Clerk Salary- TMRS		765.99		2,968.00	-2,202.01
City Clerk-Salary		9,179.01		56,000.00	-46,820.99
Community Center- TMRS		169.05		1,500.00	-1,330.95
Community Center-Salary		3,076.64		15,000.00	-11,923.36
City Admin Salary - TMRS				2,120.00	
City Admin Salary				40,000.00	
Total Clerical Salaries & TMRS	\$	13,190.69	\$	117,588.00	-\$
Contract Services					0.00
Audit Services				11,400.00	-11,400.00
Engineering Services				7,500.00	-7,500.00
Fees-BCAD		1,203.00		3,000.00	-1,797.00
Legal Fees		14,503.41		45,000.00	-30,496.59
Total Contract Services	\$	15,706.41	\$	66,900.00	-\$
Municipal Buildings					0.00
Municipal Bldg - City Hall		1,397.85		9,000.00	-7,602.15
Municipal Bldg - Park/Comm Ctr				9,000.00	-9,000.00
Park/Comm Ctr Expenditures				10,000.00	-10,000.00
Total Municipal Buildings	\$	1,397.85	\$	28,000.00	-\$
Municipal Court Expenses		100,000.00			100,000.00
Court Clerk Salary-TMRS		622.35		2,650.00	-2,027.65
Court Clerk-Salary		13,963.15		50,000.00	-36,036.85
Court Collections				10,000.00	-10,000.00
Court Supplies				1,000.00	-1,000.00
Equipment-IT Expenses		692.87		4,000.00	-3,307.13
Municipal Judge				12,000.00	-12,000.00
Municipal Judge Health Plan				4,000.00	-4,000.00
OCA Fees		21,943.30		50,000.00	-28,056.70
Prosecutor				14,000.00	-14,000.00
Total Municipal Court Expenses	\$	137,221.67	\$	147,650.00	-\$
Operating Expenses-Municipal					0.00
Books, Subscriptions, Reference		367.77		2,000.00	-1,632.23
G & A Vehicle					0.00
G&A Vehicle Fuel		189.38		1,000.00	-810.62
G&A Vehicle Maintenance				2,000.00	-2,000.00
Total G & A Vehicle	\$	189.38	\$	3,000.00	-\$
IT Services		2,000.00		12,000.00	-10,000.00
Newspaper Publishing				8,000.00	-8,000.00
NNO Sponsorship		200.00		3,500.00	-3,300.00
Operating Supplies				8,000.00	-8,000.00
Post Office Box				200.00	-200.00
Postage & Mailing Service		-0.01		2,000.00	-2,000.01

