

**Michael Martinez**

Mayor

**Charles Fillinger**

Alderman Place 1

**David Tremblay**

Alderman Place 2

**Thomas Repino**

Alderman Place 3



**CJ Walker**

Alderman Place 4

**Monica Madero**

Alderman Place 5

**Delma Doyal**

City Secretary

**Casandra Ortiz**

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
PUBLIC HEARING AND REGULAR MEETING MINUTES**

**August 28<sup>th</sup>, 2025, at 6:30 p.m.**

**1. Call to order and quorum call.**

**6:30 P.M., MPT Madero - Via Zoom, ALD Fillinger - NP, ALD Repino - P, ALD Walker - P, ALD Tremblay - P, CS - P, CA - P**

**2. Pledge of Allegiance. (Mayor Martinez)**

**3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

**Megan Lindsey will wait for agenda item 7a**

**4. Mayor & Administrator Announcements/Updates**

**No updates or announcements**

**5. Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

**a. Approve minutes from July 24<sup>th</sup>, 2025 Regular City Council Meeting.**

**Mayor will look into updates for meeting minutes rather than address individually during this meeting**

**b. Approve minutes from August 14<sup>th</sup>, 2025 Regular City Council Meeting.**

**Agenda items 5a and 5b were pulled for discussion by MPT Madero.**

**July 14<sup>th</sup> meeting minutes were pulled, and the mayor will review the video and revisit it at the next council meeting.**

**Motion: MPT Madero 2<sup>nd</sup> ALD Tremblay - 11f to strike city attorney, including the parentheticals, and to replace it with "Gorzell", passed unanimously (August 14, 2025 meeting)**



**Motion MPT Madero 2<sup>nd</sup> ALD Repino - 12f to strike RFP and strike two, insert draft a RFP with one to four year option, and for towing and storage, passed unanimously**  
**Motion: ALD Tremblay 2<sup>nd</sup> ALD Repino - to strike TECQ under agenda item 12e and insert TCEQ, passed unanimously (August 14, 2025, meeting)**

**Motion MPT Madero 2<sup>nd</sup> ALD Repino - approve consent agenda item 5b, August 14, 2025, regular city council meeting minutes as amended, passed unanimously**  
**Agenda item 5a will be postponed and will be fixed for the next meeting, passed unanimously**

- c. Adopt Resolution No. 2025-230 acknowledging receipt of certified appraisal roll and tax rate calculation worksheet; and containing related provision.

**Motion: ALD Tremblay 2<sup>nd</sup> ALD Walker - to approve item 5c on the consent agenda, passed unanimously**

**6. Administration – Unfinished Business The mayor would like to postpone agenda items 6a,6c,6d,6g, and 6j**

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)
- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)

**Does not need to be on the agenda moving forward**

- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)
- d. Discuss and/or possible action on a contract for codification services (Mayor Martinez)
- e. Discuss and/or possible action on Ordinance 2021-181 Citizen Complaint Review Board (MPT. Madero & Ald. CJ Walker)

**Can be removed from the agenda going forward**

- f. Discuss and/or possible action of Ordinance 2023-220 Animal Shelter Advisory Committee (Mayor Martinez)

**Cassandra Gorzell agreed to take the role. A veterinarian is still needed; the mayor is awaiting an updated quote and will follow up. Ashley will check on providing a representative from an animal welfare organization.**

- g. Discuss and/or possible action of Ordinance 2019-135 Trap Neuter Release program (Mayor Martinez)
- h. Discuss and/or possible action on a retirement package for City Employees (TMRS or ADP) (Mayor Martinez)

**Tabled at the last meeting**

- i. Discuss and/or possible action on National Night Out to be held on Tuesday, October 7<sup>th</sup>, 2025 (Mayor Martinez)

**They discussed plans for National Night Out, including food, a DJ, a bounce house, bike giveaways, and a fire department visit. Future events may be held in the park, with possible shirt or hat sales and a fishpond booth.**

- j. Discuss and/or possible action on partnership with Jane Montez and Camp Gladiator (Mayor Martinez)
- k. Discuss and/or possible action on request for submission of applications for the performance of depository services to the city. (Mayor Martinez)

