

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
November 14, 2024 at 6:30 p.m.

1. **Call to order and quorum call.** At 6:32 council meeting was called to order by Mayor Martinez. In attendance were Mayor Pro Tem Alvarado, Aldermen Repino, Fillinger, Tremblay, City Attorney and City Secretary. Not in attendance: Alderman Coffindaffer
2. **Pledge of Allegiance.** Led by Mayor Martinez
3. **Citizens to be heard.** Edgar Morales representative for Rice Broadband. Mayor announced Mr. Morales to speak at 6:34 p.m. Mr. Morales was in attendance to follow-up on a couple of items they wanted to commit to writing on a formal letter mailed to the City on October 29, 2024. The letter mentioned there would be a new contractor and that they would be providing weekly updates. Also, Mr. Morales mentioned the process of impact on public or private lines, with communication with the residence. Mayor stated the letter was received and would get with Mr. Morales after the meeting. **Sign in Sheet attached to these minutes as Exhibit 3.**
4. **Mayor & Administrator Announcements/Updates.** Mayor mentioned there will be quite a few items postponed due to Bexar County Elections has not committed the final tally of the ballots. So, canvassing of the votes will be coming up on Tuesday, November 19th, and swearing in ceremonies will be soon after that.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from October 24, 2024 Regular Council Meeting – Motion moved to approve the minutes as presented by Alderman Tremblay and second by MPT Alvarado, passed unanimously. **Minutes attached to these minutes as Exhibit 5a.**
6. **Financial Report** - The income and expenses for October 2024 will be reported by City Secretary Delma Doyal with possible discussion and/or action.
 - a. City Secretary reported, the General Fund balance as of October 31, 2024 ended at \$235,724.78, the ARPA Fund balance at \$103,631.08, and the TDA Grant Fund balance at \$15,544.20. MPT Alvarado made a motion to approve the financial report, as presented, seconded by Alderman Repino, passed unanimously. **Financial Report attached to these minutes as Exhibit 6a.**
7. **Investment Report**
 - a. Alderman Repino announced last quarter (3rd) was pretty good, the beginning balance started with \$140,021.71 and ending balance of \$141,306.89 with earnings of \$1,282.18. Alderman Fillinger moved to accept the investment report as presented, second by Alderman Repino, passed unanimously. **Investment Report attached to these minutes as Exhibit 7a.**
8. **Public Works**
 - a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. Working on lights in the parking lot at city hall. Public Works' Director mentioned getting quotes for running electricity to the animal control shed. Mayor then stated let's go ahead and jump to **Item 9c** regarding lighting in the ACO shed.
9. **Animal Control**
 - a. Updates and Announcements from ACO Cunningham with possible discussion and/or action. Both ACOs traveled to Austin to deliver a puppy with parvo as the Austin facility was the only facility to care for the puppy as they did not want to euthanize it.

- b. Presentation of monthly report by ACO Cunningham with possible discussion and/or action. ACO Officer Ashely Cunningham presented the monthly report which is attached to these minutes as Exhibit 9b. At the end of the report Alderman Tremblay asked if ACO was tracking how many dogs were being returned to the owner(s) and if she would keep track of it. ACO stated she would give report at the meetings. **ACO Monthly Report attached to these minutes as Exhibit 9b.**
- c. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for position of Deputy Animal Control Officer. ACO Ashley Cunningham stated she has hired an ACO. The candidate has not worked with animal control but does have experience with animals as she owns several of her own and loves animals. She is very excited to work with the city as an ACO. She would have liked to start working sooner but wanted to give her former employer at least two weeks' notice. Alderman Tremblay made a motion to offer the position to the applicant at a fulltime status with the rate of \$16.50 an hour beginning November 25, 2024, with standard benefits as is according with the City of Sandy Oaks, and second by MPT Alvarado, passed unanimously.
- d. Discuss and/or possible action on quote for electricity to be run to Animal Control Metal Building. Again, Public Works Director, discussed about running electricity to the metal building for the freezer, and having lights for a euthanizing facility. After lengthy discussion of what is needed in the building. It was mentioned by Alderman Fillinger to get a comparable quote from Quiney Electric. Alderman Tremblay moved to get a comparable, to define more what is needed for actual lighting from Quiney Electric. After discussion regarding the lighting needed for the facility, Alderman Tremblay withdrew his motion and then Alderman Tremblay made a motion for ACO to reach out and work with the veterinarian to see what is sufficient lighting, and second by Alderman Repino, passed unanimously.