Printing and Copying	361.96	4,000.00	-3,638.04
Telephone, Telecommunications	11,431.13	23,000.00	-11,568.87
Total Operating Expenses-Municipal	\$ 14,550.23	\$ 65,700.00	-\$ 51,149.77
Other Types of Expenses			0.00
Bank Service Charges	7.50	500.00	-492.50
Election Expense		3,500.00	-3,500.00
Insurance			0.00
Employee Benefits/Healthcare	24,390.92	111,000.00	-86,609.08
Insurance - Liability, D and O		14,000.00	-14,000.00
Workers Comp Insurance		17,000.00	-17,000.00
Total Insurance	\$ 24,390.92	\$ 142,000.00	-\$ 117,609.08
Payroll			0.00
Payroll Processing	2,766.35	7,000.00	-4,233.65
Total Payroll	\$ 2,766.35	\$ 7,000.00	-\$ 4,233.65
Utilities			0.00
Utilities - Electricity	9,897.65	40,000.00	-30,102.35
Utilities - Water		2,000.00	-2,000.00
Total Utilities	\$ 9,897.65	\$ 42,000.00	-\$ 32,102.35
Total Other Types of Expenses	\$ 37,062.42	\$ 195,000.00	-\$ 157,937.58
Payroll Expenses			0.00
ER Tax	39,237.21	50,000.00	-10,762.79
ER TMRS	6,830.97	25,000.00	-18,169.03
Total Payroll Expenses	\$ 46,068.18	\$ 75,000.00	-\$ 28,931.82
Police Department Expenses			0.00
Animal Control Operations	1,078.32		1,078.32
Containment/Facilities		10,000.00	-10,000.00
Equipment and Supplies		10,000.00	-10,000.00
Fuel	504.89	5,000.00	-4,495.11
Salaries	19,005.28	114,000.00	-94,994.72
TMRS	1,193.15	6,042.00	-4,848.85
Training/Certification	75.00	4,000.00	-3,925.00
Vehicle Maintenance	116.97	5,000.00	-4,883.03
Veterinarian Services	3,103.19	10,000.00	-6,896.81
Total Animal Control Operations	\$ 25,076.80	\$ 164,042.00	-\$ 138,965.20
Code Enforcement Abatement Exp		10,000.00	-10,000.00
Police Department Operations		2,524.57	2,524.57
Equipment & Supplies	38,429.03	45,000.00	-6,570.97
Fuel	2,736.99	10,000.00	-7,263.01
Salaries	78,826.80	440,000.00	-361,173.20
TMRS	3,400.83	23,850.00	-20,449.17
Training/Certification	175.00	6,000.00	-5,825.00
Vehicle Maintenance		10,000.00	-10,000.00
Total Police Department Operations	\$ 126,093.22	\$ 534,850.00	-\$ 408,756.78
Total Police Department Expenses	\$ 151,170.02	\$ 708,892.00	-\$ 557,721.98

Exhibit A

Public Works	217.86		217.86
Fuel	1,155.67	5,000.00	-3,844.33
Litter Removal	1,631.03	3,500.00	-1,868.97
Park & City Grounds Projects		5,000.00	-5,000.00
Salaries	27,739.16	150,000.00	-122,260.84
Streets - Maintenance		14,000.00	-14,000.00
Streets - Signs		5,000.00	-5,000.00
TMRS	1,872.71	7,950.00	-6,077.29
Tools and Equipment	-110.63	16,000.00	-16,110.63
Uniforms	1,199.37	3,000.00	-1,800.63
Vehicle Maintenance	392.88	8,000.00	-7,607.12
Total Public Works	\$ 34,098.05	\$ 217,450.00	-\$ 183,351.95
Total Operating Expenses	\$ 450,465.52	\$ 1,629,180.00	-\$ 1,178,714.48
Police IT Hardware & Software	70.39	30,000.00	-29,929.61
Reserve Funding			0.00
GASB54 - Assigned			0.00
Road Bond I&S		65,151.00	-65,151.00
Total GASB54 - Assigned	\$ 0.00	\$ 65,151.00	-\$ 65,151.00
GASB54 - Restricted			0.00
MCBS-Municipal Court Security		2,700.00	-2,700.00
MCTF-Municipal Court Technology		2,200.00	-2,200.00
Required Public Notice-Posting		1,500.00	-1,500.00
School Crossing Guard Fund		6,000.00	-6,000.00
Total GASB54 - Restricted	\$ 0.00	\$ 12,400.00	-\$ 12,400.00
Total Reserve Funding	\$ 0.00	\$ 77,551.00	-\$ 77,551.00
Uncategorized Expenditure	10,716.92		10,716.92
Total Expenditures	\$ 461,252.83	\$ 1,743,331.00	-\$ 1,282,078.17
Net Operating Revenue	\$ 220,171.23	-\$ 136,952.40	\$ 357,123.63
Net Revenue	\$ 220,171.23	-\$ 136,952.40	\$ 357,123.63

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Budget vs. Actuals_Budget_FY26_P&L_Report

