

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO: 2025-249

AN ORDINANCE AMENDING MASTER FEE SCHEDULE FOR ASSESSING FEES AND PROVIDING FOR ANNUAL REVIEW; AUTHORIZING THE CITY CLERK TO MAINTAIN THE MASTER FEE SCHEDULE AND MAKE ADJUSTMENTS AS NECESSARY IN THE INTERIM; REPEALING ANY CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Sandy Oaks, Texas (“City”) seeks to provide for reasonable fees and charges for municipal services in order to recoup the cost of conducting municipal business on the public’s behalf without unduly relying on taxes; and

WHEREAS, the City Council established a Master Fee Schedule to consolidate all City fees to provide a single and convenient location for a list of all fees charged by the City; and

WHEREAS, the City Council has determined that it would be expedient for Council to review and evaluate all such fees on an annual basis, and provide authorization to the City Clerk to adjust such fees as determined appropriate in the interim until such annual review by City Council takes place;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

SECTION 1. FEES. The City Council of the City hereby adopts a Master Fee Schedule, attached hereto as Exhibit A, which shall be reviewed and evaluated on an annual basis.

SECTION 2. CITY CLERK AUTHORIZED TO MAINTAIN AND ADJUST IN INTERIM. The City Clerk or his or her designee is hereby authorized to maintain the Master Fee Schedule and make adjustments to the Master Fee Schedule, as may be necessary or in compliance with an ordinance adopting a fee, until City Council’s annual review of the Master Fee Schedule, which may be reviewed, amended and/or adopted by the City Council, and after adoption incorporated into the City’s Master Fee Schedule.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES. City ordinances or parts of ordinances inconsistent or in conflict herewith, are to the extent of such inconsistency or conflict, hereby repealed.

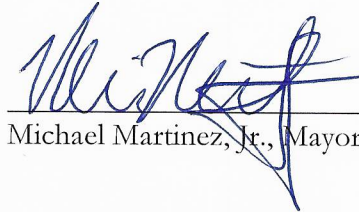
SECTION 4. SEVERABILITY. If any section, subsection, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distance than independent provision and such holdings shall not affect the validity of the remaining portions thereof.

SECTION 5. EFFECTIVE DATE. That the City of Sandy Oaks City Clerk is hereby ordered and directed to cause this ordinance to be published in every issue of the official newspaper

for two days; or one issue of the newspaper if the official newspaper is a weekly paper. This ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect when the publication requirement is satisfied.

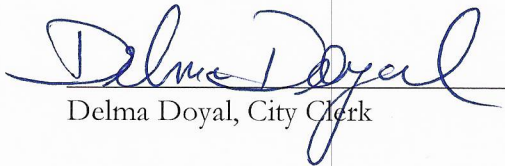
PASSED AND APPROVED the 23rd day of January 2025.

CITY OF SANDY OAKS, TEXAS



Michael Martinez, Jr., Mayor

ATTEST:



Delma Doyal, City Clerk

City of Sandy Oaks Master Fee Schedule

<u>REGULATION/SERVICE</u>	<u>FEE SCHEDULE</u>	<u>REFERENCE</u>
<u>ADMINISTRATIVE</u>		
Copies:		
Each page	\$1.00	
E-mailed Copy (not previously imaged)	\$1.00 per page	
E-mailed Copy (already imaged)	\$0.25 per page	
Credit Card Transaction Fee		
Fax Fees:		
In State	\$1.00	
Out of State	\$2.00	
Notary Services	per Notary Chart	
Rental of Community Center	\$150	
Returned Check Fee	\$30.00	
<u>ANIMALS</u>		
Adoption of an Animal	\$50	Ord. 2024-236
Return/Redemption of Captured Animal (spayed/neutered) (1 st offense)	\$50	Ord. 2024-236
Return/Redemption of Captured Animal (not spayed/neutered (unless excepted)) (1 st offense)	\$50 (and upon signing agreement to spay/neuter)	Ord. 2024-236
Return/Redemption of Captured Animal (spayed/neutered) (2 nd offense)	\$100	Ord. 2024-236
Return/Redemption of Captured Animal (not spayed/neutered within 30 days of initial return/redemption from 1 st offense)	\$100	Ord. 2024-236
Return/Redemption of Captured Animal (not spayed/neutered) (2 nd offense) (if captured more than 30 days after 1 st offense)	\$100 (and upon signing agreement to spay/neuter)	Ord. 2024-236