**Frost Bank was the only one to submit a proposal.**

- l. Discuss and/or possible action on Resolution 2025-233 of the City Council of the City of Sandy Oaks, authorizing the Mayor to negotiate and execute a contract and all necessary agreements necessary to implement a contract with selected depository/bank for depository services of certain funds. (Mayor Martinez)



**8:17 P.M. MPT Madero dropped on Zoom, reconnected at 8:19 P.M.**

**Motion: MPT Madero 2<sup>nd</sup> ALD Repino - to adopt resolution 2025-233, a resolution of the city of Sandy Oaks, Texas, authorizing the mayor to negotiate and execute a contract and all necessary agreements necessary to implement a contract with Frost Bank for depository and bank services with certain funds. Section two should read, authorizations to negotiate and execute a contract with Frost Bank. The city council hereby authorizes the mayor to enter into contract negotiations with Frost Bank for depository and bank services for the city of Sandy Oaks for a period of one year beginning on 2 September 2025 through 1 September 2026 with a provision for four one-year extensions under the same terms and conditions with the mutual agreement of both parties not to exceed a total of 5 years and further authorize the mayor to execute said agreement and all necessary agreements necessary to implement a contract on behalf on the following fund accounts General Fund, ARPA, and TDA all the other blanks within the resolution will indicate Frost Bank, passed unanimously**

**7. Administration – New Business**

- a. **Public Hearing on the 2025-2026 Fiscal Year Budget. This time is provided for citizens to address the Mayor and Council on the proposed budget. Please limit your time to a period not to exceed three (3) minutes. This proposed budget will raise more total property taxes than last year's budget by \$59,141.40, which is a 6.9% increase from last year's budget, and of that amount, \$42,924 is tax revenue to be raised from new property added to the tax roll this year. The Council may adopt the budget with or without amendments or may postpone the budget adoption to a later date.**

**6:55 P.M. open for public hearing**

**Mr. Crickmer advocated for increased support for law enforcement, including the purchase of a drone, a tax increase, hiring a city administrator (as a priority), hiring a code enforcement officer, and the annexation of the subdivision at the end of Waterwood Pass.**

**Public hearing closed at 7:00 P.M.**

- b. **Discuss and/or possible action by record vote on an Ordinance 2025-257 Adopting the 2025-2026 Fiscal Year Budget for the City of Sandy Oaks. (Mayor Martinez)**

**Motion: ALD Tremblay 2<sup>nd</sup> ALD Repino - to remove \$6,000 from tools and equipment under public works and place under streets and maintenance public works, increasing the budget to 14k - passed unanimously**

**Motion: ALD Tremblay 2<sup>nd</sup> ALD Repino - to approve the changes on the Fiscal year 2025-2026 annual estimated tax rate required to cover the budget to .3418, Maintenance and Operations to read \$808,227.60, Road Bond I&S Tax \$65,151.00, CenterPoint Energy \$3,000.00, CPS \$146,000.00, Municipal Judge Health Plan \$4,000.00, Sales Tax \$200,000.00, Parks CDBG Project \$0.00, City Clerk Salary-TMRS \$2,968.00, City Clerk Salary \$56,000.00, Summer Intern \$0.00, Audit Services \$11,400.00, Municipal Building City Hall \$9,000.00, Municipal Building Parks and Community Center \$9,000.00, Court Clerk Salary – TMRS \$2,650.00, Court Clerk Salary \$50,000.00, Savings Account contribution \$10,000.00, ER Tax \$50,000.00, Salaries \$450,000.00, TMRS \$23,850.00, Street Maintenance \$14,000.00, Tools & Equipment \$6,000.00, Road Bond CDBG Project \$0.00, Road Bond I&S \$65,151.00, Motion carries 3-1 MPT Madero opposed**

**Motion: ALD Tremblay 2<sup>nd</sup> ALD Repino - to approve the ordinance adopting the 2025-**



2026 fiscal year budget presented to the city council by the mayor with amendments for the support of the general government of the City of Sandy Oaks to be fixed and determined for said items in accordance with the expenditures shown in the city's fiscal year 2025-2026 budget, motion carries 3-1