October 1, 2025-September 30, 2026

DISTRIBUTION ACCOUNT	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Income				
General Fund Revenues				
Ad Valorem Taxes				
Maintenance and Operations Tax	476,311.31	808,227.60	-331,916.29	58.93 %
Road Bond I&S Tax		65,151.00	-65,151.00	0.0 %
Total for Ad Valorem Taxes	\$476,311.31	\$873,378.60	-\$397,067.29	54.54 %
Court	\$100,000.00		\$100,000.00	
Fines/Fees	39,602.61	260,000.00	-220,397.39	15.23 %
MCBS-Municipal Court Security		2,000.00	-2,000.00	0.0 %
MCTF-Municipal Court Technology		2,000.00	-2,000.00	0.0 %
Total for Court	\$139,602.61	\$264,000.00	-\$124,397.39	52.88 %
Fees				
Clerical/Office Fees	220.00	1,000.00	-780.00	22.0 %
Permit Fees	-825.00	2,000.00	-2,825.00	-41.25 %
Total for Fees	-\$605.00	\$3,000.00	-\$3,605.00	-20.17 %
Franchise Fee				
CenterPoint Energy	496.20	3,000.00	-2,503.80	16.54 %
CPS	47,666.90	146,000.00	-98,333.10	32.65 %
Total for Franchise Fee	\$48,163.10	\$149,000.00	-\$100,836.90	32.32 %
Sales Tax	16,402.00	200,000.00	-183,598.00	8.2 %
School Crossing Guard Fund	475.00	6,000.00	-5,525.00	7.92 %
Animal Control Donations/Fees		1,000.00	-1,000.00	0.0 %
Municipal Judge Health Plan		4,000.00	-4,000.00	0.0 %
Opiod Abatement Funds		800.00	-800.00	0.0 %
Park/Comm Ctr Donations		100.00	-100.00	0.0 %
Total for General Fund Revenues	\$680,349.02	\$1,501,278.60	-\$820,929.58	45.32 %
Interest Income	50.04	100.00	-49.96	50.04 %
Carryover Funds from Prior Year		105,000.00	-105,000.00	0.0 %
Total for Income	\$680,399.06	\$1,606,378.60	-\$925,979.54	42.36 %
Cost of Goods Sold				
Gross Profit	\$680,399.06	\$1,606,378.60	-\$925,979.54	42.36 %
Expenses				
Interest Expense	149.61		149.61	

Budget vs. Actuals_Budget_FY26_P&L_Report

Exhibit B

October 1, 2025-September 30, 2026

DISTRIBUTION ACCOUNT	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Operating Expenses				
City Council & Mayor Expense		\$5,000.00	-\$5,000.00	0.0 %
Administrative Training & Educ	99.75	1,000.00	-900.25	9.98 %
Community Programs		1,000.00	-1,000.00	0.0 %
Total for City Council & Mayor Expense	\$99.75	\$7,000.00	-\$6,900.25	1.43 %
Clerical Salaries & TMRS				
City Clerk-Salary	9,179.01	56,000.00	-46,820.99	16.39 %
City Clerk Salary- TMRS	765.99	2,968.00	-2,202.01	25.81 %
Community Center-Salary	3,076.64	15,000.00	-11,923.36	20.51 %
Community Center- TMRS	169.05	1,500.00	-1,330.95	11.27 %
City Administrator-Salary		40,000.00	-40,000.00	0.0 %
City Administrator-TMRS		2,120.00	-2,120.00	0.0 %
Total for Clerical Salaries & TMRS	\$13,190.69	\$117,588.00	-\$104,397.31	11.22 %
Contract Services				
Fees-BCAD	1,210.66	3,000.00	-1,789.34	40.36 %
Legal Fees	14,503.41	45,000.00	-30,496.59	32.23 %
Audit Services		11,400.00	-11,400.00	0.0 %
Engineering Services		7,500.00	-7,500.00	0.0 %
Total for Contract Services	\$15,714.07	\$66,900.00	-\$51,185.93	23.49 %
Municipal Buildings				
Municipal Bldg - City Hall	2,101.34	9,000.00	-6,898.66	23.35 %
Municipal Bldg - Park/Comm Ctr		9,000.00	-9,000.00	0.0 %
Park/Comm Ctr Expenditures		10,000.00	-10,000.00	0.0 %
Total for Municipal Buildings	\$2,101.34	\$28,000.00	-\$25,898.66	7.5 %
Municipal Court Expenses				
Municipal Court Expenses	\$100,000.00		\$100,000.00	
Court Clerk-Salary	13,963.15	50,000.00	-36,036.85	27.93 %
Court Clerk Salary-TMRS	622.35	2,650.00	-2,027.65	23.48 %
Equipment-IT Expenses	692.87	4,000.00	-3,307.13	17.32 %
OCA Fees	21,943.30	50,000.00	-28,056.70	43.89 %
Court Collections		10,000.00	-10,000.00	0.0 %
Court Supplies		1,000.00	-1,000.00	0.0 %
Municipal Judge		12,000.00	-12,000.00	0.0 %
Municipal Judge Health Plan		4,000.00	-4,000.00	0.0 %
Prosecutor		14,000.00	-14,000.00	0.0 %
Total for Municipal Court Expenses	\$137,221.67	\$147,650.00	-\$10,428.33	92.94 %

