

**Michael Martinez**

Mayor

**John Crickmer**

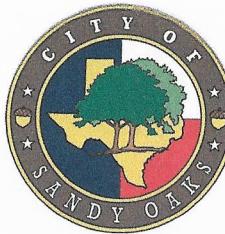
Alderman Place 1

**David Tremblay**

Alderman Place 2

**Lamar McNeal**

Alderman Place 3



**CJ Walker**

Alderman Place 4

**Monica Madero**

Alderman Place 5

**Delma Doyal**

City Secretary

**Cassandra Ortiz**

City Attorney

## **CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**

### **REGULAR MEETING MINUTES**

**January 8th, 2026, at 6:30 p.m.**

#### **1. Call to order and quorum call.**

**Call to order at 6:32 p.m.**

**MPT Madero – P , ALD Crickmer - P , ALD Walker - P , ALD Tremblay - P, CS –P, CA – P**

#### **2. Pledge of Allegiance.**

**Mayor Martinez**

#### **3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.**

This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

**Mr. Ramirez, campaign manager for Carlos De La Cruz, who is running for Congress in District 35, addressed the attendees and spoke in support of Mr. De La Cruz, requesting the community's support.**

**6:39 p.m. Ms. Vale addressed the council, spoke about herself and her family, and stated that she applied for a code compliance position. She was informed that the position may have been closed and expressed interest in obtaining an interview.**

#### **4. Mayor & Administrator Announcements/Updates**

**No announcements or updates.**

#### **5. (Originally 12 a) Discuss and/or possible action on declaring a vacancy in Alderman Place 3, procedures for filling the vacancy in the position of Alderman Place 3 and/or approving resolution 2026-239 to fill the position of Alderman Place 3 by appointment until the next regular municipal election or by special election and administer oath of office to Alderman Place 3, if necessary.**

(Mayor Martinez)

**Motion: ALD Walker, 2nd MPT Madero: would like to nominate Lamar McNeal for Alderman Place 3 position, passed unanimously.**

**Motion: MPT Madero, ALD Walker: to approve Resolution 2026-239, a resolution of the city council of the City of Sandy Oaks, Texas, filling a vacancy of the city council for Alderman Place 3, unexpired term by appointment until the next regular municipality, with the name Lamar McNeal filled into section 2, passed unanimously.**

**Mr. McNeal was sworn in and assumed his role for the remainder of the meeting.**

**6. Consent Agenda** – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. **(Originally 5a)** Approve minutes from December 11<sup>th</sup>, 2025, Regular City Council Meeting.

**Motion: ALD Tremblay, 2<sup>nd</sup> ALD Walker; to place the consent agenda item a on the next council meeting, passed unanimously.**

**7. Financial Report**

a. **(Originally 6a)** City Secretary Delma Doyal will report income and expenses for December 2025 with possible discussion and/or action. (Mayor Martinez)

**Motion: ALD Tremblay, 2<sup>nd</sup> ALD McNeal: to accept the income and expense report as submitted, passed 3-1, MPT Madero opposed**

**8. Public Works**

a. **(Originally 7a)** Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. (Mayor Martinez)

**Public Works Director Priscilla Schmitt presented updates on proposed park and community center signage to improve visibility, with costs and locations to be reviewed and returned to the council. She also reported the replacement of vandalized street signs and recent park maintenance, including the removal of a damaged playground fence.**

**9. Animal Control**

a. **(Originally 8a)** Updates/Announcements and presentation of the monthly report from ACO Cunningham with possible discussion and/or action. (Mayor Martinez)

**ACO Cunningham reported 17 dogs in care, with four scheduled to leave on the 21st, and noted that failure-to-reclaim fines are effectively encouraging owners to retrieve pets. Additional updates included intake of stray puppies, coordination with rescue partners and veterinary services, promotion of low-cost spay/neuter programs, and continued cat trapping efforts.**

**10. Police Department**

a. **(Originally 9a)** Updates/Announcements and presentation of the monthly report from Chief Juarez with possible discussion and/or action. (Mayor Martinez)

**Chief Juarez reported on a recent multi-agency operation resulting in significant drug seizures and felony arrests, clarified police reporting categories, and noted an increase in calls related to fireworks. He also stated the department is currently down two officers, with vacancies posted and no applicants received to date.**

**11. Parks & Recreation**

a. **(Originally 10a)** Update and Announcements from Park Advisory Committee with possible discussion and/or action. (Mayor Martinez)

**The last meeting was held on January 6th, with six members present. A unanimous vote approved naming the community center Repino Community Center and renaming the park The Tom Repino Park. Discussion regarding resurfacing the wooden ramp instead of replacing it with steps concluded with a community vote to retain the ramp. The next meeting is scheduled for February 3rd at 5:00 p.m.**

## 12. Administration – Unfinished Business

- a. (Originally 11a) Discuss and/or possible action on a contract for codification services (Mayor Martinez)  
**No progress has been made**
- b. (Originally 11b) Discuss and/or possible action on the status of resolutions/ordinances. (Mayor Martinez)  
**Mayor Martinez has sent the spreadsheet MPT Madero sent him.**

