

Michael Martinez

Mayor

Charles Fillinger

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



CJ Walker

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
September 25, 2025, at 6:30 p.m.**

1. Call to order and quorum call.

Call to order at 6:31 p.m.

MPT Madero – P, ALD Fillinger - P, ALD Repino - NP, ALD Walker - P, ALD Tremblay - P, CS –P, CA – P

2. Pledge of Allegiance.

Mayor Martinez led the Pledge of Allegiance

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.

There were no Citizens to be heard.

4. Mayor & Administrator Announcements/Updates

National night out October 7th 6-8pm volunteers show up at 5:30 p.m., we will have hot dogs, chips, drinks, moon bounce, face painting.

5. Consent Agenda.

- a. Approve minutes from September 11th, 2025, Public Hearing and Regular City Council Meeting.

Motion: ALD Fillinger, 2nd ALD Tremblay; to approve the consent agenda as presented, passed unanimously

6. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)
Special Meeting October 16, 2025, the mayor will send out the agenda for the special meeting. Laptop is requested to display on TV.

- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)

Motion: MPT Madero, 2nd ALD Walker; to instruct the city attorney and mayor to set the public hearing on October 16th, 2025, related to property improvement of 3807 Waterwood Pass, passed unanimously

Motion: MPT Madero, 2nd ALD Fillinger; to deny the fence permit extension of 60 days, passed unanimously

- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)

Motion: ALD Tremblay, 2nd MPT Madero; to approve 14 new streetlights as indicated on the map, passed unanimously

- d. Discuss and/or possible action on a contract for codification services (Mayor Martinez)

Mayor spoke to ecode, \$10,000-\$15,000 to convert, would take a year, will present a proper quote and ask them to present when ready.

- e. **ORIGINALLY ITEM F** Update on property cleanup and code enforcement of 23322 Copper Canyon, Sandy Oaks, TX 78112. (Mayor Pro Tem Madero/Alderman Walker)
Did present the search warrant to magistrate, magistrate kicked it back. May need an administrative search warrant to enter and clean up a property.

- f. **ORIGINALLY ITEM E** Discuss and/or possible action on amending Ordinance 2023-220 regarding the Animal Shelter Advisory Committee (Mayor Martinez)

Motion: MPT Madero, 2nd ALD Walker; to approve ordinance 2025-261 providing additional duties to the Animal Shelter Advisory Committee as amended, passed unanimously

Motion: MPT Madero, 2nd ALD Tremblay, to add after 2022-206 “and further amended by 2023-220” passed unanimously

Motion: MPT Madero, 2nd ALD Tremblay; to waive the second reading, passed unanimously

7. Administration – New Business

- a. **ORIGINALLY ITEM B** Discuss and/or possible action on amending Ordinance 2025-236 Establishing Animal Control Regulations. (Mayor Martinez)

Motion: MPT Madero, 2nd ALD Fillinger; to adopt Ordinance 2025-262 Establishing Animal Control Regulations

Motion: MPT Madero, 2nd ALD Fillinger, to insert within “3” days of a stray animal remaining on page 2, passed unanimously

Motion: MPT Madero, 2nd ALD Tremblay, to insert within “3” days of a stray dog remaining, passed unanimously

Motion: MPT Madero, 2nd ALD Tremblay, to insert a “10” to read “10 ft by 10ft in perimeter”, passed 3-1 ALD Fillinger opposed

Motion: MPT Madero, 2nd ALD Walker; insert at the end of 2D section 5, “the litter permit fee will be waived for any registered community cat caregiver registered with The City of Sandy Oaks”, passed unanimously

Motion: ALD Fillinger 2nd ALD Tremblay; to remove in section D item #2 in its entirety and as amended and to renumber the remaining paragraphs, passed unanimously

Motion: MPT Madero, 2nd ALD Walker, to include the amendments that were discussed previously, to research and add definition of aggressive animal and the consequences, and to bring Ordinance 2025-262 at the next regularly scheduled meeting, passed unanimously

- b. **ORIGINALLY ITEM C** Discuss and/or possible action on property 23115 Hilltop Peaks related to driveway repairs caused by drainage ditch improvements. (Mayor Martinez)

Council authorizes the mayor to seek quotes and bring it back to the council at the next meeting.

- c. **ORIGINALLY ITEM A** Discuss and/or possible action by record vote on amending Ordinance No. 2025-259 adopting the levying of Ad Valorem Taxes for the use and support of the municipal government for the City of Sandy Oaks, Texas for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 to correct a clerical error in the calculation of the Maintenance and Operation tax from **\$0.290103 to \$0.313903**. (Note: The amendment does not change the total ad valorem tax rate provided in the published notice of tax rate increase and adopted by the Council on September 11, 2025, which is \$0.341800 on each \$100 valuation of property for the 2025 tax year). (Mayor Martinez)

Motion: ALD Walker, 2nd ALD Fillinger, to approve an ordinance adopting .313903 for

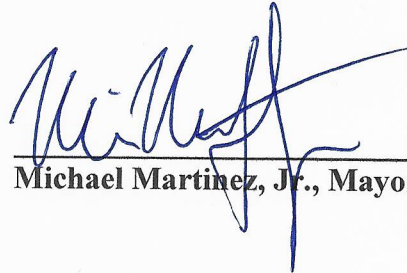
M&O, passed unanimously
Recorded vote:
MPT Madero YES
ALD Fillinger YES
ALD Tremblay YES
ALD Repino ABSENT
ALD Walker YES

Motion: MPT Madero, 2nd ALD Fillinger, amend 2025-259 adopting 2025-263 correcting an error, passed unanimously

Record vote
MPT Madero YES
ALD Fillinger YES
ALD Tremblay YES
ALD Repino ABSENT
ALD Walker YES

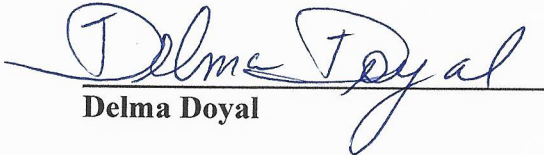
8. Adjourn
9:01 p.m.

Passed and approved this 9th, day of October 2025.



Michael Martinez, Jr., Mayor

ATTEST:



Delma Doyal