Budget vs. Actuals_Budget_FY26_P&L_Report

Exhibit B

October 1, 2025-September 30, 2026

DISTRIBUTION ACCOUNT	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Operating Expenses-Municipal				
Books, Subscriptions, Reference	367.77	2,000.00	-1,632.23	18.39 %
G & A Vehicle				
G&A Vehicle Fuel	189.38	1,000.00	-810.62	18.94 %
G&A Vehicle Maintenance		2,000.00	-2,000.00	0.0 %
Total for G & A Vehicle	\$189.38	\$3,000.00	-\$2,810.62	6.31 %
IT Services	2,000.00	12,000.00	-10,000.00	16.67 %
NNO Sponsorship	200.00	3,500.00	-3,300.00	5.71 %
Postage & Mailing Service	205.99	2,000.00	-1,794.01	10.3 %
Post Office Box	41.56	200.00	-158.44	20.78 %
Printing and Copying	782.42	4,000.00	-3,217.58	19.56 %
Telephone, Telecommunications	11,751.03	23,000.00	-11,248.97	51.09 %
Newspaper Publishing		8,000.00	-8,000.00	0.0 %
Operating Supplies		8,000.00	-8,000.00	0.0 %
Total for Operating Expenses-Municipal	\$15,538.15	\$65,700.00	-\$50,161.85	23.65 %
Other Types of Expenses				
Bank Service Charges	7.50	500.00	-492.50	1.5 %
Insurance				
Employee Benefits/Healthcare	24,390.92	111,000.00	-86,609.08	21.97 %
Insurance - Liability, D and O		14,000.00	-14,000.00	0.0 %
Workers Comp Insurance		17,000.00	-17,000.00	0.0 %
Total for Insurance	\$24,390.92	\$142,000.00	-\$117,609.08	17.18 %
Payroll				
Payroll Processing	2,766.35	7,000.00	-4,233.65	39.52 %
Total for Payroll	\$2,766.35	\$7,000.00	-\$4,233.65	39.52 %
Utilities				
Utilities - Electricity	9,897.65	40,000.00	-30,102.35	24.74 %
Utilities - Water		2,000.00	-2,000.00	0.0 %
Total for Utilities	\$9,897.65	\$42,000.00	-\$32,102.35	23.57 %
Election Expense		3,500.00	-3,500.00	0.0 %
Total for Other Types of Expenses	\$37,062.42	\$195,000.00	-\$157,937.58	19.01 %
Payroll Expenses				
ER Tax	39,237.21	50,000.00	-10,762.79	78.47 %
ER TMRS	6,830.97	25,000.00	-18,169.03	27.32 %
Total for Payroll Expenses	\$46,068.18	\$75,000.00	-\$28,931.82	61.42 %

