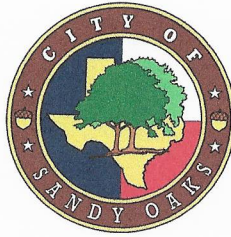


**Michael Martinez**  
Mayor  
**Charles Fillinger**  
Alderman Place 1  
**David Tremblay**  
Alderman Place 2  
**Thomas Repino**  
Alderman Place 3



**CJ Walker**  
Alderman Place 4  
**Monica Madero**  
Alderman Place 5  
**Delma Doyal**  
City Secretary  
**Casandra Ortiz**  
City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**July 10<sup>th</sup>, 2025 at 6:30 p.m.**

**1. Call to order and quorum call.**

**Call to order at 6:30PM**

**MPT Madero – P, Ald Fillinger – P, Ald Repino – P, Ald Walker – P, Ald Tremblay – P, CS – P, CA - P**

**2. Pledge of Allegiance. (Mayor Martinez)**

**3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above. Terry Reagen signed up but chose to speak at his assigned time.**

**4. Mayor & Administrator Announcements/Updates**

**Mayor took a moment to speak about the Kerrville community that was affected by the flood over the Fourth of July weekend. The community was able to collect donations to give to the American Red Cross for those affected by the flood in Kerrville. There was also a 2<sup>nd</sup> opportunity to donate supplies with COSO employees scheduled to depart the city at 12pm the next Friday.**

**The Mayor also spoke about a new credit card program/application with Chase Bank, he will hear something about it in 5-7 days and will update.**

**5. Consent Agenda**

- a. Approve minutes from June 26<sup>th</sup>, 2025 Regular City Council Meeting.

**Motion: MPT Madero, 2<sup>nd</sup> Ald Repino, to strike agenda and insert meeting minutes in the footnote of this document. - Passed Unanimously**

**Motion: MPT Madero, 2<sup>nd</sup> Ald Repino, to insert a comment under agenda item 7E, we did not go into executive session. - Passed Unanimously**

- b. Approve minutes from July 3<sup>rd</sup>, 2025 Special City Council Meeting.

**Motion: MPT Madero, 2<sup>nd</sup> Ald Fillinger, to strike city council agenda meeting minutes in the July 3, 2025 footnote. Strike the word agenda and replace it with meeting minutes because it's city council meeting minutes. - Passed Unanimously**

**Motion: Ald Fillinger, 2<sup>nd</sup> Ald Repino, accept the consent agenda as amended - Passed Unanimously**

**6. Financial Report**

- a. The income and expenses for June 2025 will be reported by City Secretary Delma Doyal with possible discussion and/or action. (Mayor Martinez)



**Motion: MPT Madero 2<sup>nd</sup> Ald Fillinger, postpone the discussion of the income and expenses for June 2025 till the next regular meeting. - Passed Unanimously**

**7. Public Works**

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. (Mayor Martinez)  
**Priscilla spoke on federal surplus donation and she will be taking them to Kerrville on Friday July 11, 2025. These supplies will not cost anything to the City of Sandy Oaks because it was donated. Priscilla has documentation of what was donated and can bring to the next meeting.**

**8. Animal Control**

- a. Updates/Announcements and presentation of monthly report from ACO Cunningham with possible discussion and/or action. (Mayor Martinez)  
**No updates or announcements – Council did receive ACO Report.**

**9. Police Department**

- a. Updates/Announcements and presentation of monthly report from Chief Juarez with possible discussion and/or action. (Mayor Martinez)  
**Chief Juarez spoke on an aggravated kidnapping, they believe it was an isolated incident, and the public is not at risk. Two sexual assault cases from 2021 were reopened, these were reinvestigated and gathered all evidence needed, the case has been submitted for prosecution. Spoke on being short handed and some potential hires.**

**10. Parks & Recreation**

- a. Update and Announcements from Park Advisory Committee Chair Fillinger with possible discussion and/or action. (Mayor Martinez)  
**Ald Fillinger spoke on the meeting he had with the other committee members on July 1<sup>st</sup> they discussed the new ordinance, the park project, & the sign for the community center. Next meeting will be August 5<sup>th</sup> at 5:30PM.**