10. Police Department

- a. Updates and Announcements from Chief Juarez with possible discussion and/or action. Chief Juarez announced that Lieutenant Alvarez and Officer Palomares have completed the inventory of the evidence room. We have accountability on that evidence now. Aside from that the officer who was approved to be hired is going to have knee surgery as he fell from his tractor, so his hire date is postponed for a while. Lieutenant Alvarez is now working on catching up with back reports and getting with the DA's office on what they need and are now moving forward with that date. Alderman Tremblay inquired that if all the evidence they have now, is it reliable, Chief Juarez, stated it was. Also, Officer Palomares is now out with Officer Castillo working the night shift.
- b. Presentation of monthly report by Chief Juarez with possible discussion and/or action. **Officer Juarez presented his monthly report which is attached to the minutes as Exhibit 10b.**
- c. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for position of Sergeant. Chief Juarez mentioned that he has a candidate for the Sergeant's position who is a former Deputy for Atascosa County ACO facility as well. He is also the Ex-Chief of Police for Balcony Height. He would be a good asset to the city. Mayor stated just to add, the one position that we had for the canine unit, the individual turned the offer down. Chief Juarez stated he has had six or 7 applicants. Chief Juarez stated the rate for a master chief police officer would be around \$60,000. After lengthy discussion Alderman Fillinger stated he would like more patrolling. Chief Juarez stated his goal is to be on a twelve-hour shift and all reports done in the patrol cars. This discussion was ongoing. The audio minutes are available on the City's website. Alderman Fillinger moved that they approve the offering the Sergeant \$60,000 with the standard benefit package with the start date of December 2, 2024 and second by Alderman Repino, passed
- d. Discuss and/or possible action on the purchase of an Investigators vehicle. Mayor presented a few photos of some vehicles for the purchase of a vehicle for the Investigator to use while out on duty. After a lengthy discussion regarding a vehicle for Investigator, Alderman Tremblay made a motion to establish an entity of \$25,000 utilized from ARPA Funds to be purchase for

an investigative vehicle to be stored at City Hall overnight, second by MPT Alvarado, passed unanimously. **Photos included in these minutes as Exhibit 10d.**

- e. Discuss and/or possible action on the purchase of E-Force (Report Management System). Postponed to December 12th council meeting.
- f. Discuss and/or possible action on the purchase of Evidence Library Cloud. Postponed to December 12th council meeting.

11. Parks & Recreation

- a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. We met on November 4; we discussed the upcoming holiday. What things were going to take place, discussed the new picnic table, the gratitude for doing that. The next meeting will be December 3, 2025 at 5:30 p.m.

12. Administration - Old Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. Postponed to December 12th council meeting.
- b. Discuss and/or possible action on an ordinance regulating driveways and culverts (Second Reading). Mayor stated it is with the engineer right now. Alderman Fillinger stated this is the Second Reading and has been adopted for next month.

