

Michael Martinez

Mayor

Charles Fillinger

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



Grace Alvarado

Alderwoman Place 4

Monica Madero

Alderwoman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
January 23, 2025 at 6:30 p.m.**

1. Call to order and quorum call.

Mayor: 6:33PM

Present: Alvarado, Madero, Tremblay, Repino, City Attorney, City Secretary

Not Present: Fillinger

2. Pledge of Allegiance.

3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.

a. Lamar McNeal

- Junk on adjacent property

b. John Crickmer

- New subdivision on Waterwood Pass (Developer needs to address)

4. Mayor & Administrator Announcements/Updates

a. 74.25 – awaiting Steve Johnson (Chase Bank) response

b. 1150.00 – Septic pumping

5. Consent Agenda –

a. Approve minutes from December 12, 2024 Regular City Council Meeting. (Pulled)

b. Approve minutes from January 9, 2025 Regular City Council Meeting. (Pulled)

c. Approve Invoice 1356 from Kassahn & Ortiz, P.C. (October City Attorney Services) Not to Exceed \$3,8148.48.

d. Approve Invoice 1357 from Kassahn & Ortiz, P.C. (October City Prosecutor Services) Not to Exceed \$720.00

e. Approve Invoice 1358 from Kassahn & Ortiz, P.C. (November City Attorney Services) Not to Exceed \$4,575.00.

f. Approve Invoice 1359 from Kassahn & Ortiz, P.C. (November City Prosecutor Services) Not to Exceed \$165.00

g. Approve Work Invoice 2024-072-01 #7 6S Engineering (Red Mountain Rd) Not to Exceed \$6,500.00.

Motion: Madero & Alvarado, Approve consent agenda D-G, Passed Unanimously

Motion: Tremblay & Alvarado, Correct Item C to \$3,818.48, Passed Unanimously

6. Administration – Old Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Fillinger/Alvarado) Mayor has postponed
- b. Discuss and/or possible action on quote for electricity to be run to Animal Control Metal Building to include Anti-Shadow lighting, Surge Protected Plugs, Multiple Outlets and outlets for refrigerator. (Mayor Martinez)
Motion: Tremblay & Repino, Accept Alterman Electric Quote NTE \$3,026.00, Passed Unanimously
- c. Discuss and/or possible action on Ordinance 2024 - 248 establishing regulations on Certificates of Occupancy. (Mayor Martinez) Mayor has postponed

7. Administration – New Business

- a. Discuss and/or possible action on the presentation of the racial profiling report by Chief Juarez. (Mayor Martinez)
Motion: Madero & Repino, Accept Racial Profiling Report, Passed Unanimously
- b. Discuss and/or possible action on Resolution 2025 - 218 approving submission of a grant application for Body Camera to the Office of the Governor. (Mayor Martinez)
Motion: Madero & Repino, Accept Resolution 2025-218, Passed Unanimously
- c. Discuss and/or possible action on Resolution 2025 – 219 approving submission of a grant application for Body Worn Vests to the Office of the Governor. (Mayor Martinez)
Motion: Repino & Alvarado, Adopt Resolution 2025-219, Passed Unanimously
- d. Discuss and/or possible action on Resolution 2025 - 220 approving a grant application for Mental Health Officer to the Office of the Governor. (Mayor Martinez)
Motion: Repino & Alvarado, Adopt Resolution 2025-220, Passed Unanimously
- e. Discuss and/or possible action on annual review of the Master Fee Schedule for assessing fees and adjustment of fees, if necessary. (Mayor Martinez)
Motion: Madero & Repino, Deceased Animal Collection Fee is \$20, Passed Unanimously
Motion: Madero & Tremblay, Strike Quarantine 2024-236, Passed Unanimously
Motion: Tremblay & Madero, Add \$150 community center rental fee, Passed Unanimously
Motion: Madero & Tremblay, Return Redemption of Captured Animal Not Spayed Or Neutered 2nd Offense if captured more than 30 days after 1st offense to \$100 and upon signing agreement to spay or neuter
Motion: Tremblay & Alvarado, Remove Seizure Ordinance 2024-236, Passed Unanimously
Motion: Madero & Repino, Remove Cert. of Occupancy Application fee, Passed Unanimously
Motion: Madero & Repino, Strike Driveway permit with engineering inspection requirement and insert Drive way engineering inspection, Passed Unanimously
Motion: Madero & Alvarado, strike without engineering inspection under driveway permit, Passed Unanimously
Motion: Madero & Repino, Accept Master Fee Schedule as Amended, Passed Unanimously
- f. Discuss and/or possible action on amending City Ordinance 2019-150 Commercial Motor Vehicles. (Alvarado/Tremblay)
Motion: Alvarado & , Remove 1st sentence beginning with “Commercial Vehicle” ending in “Texas Transportation Code” and replace with FMCSA definition “A Commercial Motor