Recorded vote: ALD Tremblay – YES, ALD Repino – YES, ALD Walker- YES, MPT Madero- NO

Motion: ALD Repino 2<sup>nd</sup> ALD Walker - to approve ordinance number 2025-257 adopting the 2025-2026 fiscal year budget for the City of Sandy Oaks, Texas Motion carries 3-1

Recorded vote: MPT Madero NO, ALD Repino Yes, ALD Walker Yes, ALD Tremblay YES

- c. Discuss and/or possible action on an Ordinance 2025-258 Ratifying the Property Tax Increase Reflected in the 2025-2026 Fiscal Year Budget. (Mayor Martinez)

Motion: ALD Repino - to adopt ordinance number 2025-258, withdrawn Ald Repino

Motion: ALD Repino 2<sup>nd</sup> ALD Tremblay - to adopt ordinance 2025-258, an ordinance of the City of Sandy Oaks, Texas, ratifying the property tax increase reflected in the 2025-2026 fiscal year budget. Section 2 states that the city council, as the governing body of the City of Sandy Oaks, Texas, having adopted the City's fiscal year 2025 budget by ordinance 2025-258, will require raising more revenue from property taxes than in the previous year. Hereby ratifies the property taxes reflected in the city fiscal year 2025-2026 budget, which is in the amount of \$128,378.60 and a minus .61% and of that \$40,652.43 is revenue to be raised from the new property tax added to the tax roll this year as reflected in the city's fiscal year 2025-2026 budget adopted on August 28, 2025. Section three of this ordinance shall take effect and be enforced immediately after its passage. Passed and approved on this 28th day of August 2025, City of Sandy Oaks, Texas, by Mayor Michael Martinez. passed unanimously

- d. Discuss and/or possible action on a Resolution 2025-234 regarding the maximum proposed ad valorem tax rate for 2025 the Council will consider and setting a public hearing to consider the tax rate for 2025. (Mayor Martinez)

Motion: ALD Tremblay 2<sup>nd</sup> ALD Walker - to approve the resolution 2025-234 resolution of the city council of the city of Sandy Oaks, Texas, regarding the maximum proposed ad valorem tax rate for the 2025 at a rate of .3418 cents per \$100 tax valuation, and the public hearing on tax rate to be held at 22870 Priest Road, Sandy Oaks, Texas 78112 on September 11, 2025, at 6:30 p.m., at that point the city will set the tax rate, passed unanimously

Record vote: MPT Madero YES, ALD Repino YES, ALD Walker YES, ALD Tremblay YES,

- e. Update on property cleanup and code enforcement of 23322 Copper Canyon, Sandy Oaks, TX 78112. (Mayor Pro Tem Madero/Alderwoman Walker)

Motion: ALD Tremblay 2<sup>nd</sup> MPT Madero - move forward with the abatement process, passed unanimously

- f. Executive session to deliberate the appointment, compensation, hours, duties, benefits, and start date for position of Patrol Officer pursuant to Texas Government Code section 551.074, Personnel Matters. (Mayor Martinez)

7:56 P.M. started executive session

8:08 P.M. back in session

- g. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and

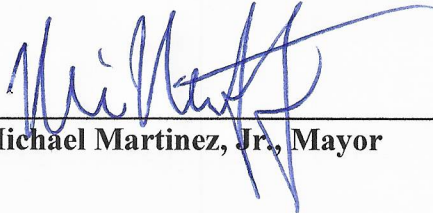
start date for position of Patrol Officer. (Mayor Martinez)

**Motion: ALD Tremblay 2<sup>nd</sup> ALD Repino - approve appointment of Andrew Franco to the position of patrol officer with the beginning rate while on probation of \$48,000, with hours and duties to be assigned as the police chief deems necessary, and benefits to be comparable to other officers in the department and start date and swear in as soon as tomorrow, Passed unanimously**

**8. Adjourn**

**8:41 P.M.**

**Passed and approved this 11th, day of September 2025.**

  
\_\_\_\_\_  
Michael Martinez, Jr., Mayor

**ATTEST:**

  
\_\_\_\_\_