13. Administration – New Business

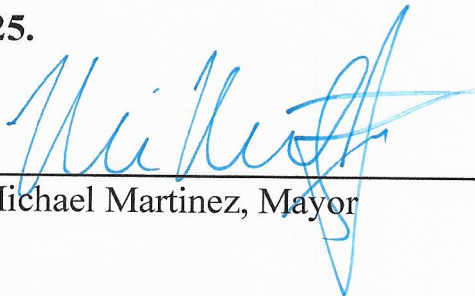
- a. Resolution 2024-214 of the City Council of the City of Sandy Oaks, Texas canvassing the returns and declaring the results of the General Election held on November 5, 2024 for the purpose of electing the Mayor, Alderman Place 2, and Alderman Place 4, and of the Special Election held on November 5, 2024 for the purpose of electing Alderman Place 5 (Unexpired Term) and other matters in connection therewith. Items 13a, 13b, 13c, postponed to December 12th council meeting.
- b. Presentation of Certificates of Election and administration of the oaths of office to officers declared elected to Mayor, Alderman Place 2, Alderman Place 4, and Alderman Place 5 (Unexpired Term.) Items 13a, 13b, 13c, postponed to December 12th council meeting.
- c. Discuss and/or possible action on a Resolution 2024-214 Appointing a Mayor Pro Tem. Items 13a, 13b, 13c, postponed to December 12th council meeting.
- d. Discuss and/or possible action on a Resolution naming a public newspaper to serve as the official newspaper of the city for fiscal year 2024-2025. Change the Resolution to reflect La Presnsa, Mayor waiting on voting. Alderman Fillinger mentioned that La Presena is not in circulation like the Wilson County News. Motion moved by Alderman Tremblay to Adopt a Resolution of The City of Sandy Oaks, Texas Naming a Public Newspaper to Serve as The Official Newspaper of The City of Sandy Oaks, Texas for Fiscal Year 2024-2025 And Providing That Each Ordinance, Notice, or Other Matter Required by Law or Ordinance to Be Published Therein, the Resolution 2024-216, second by Aderman Repino, passed unanimously.
- e. Discuss and/or possible action on a bid for Red Mountain Road. Mayor stated that we had a bid the other day and Westar Construction had the lowest bid of \$247,018.75. The representative could not attend the meeting so Mayor stated was up to council. At this time, Motion was made by Alderman Fillinger, second by Alderman Repino to accept the lowest bid from Westar Construction of \$247,018.75, passed unanimously.
- f. Discuss and/or possible action on Ordinance 2021-178 regulations for residential rental properties. Brought up by ACO of what to do in a situation where there are loose dogs but tenants are claiming that the dogs are not theirs. Mayor stated send citation to the property owner. Start with that and let it trickle down. Another question was had is how are we enforcing this. After lengthy discussion, no action taken.
- g. Discuss and/or possible action on speed limit signs, stop signs, and a speed study on New Mathis Rd. After a lengthy discussion regarding school crossing walks, signs and study. A Motion made by Alderman Tremblay and second by Alderman Repino to work with the

engineer to develop the three school crosswalks, one on Dagon Rock, one on Shady Forest, one on Silver Chalis, to come up with pricing for the driver feedback sign with a solar backup battery which will serve as traffic count to work on stop signs going forward, passed unanimously.

14. Adjourn

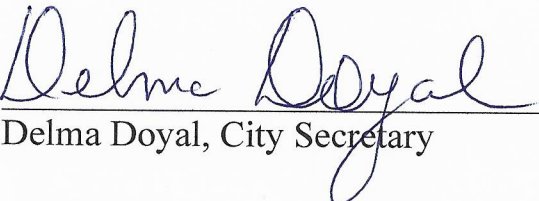
Meeting adjourned at 8:15 p.m.

Passed and approved this 9TH day of January 2025.



Michael Martinez, Mayor

ATTEST:



Delma Doyal, City Secretary

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 6th day of May 2024 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Delma Doyal
City Secretary

City of Sandy Oaks

Sign in for **November 14, 2024**

This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

1	Name **(Please Print)	Address	Agenda Item	For/ Against
2	Edgen Morales	4775 Rekowicz	Fiber installation	For
3				
4				
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9				
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**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
October 24, 2024, at 6:30 p.m.**

1. **Call to order and quorum call.** By Mayor at 6:31 p.m.
Present: Alderman Fillinger, Alderman Tremblay, Alderman Repino, along with City Attorney and City Secretary

Not Present: Alderman Coffindaffer and Mayor ProTem Alvarado

2. **Pledge of Allegiance.** Led by Mayor Martinez

3. **Citizens to be heard.** Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above. Michelle Washington signed up via zoom to discuss the possibility of having speeding signs put up, and Mr. Shade inquired about speed bumps.

