

**Michael Martinez**  
Mayor  
**John Crickmer**  
Alderman Place 1  
**David Tremblay**  
Alderman Place 2  
**Lamar McNeal**  
Alderman Place 3



**CJ Walker**  
Alderman Place 4  
**Monica Madero**  
Alderman Place 5  
**Delma Doyal**  
City Secretary  
**Casandra Ortiz**  
City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING AGENDA**  
**January 22<sup>nd</sup>, 2026, at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, January 22<sup>nd</sup>, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing [citysecretary@cityofsandyoaks.com](mailto:citysecretary@cityofsandyoaks.com) or by calling (210) 607-0834 if speaking telephonically or by audio.

An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- 3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
- 4. Mayor & Administrator Announcements/Updates**

- 5. Consent Agenda** – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
- a. Approve minutes from December 11<sup>th</sup>, 2025, Regular City Council Meeting.
  - b. Approve minutes from January 8<sup>th</sup>, 2026, Regular City Council Meeting
  - c. Approve Invoice 1382 from Kassahn & Ortiz, P.C. (November City Attorney Services) not to exceed \$3,6750.00
  - d. Approve Invoice 1383 from Kassahn & Ortiz, P.C. (November City Prosecutor Services) not to exceed \$735.00
  - e. Approve Invoice 1384 from Kassahn & Ortiz, P.C. (December City Prosecutor Services) not to exceed \$285.00
  - f. Approve Invoice 1385 from Kassahn & Ortiz, P.C. (November City Attorney Services) not to exceed \$2,212.50
- 6. Administration – Unfinished Business**
- a. Discuss and/or possible action on a contract for codification services (Mayor Martinez)
  - b. Discuss and/or possible action on the status of resolutions/ordinances. (Mayor Martinez)
- 7. Administration – New Business**
- a. Discuss and/or possible action on rescinding Resolution 2020-117 adopting a policy on political activity for city employees and its appointed officers. (Mayor Martinez)
  - b. Discuss and/or possible action on ordinance 2026-265 enforcing the master plan (Mayor Martinez)
  - c. Discuss and/or possible action on a Cease-and-Desist Order for Industrial/Commercial activity at/on the property located at 21846 Priest Rd. (Crickmer & Tremblay)
  - d. Executive Session to deliberate Pay Rates for Animal Control Officers, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)
  - e. Discuss and/or possible action on a pay adjustment for Animal Control Officers with an effective date. (Mayor Martinez)
  - f. Discuss and/or possible action on the presentation of the racial profiling report by Chief Juarez. (Mayor Martinez)
  - g. Discuss and/or possible action on an ordinance amending the 2025-2026 fiscal year budget for municipal purposes. (Mayor Martinez)
  - h. Discuss and/or possible action on amending the 2025-2026 budget (Mayor Martinez)
  - i. Discuss and/or possible action on Resolution 2026-243 appointing an Interim City Administrator. (Mayor Martinez)
  - j. Discuss and/or possible action on Resolution 2026-244 renaming the Sandy Oaks City park to Tom Repino Park. (Mayor Martinez)
  - k. Discuss and/or possible action on Resolution 2026-244 Investment Policy. (Mayor Martinez)
  - l. Discuss and/or possible discussion on City Employees Holiday Schedule. (Mayor Martinez)
  - m. Discuss and/or possible discussion on variance to Ordinance 2025-256 (5 model years or newer). (Mayor Martinez)

**8. Adjourn**

**NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall at 3 P.M. on January 15<sup>th</sup>, and the notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary