

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS

REGULAR MEETING MINUTES

February 27th, 2025 at 6:30 p.m.

1. **Call to order and quorum call. Time of Start: 6:31PM Mayor Martinez - Present, MPT – Absent, Tremblay – Present, Repino – Present, Fillinger – Present, City Secretary – Absent, City Attorney - Present**
2. **Pledge of Allegiance.**
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.**
Hector Guajardo – spoke in response to agenda item 7d and would like to have the city act on the rubbish.
4. **Mayor & Administrator Announcements/Updates**
March 8th bike ride on Priest Rd and Mathis
Little league baseball parade with Police Department participating
Announcement of the passing of Court Clerk Katherine Yelton – Moment of Silence
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from December 12, 2024 Regular City Council Meeting.
 - b. Approve minutes from January 9, 2025 Regular City Council Meeting.
 - c. Approve minutes from February 13, 2025 Regular City Council Meeting.
 - d. Approve Invoice 1361 from Kassahn & Ortiz, P.C. (December City Attorney Services) Not to Exceed \$3,624.96.
 - e. Approve Invoice 1360 from Kassahn & Ortiz, P.C. (December Prosecutor Services) Not to Exceed \$570.00
 - f. Approve Work Invoice 2024-072-01 #8 6S Engineering (Red Mountain Rd) Not to Exceed \$2,200.
 - g. Approve invoice 6906 Sustainable Foundations, LLC. (Body Worn Camera & Rifle Resistant Body Armor) Not to Exceed \$1,500.

Motion – Fillinger & Repino: To remove agenda item A & B – Unanimously passed
Motion – Repino & Fillinger: To approve items C – D – Unanimously passed
6. **Administration – Old Business**
 - a. Discuss and/or possible action on amending the Personnel Policy Manual. (Fillinger/Alvarado) **Postponed**
 - b. Discuss and/or possible action on Ordinance No. 2025-248 establishing regulations for Certificates of Occupancy. (2nd Reading) (Mayor Martinez)
Motion – Fillinger & Madero: Strike out “Universal City” in item 17 on permit and replace with “Fire Department – Unanimously Passed
Postponed
 - c. Discuss and/or possible action on Ordinance No. 2025-250 amending Ordinance 2019-150 regulating Commercial Motor Vehicles. (2nd Reading) (Alvarado/Tremblay)
Cancelled to have Animal Control ordinance placed for a 2nd reading in next agenda
7. **Administration – New Business**
 - a. Discuss and/or possible action on abatement of property 23322 Copper Canyon Dr., Sandy Oaks, Texas 78112 (property ID 177603). (Mayor Martinez)
Mayor to work with City Attorney to develop letter for distribution to begin timeline

for abatement.

- b. Discuss and/or possible action on ordinance 2020-170 declaring and establishing public health nuisances and providing for abatement; declaring junked vehicles a public nuisance and providing for abatement. (Mayor Martinez)

No action

- c. Discuss and/or possible action on ordinance 2022-205 providing regulations for the storage and parking of recreational vehicles and providing for removal and impoundment of recreational vehicles. (Fillinger/Tremblay)

Motion - Fillinger & Tremblay : Section 4 item B, strike out "official of the city or any peace officer and any agent of the city" and insert "any Sandy Oaks Police Department Officer" – Unanimously Passed

Motion – Madero & Tremblay: Accept ordinance as amended – Passed Unanimously

- d. Discuss and/or possible action on abatement public nuisance and/or substandard structure at 3807 Waterwood Pass Dr., Sandy Oaks, Texas, 78112. (Tremblay/Fillinger)

Mayor to work with City Attorney to develop letter for distribution to begin timeline for abatement.

- e. Discuss and/or possible action on working with residents to beautify Sandy Oaks main entrance. (Mayor Martinez)

Douglas Tomasini authorized to work the entrance of the city so long as a liability waiver is signed.

- f. Executive Session to deliberate the hiring of a Deputy Clerk, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)

7:22 begins Executive session – 7:39 ends Executive session

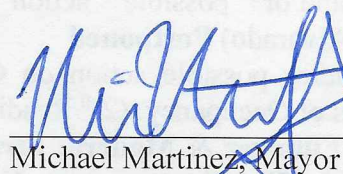
- g. Discuss and/or possible action on hiring a Deputy Clerk, and related matters. (Mayor Martinez)

Motion - Fillinger & Repino: Authorize Mayor to offer position of Deputy Clerk to Jeremy Fernandez with a starting pay of \$45K, standard benefits package, with a start date to be negotiated – Unanimously Passed

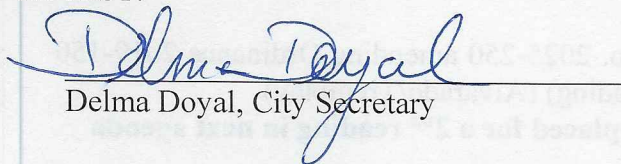
8. Adjourn – Madero motioned to adjourn -7:40pm

Delma Doyal, City Secretary

Passed and approved this 13th day of March 2025.


Michael Martinez, Mayor

ATTEST:


Delma Doyal, City Secretary