

Michael Martinez

Mayor

Charles Fillinger

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



Grace Alvarado

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING AGENDA
March 27, 2025 at 6:30 p.m.**

Notice is hereby given that a Public Hearing and Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, March 27, 2025, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. **Please indicate whether you are signing up for the citizens to be heard or public hearing portion of the meeting by signing up on the corresponding sign-up sheet.**

An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

4. Mayor & Administrator Announcements/Updates

5. Public Hearing on the Community Development Block Grant (CDBG). The City of Sandy Oaks invites all citizens to a public hearing at 6:30 p.m. on March 27, 2025, at Sandy Oaks City Hall, 22870 Priest Road, Sandy Oaks, Texas 78112, to review performance and obtain comments regarding its 2021 Texas CDBG Program Community Development Contract CDV21-0020. Disabled persons or those who require auxiliary aids or services who wish to attend this meeting should contact the City Secretary at (210) 607-0834 at least two days before the meeting to make arrangements.

6. Consent Agenda – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from March 13, 2025, Regular City Council Meeting.

7. Financial Report

- a. Discuss and/or possible action on the income and expenses for February 2025 as reported by the City Secretary Delma Doyal. (Mayor Martinez)

8. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Fillinger/Alvarado)

9. Administration – New Business

- a. Discuss and/or possible action on External Audit by Armstrong, Vaughan, & Associates, P.C. (Mayor Martinez)
- b. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)
- c. Discuss and/or possible action on Format and Contents of Monthly Budget Reports. (Madero/Tremblay)
- d. Discuss and/or possible action on the hiring of a part-time deputy clerk. (Mayor Martinez)
- e. Discuss and/or possible action on Resolution 2025-221 approving the submission of a grant for State and Local Cybersecurity Governance and Planning for the Police Department. (Mayor Martinez)
- f. Discuss and/or possible action on the installation of guard rails at the corner of Hilltop and Lowman utilizing ARPA Funds. (Mayor Martinez)
- g. Discuss and/or possible action on Resolution No. 2025-222 authorizing the acceptance of donation of one vehicle from Bexar County declared as surplus and designating their use. (Mayor Martinez)
- h. Discuss and/or possible action on the repurposing of \$25,000 in ARPA funds from a November 14, 2024, council action to purchase two equipped vehicles for the Sandy Oaks Police Department. (Mayor Martinez)
- i. Discuss and/or possible action on accepting the resignation of Grace Alvarado, Alderwoman Place 4 and Mayor Pro Tem. (Mayor Martinez)
- j. Discuss and/or possible action on Resolution No. 2025-223 appointing a Mayor Pro Tem. (Mayor Martinez)
- k. Discuss and/or possible action on procedures for filling the position of Alderman Place 4 and/or a resolution to fill the position of Alderman Place 4 by appointment until the next

regular municipal election or by special election and administer oath of office to Alderman Place 4, if necessary. (Mayor Martinez

10. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 24th day of March 2025 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary