

Michael Martinez

Mayor

Charles Fillinger

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



CJ Walker

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
June 26th, 2025 at 6:30 p.m.**

1. Call to order and quorum call.

Call to order at 6:31PM

MPT Madero – P, Ald Fillinger – P, Ald Repino – P, Ald Walker – X, Ald Tremblay – P, CS – P, CA - P

2. Pledge of Allegiance. (Mayor Martinez)

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.

Jose Salbuera – Asked for an update on the utilization of his property on Priest Rd as a commercial motor vehicle repair facility.

4. Mayor & Administrator Announcements/Updates

No updates

5. Consent Agenda

- a. Approve minutes from June 12th, 2025 Regular City Council Meeting.

Motion: Tremblay, 2nd Repino withdraw Item 5a – Passed Unanimously

Motion: Tremblay, 2nd Repino in “citizens to be heard” replace bought with brought, 12e replace “Trembley” with Tremblay, replace “Trembly” with Tremblay” - Passed Unanimously

Motion: Fillinger, 2nd MPT to approve the meeting minutes as amended – Passed Unanimously

- b. Approve Invoice 1368 from Kassahn & Ortiz, P.C. (April City Attorney Services) Not to Exceed \$2,243.48.

- c. Approve Invoice 1367 from Kassahn & Ortiz, P.C. (April City Prosecutor Services) Not to Exceed \$1,515.00.

- d. Adopt Resolution 2025-226 appointing Jeremy Fernandez as the Municipal Court Clerk.

Motion: Repino, 2nd Fillinger approve consent 5b, 5c, 5d, agenda as presented – Passed Unanimously

6. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez) **On track to be presented in July and restructure is completed.**

- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)

Terry Ragan – Provided brief update about status on property. Equipment theft potentially causing a delay in the 90 expectations.

- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)

Priscilla Schmitt completed the Sandy Oaks map with recommendations on new light locations.

MPT and Alderman Tremblay requested a digital copy of the map with recommendations.

- d. Discuss and/or possible action on Ordinance 2021-181 Citizen Complaint Review Board (MPT, Madero & Ald. CJ Walker) **Still waiting for recommendations on a community member to be added to CCRB and will remain on unfinished business. Mayor will post to Nextdoor.**

- e. Discuss and/or possible action on a budget increase for animal control to support operational functions (Tremblay/Fillinger)

Motion: Tremblay, 2nd Repino maintain this topic on unfinished business for further discussion – Passed Unanimously

7. Administration – New Business

- a. Discuss and/or possible action of Ordinance 2023-230 adopting regulations for Manufactured homes. (Mayor Martinez)

Motion: MPT, 2nd Repino to have the City Attorney to add a paragraph between 7C and 7 D which describes an exception process to be discussed in the next regularly scheduled meeting – Passed Unanimously

Motion: Fillinger, 2nd Repino in the 3rd whereas strike “section 4a” and 4th whereas strike “section 4b” - Passed Unanimously

Motion: Fillinger, 2nd Repino in section 6b insert after “code” and insert “and Texas Dept of Housing and Community Affairs Manufactured Housing Rules Subchapter B, Installation standards and device approval - Passed Unanimously

Motion: Fillinger, 2nd Tremblay, insert an additional section after (9) to become section (10) and any further sections to be renumbered, to read “Homes in Violation Declared Public Nuisance. Any manufactured or mobile home in violation of this ordinance is a public nuisance and City officers, the Chief of Police or his officers are authorized to institute any action necessary to restrain or abate such violation.”- Passed Unanimously

Motion: Tremblay, 2nd MPT in section 7b strike the word “for” to read “proof of the removal” - Passed Unanimously

Motion: Fillinger, 2nd Tremblay to authorize the City Attorney to present a draft ordinance at the next regularly scheduled meeting.

- b. Discuss and/or possible action on a contract with municode codification (Mayor Martinez) **To remain unfinished business but add the sales rep to the next meeting to discuss the benefits as well as seek additional quotes.**

- c. Discuss and/or possible action of Ordinance 2023-220 Animal Shelter Advisory Committee (Mayor Martinez)

7:58 Recess

8:06 Return to session

Will keep on the agenda in unfinished business.

- d. Discuss and/or possible action of Ordinance 2019-135 Trap Neuter Release program (Mayor Martinez)

Will keep on the agenda in unfinished business.

- e. Executive session to discuss a special election to submit propositions regarding the

withdrawal from the VIA Metropolitan Transit Authority and related taxes pursuant to Government Code 551.071, consultation with attorney. (Mayor Martinez)

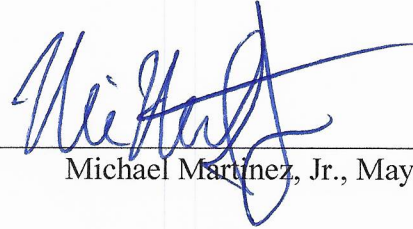
- f. Discuss and/or possible action regarding a special election to submit the propositions regarding the withdrawal of the City of Sandy Oaks from the VIA Metropolitan Transit Authority and related taxes. (Mayor Martinez)

Mayor Martinez will reach out to Via again to get some answers for further discussion on payment plans and balances

8. Adjourn

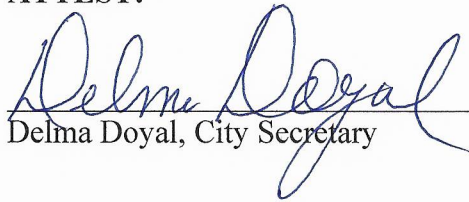
8:28 move to adjourn by Alderman Fillinger

Passed and approved this 10th, day of July 2025,



Michael Martinez, Jr., Mayor

ATTEST:



Delma Doyal, City Secretary