**11. Administration – Unfinished Business**

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)  
**At the 7/24/25 meeting Ald. CJ and MPT hope to display the new policy and explain the tracked changes**
- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)  
**Mr. Reagan gave an update on the property improvement plan for 3807 Waterwood Pass, Sandy Oaks, TX 78112. A few things have happened, the rain has been a big issue, but he was able to get part of the fence post ordered. Mr. Guajardo worked with him to store the posts on his property. There is one part of the home that needs to be removed but it was delayed due to the rain, they will continue working on it in alignment with their 30-day extension.**
- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)  
**Mayor to show a picture of the map that was provided by CPS, and at the next meeting we can come up with a plan for how we want to address it.**
- d. Discuss and/or possible action of Ordinance 2023-230 adopting regulations for Manufactured homes. (Mayor Martinez)  
**Motion: MPT Madero, 2<sup>nd</sup> Ald Repino, to strike everything after inspection fees in section 7G, striking permit fees, HUD code manufacturing homes, \$100 inspection fees, HUD code manufacturing homes based on fees schedule adopted by council for building inspections. And to add to the master fee schedule, a section for manufactured homes: permit and inspection fees \$100 and building inspector \$150 per hour minimum three**



**hours. - Passed Unanimously**

**Motion: MPT Madero 2<sup>nd</sup> Ald Fillinger, to accept to adopt ordinance number 2025 to be determined as a first reading, Adopting Regulations for Manufactured Homes as amended. - Passed Unanimously**

**Motion: MPT Madero 2<sup>nd</sup> Ald Repino, to add the two new definitions for September 2025 and 2026 to the ordinance as amended. - Passed Unanimously**

- e. Discuss and/or possible action on a contract with municode codification (Mayor Martinez)  
**Skip this item.**
- f. Discuss and/or possible action of Ordinance 2023-220 Animal Shelter Advisory Committee (Mayor Martinez)  
**8:30PM Ald Filinger stepped out and returned at 8:32PM no action at this meeting and will discuss at next regularly scheduled meeting.**
- g. Discuss and/or possible action of Ordinance 2019-135 Trap Neuter Release program (Mayor Martinez)  
**Discuss at next meeting.**
- h. Executive session to discuss a special election to submit propositions regarding the withdrawal from the VIA Metropolitan Transit Authority and related taxes pursuant to Government Code 551.071, consultation with attorney. (Mayor Martinez)  
**No executive session took place.**
- i. Discuss and/or possible action regarding a special election to submit the propositions regarding the withdrawal of the City of Sandy Oaks from the VIA Metropolitan Transit Authority and related taxes. (Mayor Martinez)  
**No action taken, will discuss at next regularly scheduled meeting.**


## **12. Administration – New Business**

- a. Discuss and or possible action on enrolling in a 401k program through ADP. (Mayor Martinez)  
**At 7:11pm Hailey provided 401K options**
- b. Discuss and or possible action on a new CCR (City Contribution Rate) and ECR (Employee Contribution Rate) with TMRS. (Mayor Martinez)  
**At 6:35 Anthony Mills, from Texas Municipal Retirement System spoke about potential options to improve the retirement plan. The city has been matching a 1:1 ratio and have multiple choices to choose from based on the presentation.**
- c. Discuss and/or possible action on Resolution No. 2025-227 adopting a policy that depository services may be provided to the City from depositories that currently are not doing business in the City in accordance with Chapter 105 of the Texas Local Government Code and providing an effective date.  
**Motion: MPT Madero 2<sup>nd</sup> Ald Repino, to adopt resolution number 2025 - 227 Adopting a policy that depository services may be provided to the city from depositories that are currently not doing business in the city in accordance with chapter 105 of the Texas Local Government code and providing an effective date. - Passed Unanimously**

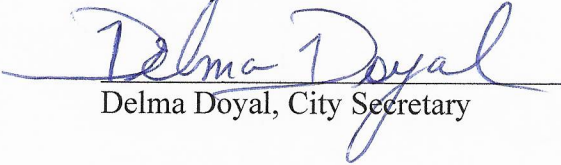
## **13. Adjourn**

**8:37PM**

**Passed and approved this 24th, day of July 2025,**

  
Michael Martinez, Jr., Mayor

**ATTEST:**

  
Delma Doyal, City Secretary