

Michael Martinez

Mayor

Charles Fillinger

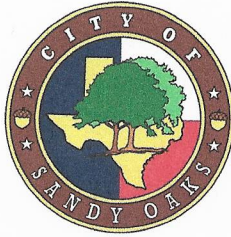
Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



CJ Walker

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

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**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES**

June 12th, 2025 at 6:30 p.m.

1. Call to order and quorum call.

Call to order at 6:31PM

MPT Madero – P, Ald Fillinger – P, Ald Repino – P, Ald Walker – P, Ald Tremblay – P, CS – P, CA - P

2. Pledge of Allegiance.

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.

Jose Salbuera is a mechanic who spoke about receiving an ordinance violation, he would like to see if the city can create a permit for people who have an established business. This permit would allow him to work on commercial motor vehicles.

Reference agenda item 11b Terry Ragen brought pictures for the council to see the mobile home after the fire, talked about what is seen in the photos.

4. Mayor & Administrator Announcements/Updates

The Oaks at Waterwood which is the new subdivision in the back have agreed to submit their information to the city of San Antonio to request us to annex them. It is a process, but they have submitted everything to San Antonio to be released, at that point we'll go into negotiations with San Antonio if we would like to pursue that.

5. Consent Agenda –

- a. Approve minutes from May 22nd, 2025 Regular City Council Meeting.

Motion: MPT Madero 2nd Ald Repino, to remove the consent agenda for separate discussion, Passed unanimously

Motion: MPT Madero 2nd Ald Repino to strike according to CPS guidelines the proper distance between streetlights should be 100 to 110 ft on the agenda item 6c. passed unanimously

Motion: MPT Madero 2nd Ald Filinger to strike “are” and replace with “is” in the sentence that states “there are”, it will now read “there is air in the tires”. passed unanimously

Motion: Ald Repino 2nd MPT Madero to accept the consent agenda as amended, passed unanimously

6. Financial Report

- a. The income and expenses for May 2025 will be reported by City Secretary Delma Doyal

with possible discussion and/or action. (Mayor Martinez)

Motion: Ald Repino 2nd Ald Fillinger, passed unanimously

7. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. (Mayor Martinez)

PWD would like to purchase a new zero turn, no action taken.

8. Animal Control

- a. Updates/Announcements and presentation of monthly report from ACO Cunningham with possible discussion and/or action. (Mayor Martinez)

ACO is seeing an increase in puppies. There are issues with owners not claiming their animal once ACO has them in possession which should lead to a citation under the animal control ordinance. This does create an issue when owners do not pick up their animal because it leaves animal control at max capacity and they are unable to pick up other animals.

MPT asks to discuss Animal committee ordinance

MPT asks to discuss the TNR ordinance

9. Police Department

- a. Updates/Announcements and presentation of monthly report from Chief Juarez with possible discussion and/or action. (Mayor Martinez)

One officer is no longer with the city, but Chief Juarez has a potential candidate.

Alert training will be this month.

10. Parks & Recreation

- a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. (Mayor Martinez)

Citizens would like the end of the trail to be cleared up due to safety

4th of July hot dogs

Ladies at the community center requested steppingstones from the path to the smoking tables due to stickers.

The air conditioner on the north side is not cooling as well as before.

July 1st is the next meeting at 5:30PM

11. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)

In process – July meeting the policy should be able to be presented and discussed.

- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)

Unsafe structure ordinance - 85% completion and will not make the 90 days, is going to need extra time - to be discussed in the next meeting.

- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)

Priscilla to close out by the next meeting, and see if the officers can do more night patrols in the areas and recommend where they can put up a light.

- d. Discuss and/or possible action on Ordinance 2025-253 (2020-170), an ordinance declaring and establishing regulations for public health nuisance and providing for abatement. (2nd Reading) (Mayor Martinez)

Motion: MPT Madero 2nd Ald Repino, to open it up for discussion

Motion: MPT Madero 2nd Ald Repino, to strike the or and italicize any other objectable unsightly or unsanitary matter of whatever nature - passed unanimously

Motion: MPT Madero 2nd Ald Repino to insert the word vehicle to read if the vehicle or vehicle part in the outdoor storage area - passed unanimously

Motion: MPT Madero 2nd Ald Repino to insert in between F and G and relabel as appropriate inoperable means not operable – 4-1 Ald Fillinger opposed