Return/Redemption of Captured Animal (3 rd offense or <)	---	Ord. 2024-236
Microchipping (includes registration)	\$10 (resident); \$25 (non-resident)	Ord. 2024-236
Impoundment/Boarding	\$15/day	Ord. 2024-236
Destruction	\$300	Ord. 2024-236
Owner Surrender Destruction	\$500	Ord. 2024-236
Registration of Dangerous Dog	\$400/year	Ord. 2024-236
Pick up of dead animal	\$20	Ord. 2024-236
Registration tag for sale or move of dangerous dog	\$25	Ord. 2024-236
<u>COMMERCIAL MOTOR VEHICLES</u>		
Commercial Motor Vehicle Permit	5% of Gross Vehicle Weight Rating as listed on registration	Ord. 2019-150
<u>DRIVEWAYS</u>		
Driveway permit	\$50	Ord. 2024-246
Driveway engineer inspection	\$650	Ord. 2024-246
<u>FENCES</u>		
Fence Permit	---	Ord. 2024-245
<u>GARAGE SALES</u>		
Garage Sale Permit	---	Ord. 2023-231
<u>MANUFACTURED HOMES</u>		
HUD-Code Manufactured Home Permit:	\$100.00	Ord. 2023-230
HUD-Code Manufactured Home Inspection		Ord. 2023-230
<u>PLANNING</u>		

Plan Review

Ord. 2023-219

Review Subdivision Plans (2 reviews) = 10 lots or Less	\$750
Review Subdivision Plans (2 reviews) = 11 lots or more	\$2,500
Review Non-residential (2 Reviews)	\$2,200

Plat Applications

Ord. 2023-219

Base or Minimum Review fee for all subdivisions	\$500.00 + Below as applies
Review fee for Plat without roads or flood plain	\$100.00/lot
Review fee for Plat with roads or floodplain	\$2,500 + \$100.00/lot
Review fee for a Replat	\$100.00/lot created
Review fee to Amend/Correct a Plat	\$200.00
Review fee to Cancel a Plat	\$100.00/lot
Review fee for non-standard plat or variance	\$150.00

PUBLIC INFORMATION

Request for Public Information per Texas Administrative Code

RENTAL PROPERTY

Residential Rental Property Registration	\$50/registration	Ord. 2021-178
Residential Rental Property Registration Inspection		Ord. 2021-178

SWIMMING POOLS AND SPAS

Swimming Pool Permit Fee—Valuation of \$1.00 - \$250.00	\$30.00	Ord. 2021-191
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Swimming Pool Permit Fee—Valuation of \$251.00 - \$500.00	\$60.00	Ord. 2021-191
Swimming Pool Permit Fee—Valuation of \$501.00 - \$2,000.00	\$60.00 for the first \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	Ord. 2021-191
Swimming Pool Permit Fee—Valuation of \$2,001.00 - \$25,000.00	\$90.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	Ord. 2021-191
Swimming Pool Permit Fee—Valuation of \$25,001.00 - \$50,000.00	\$400.00 for the first \$25,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	Ord. 2021-191
Swimming Pool Permit Fee—Valuation of \$50,001.00 +	\$600.00 for the first \$50,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof.	Ord. 2021-191
Swimming Pool Reinspection Fee (1 st)	\$30.00	Ord. 2021-191
Swimming Pool Reinspection Fee (2 nd and additional)	\$65.00	Ord. 2021-191
<u>VENDORS</u>		
Vending License	\$1,800.00/annually	Ord. 2018-105
Temporary Vending License—Special Events	\$60.00	Ord. 2018-105