Budget vs. Actuals_Budget_FY26_P&L_Report

October 1, 2025-September 30, 2026

DISTRIBUTION ACCOUNT	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET BY	PERCENT OF BUDGET
Police Department Expenses				
Animal Control Operations	\$1,078.32		\$1,078.32	
Equipment and Supplies	1,292.46	10,000.00	-8,707.54	12.92 %
Fuel	504.89	5,000.00	-4,495.11	10.1 %
Salaries	19,005.28	114,000.00	-94,994.72	16.67 %
TMRS	1,193.15	6,042.00	-4,848.85	19.75 %
Training/Certification	75.00	4,000.00	-3,925.00	1.88 %
Vehicle Maintenance	116.97	5,000.00	-4,883.03	2.34 %
Veterinarian Services	4,063.39	10,000.00	-5,936.61	40.63 %
Containment/Facilities		10,000.00	-10,000.00	0.0 %
Total for Animal Control Operations	\$27,329.46	\$164,042.00	-\$136,712.54	16.66 %
Police Department Operations	\$2,524.57		\$2,524.57	
Equipment & Supplies	40,240.85	45,000.00	-4,759.15	89.42 %
Fuel	2,736.99	10,000.00	-7,263.01	27.37 %
Salaries	78,826.80	440,000.00	-361,173.20	17.92 %
TMRS	3,400.83	23,850.00	-20,449.17	14.26 %
Training/Certification	575.00	6,000.00	-5,425.00	9.58 %
Vehicle Maintenance	953.23	10,000.00	-9,046.77	9.53 %
Total for Police Department Operations	\$129,258.27	\$534,850.00	-\$405,591.73	24.17 %
Code Enforcement Abatement Exp		10,000.00	-10,000.00	0.0 %
Total for Police Department Expenses	\$156,587.73	\$708,892.00	-\$552,304.27	22.09 %
Public Works	\$217.86		\$217.86	
Fuel	1,155.67	5,000.00	-3,844.33	23.11 %
Litter Removal	1,631.03	3,500.00	-1,868.97	46.6 %
Salaries	27,739.16	150,000.00	-122,260.84	18.49 %
TMRS	1,872.71	7,950.00	-6,077.29	23.56 %
Tools and Equipment	222.72	16,000.00	-15,777.28	1.39 %
Uniforms	2,275.64	3,000.00	-724.36	75.85 %
Vehicle Maintenance	473.64	8,000.00	-7,526.36	5.92 %
Park & City Grounds Projects		5,000.00	-5,000.00	0.0 %
Streets - Maintenance		14,000.00	-14,000.00	0.0 %
Streets - Signs		5,000.00	-5,000.00	0.0 %
Total for Public Works	\$35,588.43	\$217,450.00	-\$181,861.57	16.37 %
Total for Operating Expenses	\$459,172.43	\$1,629,180.00	-\$1,170,007.57	28.18 %
Police IT Hardware & Software	70.39	30,000.00	-29,929.61	0.23 %
Accounting Fees		3,600.00	-3,600.00	0.0 %
Clerical/Officer/Permit Fees		3,000.00	-3,000.00	0.0 %

Budget vs. Actuals_Budget_FY26_P&L_Report

October 1, 2025-September 30, 2026

DISTRIBUTION ACCOUNT	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET BY
			PERCENT OF BUDGET
Reserve Funding			
GASB54 - Assigned			
Road Bond I&S	65,151.00		-65,151.00
Total for GASB54 - Assigned	\$65,151.00		0.0 %
GASB54 - Restricted			
MCBS-Municipal Court Security	2,700.00		-2,700.00
MCTF-Municipal Court Technology	2,200.00		-2,200.00
Required Public Notice-Posting	1,500.00		-1,500.00
School Crossing Guard Fund	6,000.00		-6,000.00
Total for GASB54 - Restricted	\$12,400.00		0.0 %
Total for Reserve Funding	\$77,551.00		0.0 %
Total for Expenses	\$459,392.43	\$1,743,331.00	-\$1,283,938.57
Net Operating Income	\$221,006.63	-\$136,952.40	\$357,959.03
Other Income			
Other Expenses			
Net Other Income			
Net Income	\$221,006.63	-\$136,952.40	\$357,959.03
			-161.37 %