## 13. Administration – New Business

- a. (Originally 12m) Discuss and/or possible action on a Naming Policy Resolution 2026-242. (Mayor Martinez)  
**Motion: ALD Trembly, 2nd ALD Crickmer; to adopt Policy Resolution 2023 - 242, a resolution of the City of Sandy Oaks, Texas, establishing a naming policy for city buildings, facilities, land, or any portion thereof, including provisions for temporary names and providing an effective date, passed unanimously.**
- b. (Originally 12l) Discuss and/or possible action on naming a facility in honor of Alderman Repino. (Mayor Martinez)  
**Motion: ALD Crickmer, 2<sup>nd</sup> MPT Madero: to adopt Tom Repino Park, passed unanimously.**
- c. (Originally 12b) Discuss and/or possible action on Resolution 2026 - 241 adopting The City's Personnel Policy Manual and providing for an effective date. (Mayor Martinez)  
**Motion: MPT Madero, 2<sup>nd</sup> ALD Walker: move to accept Resolution 2026 - 241, a resolution of the city council of the City of Sandy Oaks, Texas, amending the city's personnel policy manual and providing an effective date and for the mayor or the city administrator to ensure it's distributed as just discussed, passed unanimously.**
- d. (Originally 12c) Discuss and/or possible action on rescinding Ordinance 2020-117  
**Mayor Martinez will put this on the next meeting due to an error.**
- e. (Originally 12d) Discuss and/or possible action on regulating commercial businesses on residential properties within the city limits. (Tremblay & Crickmer)  
**Motion: MPT Madero, 2<sup>nd</sup> ALD Trembly: ask the city attorney to draft an ordinance in such a manner that makes our master plan an enforceable document in this city, passed unanimously.**
- f. (Originally 12e) Discuss and/or possible action on land use compliance for 21846 Priest Rd. (Mayor Martinez)  
**Public Works was directed to contact TCEQ and Bexar County Environmental Services and provide an update to the City Administrator.**
- g. (Originally 12f) Discuss and/or possible action on a Cease-and-Desist Order for Industrial/Commercial activity at/on the property located at 21846 Priest Rd. (Crickmer & Tremblay)  
**Postpone till next meeting if the ordinance is ready.**
- h. (Originally 12g) Discuss and/or possible action on ordinance 2020-162 procedures for adoption and amendments to the master plan. (Mayor Martinez)  
**Leave as is**
- i. (Originally 12h) Discuss and/or possible action on Resolution 2026 - 240 of the City Council of the City of Sandy Oaks, approving an Interlocal Agreement Designating a Health Authority between Bexar County, the City of San Antonio, and the City of Sandy Oaks, and authorizing the Mayor to execute such an agreement on behalf of the City. (Mayor Martinez)  
**Motion: MPT Madero, 2<sup>nd</sup> ALD Walker: to authorize the mayor to enter into the certificate of appointment for a health authority agreement once he clarifies the appropriate start date, whether it be April or May of this year, passed unanimously.**

j. **(Originally 12i)** Discuss and/or possible action on an ordinance to install flashing lights on all stop signs at 4-way intersections throughout the city, to include intersections at Hickory Shadow & Waterwood Pass, Silver Chalice & Waterwood Pass, and authorize purchase and installation. (Tremblay & Walker)

**Motion: MPT Madero, 2<sup>nd</sup> ALD Tremblay: to have the city attorney amend the ordinance to specify a yellow flashing light preceding the stop sign and a red flashing light on the stop sign on the main throughfare on the main road, Waterwood Pass, at the intersection at Hickory Shadow and Waterwood Pass, and at Silver Chalice and Waterwood Pass, passed unanimously.**

**Motion: MPT Madero, 2<sup>nd</sup> ALD Tremblay; to pass ordinance number 2026- 264 as just amended ;passed unanimously.**

k. **(Originally 12j)** Discuss and/or possible action on the purchase of a new zero turn mower (Crickmer & Walker)

**Motion: ALD Tremblay, 2<sup>nd</sup> ALD Crickmer: to approve the purchase of a new zero-turn mower for public works not to exceed \$10,000.00, passed unanimously.**

- l. **(Originally 12k)** Discuss and/or possible action on entering a MOU (Memorandum of Understanding) with the City of China Grove. (Mayor Martinez)

The Police Chief outlined the benefits and logistics of the agreement, and council directed that draft MOUs be submitted to the City Attorney for review prior to consideration for possible action at a future meeting.

m. **(Originally 12n)** Executive Session to deliberate the hiring of a Code Enforcement Officer, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)

n. **(Originally 12p)** Executive Session to deliberate the hiring of a City Administrator, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)

**Executive Session Started: 8:53 p.m.**      **Executive Session Ended: 9:21 p.m.**

o. (Originally 12o) Discuss and/or possible action on hiring a Code Enforcement Officer, and related matters. (Mayor Martinez)

**Currently, the position will stay open.**

p. **(Originally 12q)** Discuss and/or possible action on hiring a City Administrator, and related matters. (Mayor Martinez)

**Motion: MPT Madero, 2<sup>nd</sup> ALD Tremblay: authorize the Mayor to offer the position as interim City Administrator to Dr. Jemaine Johnson with a starting salary of \$60,000.00 a year to begin based on the date reached in agreement between the mayor and Dr. Johnson, passed unanimously.**

## 14. Adjourn

9:23 p.m.

**NOTE:**

Passed and approved this 22nd, day of January 2026.

Michael Martinez, Jr.

ATTEST:

Delma Doyal  
Delma Doyal, City Secretary