4. **Mayor & Administrator Announcements/Updates**

a. Mayor gives his condolence to Michelle Washington, on the loss of her good friend, Ms. Angele Southwell.

At this time the mayor moved on to Item 8a. The time is now 6:42 p.m.

5. **Consent Agenda** - All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. Approve minutes from October 10, 2024, City Council Meeting. Motion moved by Alderman Fillinger to approve minutes of October 10th, 2024, excluding 5b and second by Alderman Repino, passed unanimously.

b. Approve invoice 2024-072-01 Invoice #4 6S Engineering (Red Mountain Rd) Item 5b was requested to be pulled separately.
After council members' discussions regarding the possibility of holding around 10 percent holdback of the final invoice payment in the future, just in case there are issues with the work provided. Alderman Tremblay motion moved to approve 6S Engineering's invoice and second by Alderman Repino, passed unanimously.

6. **Parks & Recreation**

a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Alderman Repino stated they didn't have an October meeting due to National Night Out. The ladies from the community center were a great part of that and which made it a great success. The next meeting will be November 4th at the community center at 5:30 p.m.

7. **Administration – Old Business**

a. Discuss and/or possible action on amending the Personnel Policy Manual. Moved to postpone to next regular scheduled meeting set for Thursday, November 14th, 2024.

8. **Administration – New Business**

a. Discuss and/or possible action on allowing Rise Broadband into the City Limits. A PowerPoint

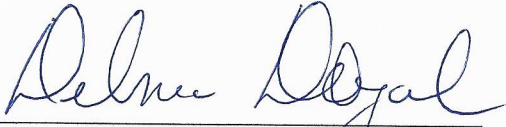
Presentation was presented by Rise Broadband representatives Edgar Morales, Director of Construction and Daniel Garza, Field Marketing Manager, letting city council know about their new construction team Ambersapes and how it will give the city better service than the previous contractor. By this presentation Rise Broadband wants to go over the new terms and conditions to reestablish a partnership with the City, now and in the future. Alderman Fillinger mentioned that the city would like a proposed agreement from Rise as to what they will actually do to correct any incidents if there happens to be an incident. That way if the City did not approve of the handling of incidents, the City has the right to stop the contract with Rise. Alderman Tremblay stated they postpone approving this agreement until the next council meeting, giving Rise Broadband time to submit an agreement, which was second by Alderman Repino, passed unanimously.

- b. Discuss and/or possible action on Elected and Appointed Officials Ethics Policy. Alderman Fillinger would like all elected officials to be required to sign off on the acknowledgement of the Ethics Policy. Alderman Repino stated he was good with the ethics policy. After further discussions motion was moved by Alderman Tremblay and a second by Alderman Repino to accept the Ethics Policy for Elected and Appointed Officials with the caveat that each elected official receive a copy and sign off on it, passed unanimously.
- c. Discuss and/or possible action on Health Insurance coverage for Police officers. Mayor discussing with the Chief and researching other police departments and he noticed what a lot of other police departments do is pay 100% of the police officers' health insurance coverage. The City does pay 65% of everybody's health insurance coverage. So the Mayor's recommendation is that the city pay 100% of the police officer's health insurance coverage. Maybe that is why our city does not attract good talent. Alderman Repino and Alderman Fillinger stated they are not opposed but what is it going to cost the city. The mayor stated it will be an additional \$22,000, up from \$89,000. Mayor stated it is there and it is in the budget. After several discussions, a statement was made to postpone this agenda item until the next council meeting set for November 14th, 2024. Alderman Fillinger moved to increase health insurance coverage for police officers to 100% and second from Alderman Repino, passed unanimously.
- d. Discuss and/or possible action on amending the 2024-2025 budget. