

**Michael Martinez**

Mayor

**Charles Fillinger**

Alderman Place 1

**David Tremblay**

Alderman Place 2

**Thomas Repino**

Alderman Place 3



**CJ Walker**

Alderman Place 4

**Monica Madero**

Alderman Place 5

**Delma Doyal**

City Secretary

**Casandra Ortiz**

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**

**REGULAR MEETING MINUTES**

**April 24<sup>th</sup>, 2025 at 6:30 p.m.**

1.

**Call to order and quorum call. Call to order at 6:30PM**

**MPT – P, , Fillinger – P, Repino – P, Walker - P, CS – P, CA – P, Tremblay – NP**

2. **Pledge of Allegiance.**

**Mayor Martinez led the United States and Texas Pledge.**

3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.**

**Terry Ragan – Does not have a chart update but will have one at next meeting. Will start to tear down house next week. He's usually there on Sunday-Thursday.**

4. **Mayor & Administrator Announcements/Updates**

**No announcements or updates**

5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. Approve minutes from April 10, 2025, Regular City Council Meeting.

b. Approve Work Invoice 2024-072-01 #11 6S Engineering (Red Mountain Rd) Not to Exceed \$247,018.75.

c. Approve Work Invoice 1363 from Kassahn & Ortiz, P.C. (February City Attorney Services) Not to exceed \$2,700.00

d. Approve Work Invoice 2024-072-01 #01 6S Engineering (Red Mountain Rd) Not to Exceed \$500.

e. Approve Work Invoice 1363 from Kassahn & Ortiz, P.C. (Jan, Feb, March 2025 city Prosecutor Services) Not to exceed \$780.00

f. Approve Work Invoice 1363 from Kassahn & Ortiz, P.C. (March 2025 City Attorney Services) Not to exceed \$3,300.00

**Motion: Ald Fillinger: Withdrew motion to pull item 5a– Passed Unanimously**

**Motion: MPT Madero motion to approve consent agenda with the edits incorporated in 5a, 2<sup>nd</sup> by Ald Repino, passed Unanimously**

6. **Administration – Unfinished Business**

a. Discuss and/or possible action on amending the Personal Policy Manual. (Fillinger/Alvarado) **MPT Madero provided updates on the changes to eliminate duplicates and change of format, they are waiting for responses. Once it is done the committee will bring it to the council to get a vote on it.**

- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112 (Mayor Martinez)  
**Nothing was added since the resident Mr. Ragan provided his update**
- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)  
Mayor Martinez spoke with resident Mrs. Cardenas, she gave him her pole number requested a light there and he is working on that and will add it to the map via sticker, the Chief has not had any feedback but will work to get feedback by the next meeting. The Public Works director will drive around for the next two weeks and give feedback.

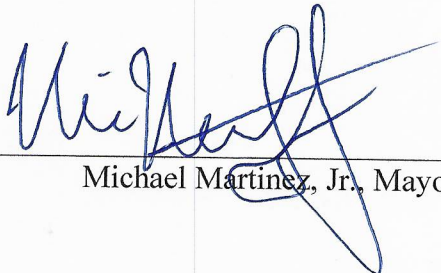
#### 7. Administration

- a. Discuss and/or possible action on Resolution 2025-225 a resolution for submission for a 2025 CDBG grant.  
**Motion: MPT Madero 2nd Ald Fillinger: to strike Red Mountain Drive and replace it with Park playground project, passed Unanimously**  
**Motion: MPT Madero 2nd Ald Repino: strike street excavation, driveway repair, mailbox removal furnish and replace sod and insert playground equipment, fencing and bedding to be ADA compliant, passed Unanimously**  
**Motion: Ald Fillinger 2nd Ald Repino: approving the resolution 2025-225 Resolution of the City Council of the City of Sandy Oaks, Texas, Authorizing the submission of a Texas community development block grant program application to the Texas Department of Agriculture for the 2025 community development fund; and authorizing the mayor to act as the city's executive in all matters pertaining to the city's participation in the Texas community development block grant program. passed Unanimously**
- b. Discuss and/or possible action on invoice from i3Verticles.com to create integration with e-force, not to exceed \$1,250.00  
**Motion: Ald Fillinger 2nd Ald CJ Walker: to accept the invoice from i3Verticles for \$1,250.00 for integration with e-force it would be paid from the technology fund – Passed Unanimously**
- c. Discuss and/or possible action on ordinance 2019-132 a resolution for amending the regular city council meetings. **No Action Taken**

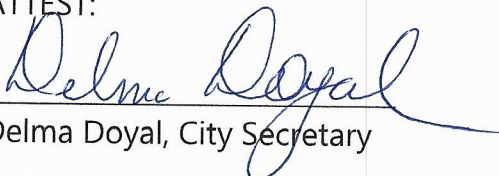
#### 8. Adjourn

**Motion to adjourn at 6:58 pm**

**Passed and approved this 8<sup>th</sup>, day of May 2025,**

  
\_\_\_\_\_  
Michael Martinez, Jr., Mayor

ATTEST:

  
\_\_\_\_\_  
Delma Doyal, City Secretary