Vehicle is Defined as” ending with “Require Federal Placarding”, Passed Unanimously

Motion: Tremblay & Repino, section 3 – C subsection 4 add “and as limited to no more than 1 CMV parked on a residential lot,” Passed Unanimously

Motion: Madero & Repino, strike in Section 3- D “compliance with this subsection is required within 120 days of the effective date of this ordinance” Passed Unanimously

Motion: Madero & Alvarado , Strike in Section G “where the vehicle will reside at” and replace with “where the vehicle will be parked or stored,” Passed Unanimously

Motion: Madero & Repino, City Attorney to address Section H to add in or designee after administrator, Passed Unanimously

Motion: Madero & Alvarado, Section 7 paragraph I, “permit fee will be listed in the master fee schedule,” Passed Unanimously

Motion: Tremblay & Madero, create a permit fee in Master Fee Schedule based on GVWR listed on the vehicle registration, fee will be charged 5%, Passed 3-1 Ald. Repino opposed.

- g. Discuss and/or possible action on a change in compensation for Public Works Employees, City Secretary, Court Clerk, and Police Department Corporal. (Mayor Martinez)

Motion: Madero & Tremblay, COLA & Merit increase for, 6% Aca., 3% DD, 3% KY, 9% PS, 11% MA, 3% JC, 3% ACu., Passed Unanimously

- h. Discuss and/or possible action on Grievance filed by Court Clerk Katherine Yelton. (Mayor Martinez)

Motion: Repino & Madero, remove writeup, Madero & Repino in Favor and Tremblay & Alvarado Opposed, Mayor voted against, write up will remain.

- i. Executive session to discuss to deliberate the purchase, exchange, lease, or value of real property from the City of San Antonio for annexation of a new subdivision at the end of Waterwood pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.072 (Deliberations regarding real property). (Mayor Martinez)

9pm Executive Session, 9:15 back in session

- j. Discuss and possible action on the purchase, exchange, lease, or value of real property from the City of San Antonio for annexation of a new subdivision at the end of Waterwood Pass. (Mayor Martinez)

Motion: Madero & Repino, Not make an initial offer for the subdivision annexation to the City of San Antonio, Passed Unanimously

- K. Executive Session to deliberate the hiring of a Patrol Officer, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez) 9pm Executive Session, 9:15 back in session

- L. Discuss and/or possible action on hiring a Patrol Officer, and related matters. (Mayor Martinez)

Motion: Madero & Repino, Hire Mark Porche @ \$48k for the position of patrolman with a 1yr probation, passed unanimously.

8. Adjourn

Alderwoman Madero motioned to adjourn at 9:19

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Council in that order.

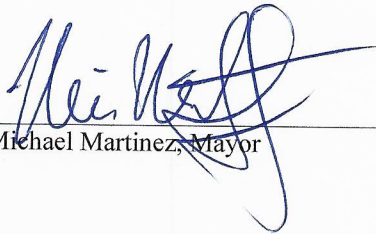
EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional

Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

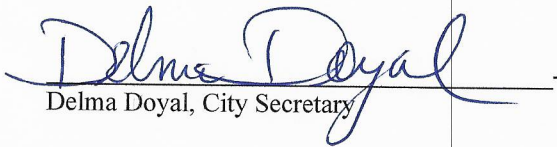
I certify that the above notice of a regular meeting was posted at City Hall on or before the 20th day of January 2025 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary

PASSED APPROVED THIS 13th DAY OF FEBRUARY 2025.


Michael Martinez, Mayor

ATTEST:


Delma Doyal, City Secretary