Motion: Ald Repino 2nd MPT Madero to adopt ordinance number 2025-253 as amended, an ordinance of the City of Sandy Oaks Texas declaring and establishing regulations for public health nuisance and providing for abatement - passed unanimously

7:47PM - 5 minute recess

7:53PM - Back in session

12. Administration – New Business

- a. Discuss and/or possible action on contracting with Verizon Connect to provide Vehicle Tracking, DVIR Daily Inspections, Powered Asset Tracking, & Maintenance tracking for COSO vehicles and equipment. (Mayor Martinez)

Motion: Ald Tremblay 2nd MPT Madero table the contract with Verizon Connect- passed unanimously

At 8:06PM jumped to agenda item 12E- passed unanimously

- b. Discuss and/or possible action on Ordinance 2021-181 Citizen Complaint Review Board (MPT. Madero & Ald. CJ Walker)

8:32PM

Motion: MPT Madero 2nd Ald Repino to appoint officer Palomares to the CCRB to fulfil the police officer position - passed unanimously

Motion: MPT Madero 2nd Repino to appoint CJ Walker as an Alderperson and chair on the CCRB. - passed unanimously

- c. Discuss and/or possible action on Ordinance 2019-136 Creating a Parks Advisory Committee. (MPT. Madero & Ald. CJ Walker)

Motion: MPT Madero 2nd Ald Repino appointed John Crickmer, Sarah Reyes, Yolanda Parsons, Dory Gillium and Veronica Salazar to the parks committee - passed unanimously

Motion: MPT Madero 2nd Ald Repino allow the committee members to serve until they resign, add it to section two to allow our committee members to serve until they resign or removed by the council - passed unanimously

Motion: MPT Madero 2nd Ald Repino allow for the chair or their designee to provide a report at the next city council meeting- passed unanimously

Motion: Ald Fillinger 2nd MPT Madero add to section two that after three consecutive unexcused absences the committee member shall be removed - passed unanimously

Motion: MPT Madero 2nd Ald Repino to appoint Ald Fillinger to serve as the chair of the parks advisory committee until November - passed unanimously

Motion: MPT Madero 2nd Ald Repino accept the ordinance as amended and to authorize the city attorney to make the edits as necessary and to accept the ordinance 2019-136 as amended and wave the second reading - passed unanimously

- d. Discuss and/or possible action on a budget increase for animal control to support operational functions (Tremblay/Fillinger)

9:04 PM Ald Repino stepped away

9:09 PM Ald Repino reported back

9:09 PM Ald Fillinger stepped away

9:11 PM Ald Fillinger reported back

Motion: Ald Tremblay 2nd Ald Walker postpone until next meeting - passed unanimously

- e. Discuss and/or possible action on a mobile home permit application at 4703 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)

Motion: Ald Tremblay 2nd Ald Fillinger authorize the Mayor to review the ordinance and see if there is an exemption possibility within it and then to authorize the Mayor to enact the exemption and authorize the application for the installation of the mobile home at 4703 Waterwood Pass, Sandy Oaks, Texas 78112.

City attorney is recommending that 2020 ordinance Ald Tremblay add to his motion that the mayor take into consideration in addition to any exception clause that exists in the ordinance any state and federal law as well - passed unanimously

- f. Discuss and/or possible action on pursuing a grant by the US Dept. Of Justice to be completed by Sustainable Foundations. (Mayor Martinez)

Motion: Ald Repino 2nd Ald Waker to apply for the grant for a total of \$2,500 with the funds to come out of the PD budget- passed unanimously

- g. Discuss and/or possible action on appointing a Municipal Court Clerk or Deputy Court Clerk. (Mayor Martinez)


Motion: MPT Madero 2nd Ald Repino to appoint Jeremy Fernandez as the municipal court clerk - passed unanimously

- h. Discuss and/or possible discussion on a take home unit for the Sergeant on duty. (Mayor Martinez)


Motion: Ald Tremblay 2nd Ald Repino to authorize the sergeant or lieutenant on duty to have a taken-home vehicle to commute from home to the office and to the various sites as necessary for the job and to authorize the addition of roadside assistance to that vehicle for the commute - passed unanimously

13. Adjourn 9:46PM

Passed and approved this 26th, day of June 2025,


Michael Martinez, Jr., Mayor

ATTEST:


Delma Doyal, City Secretary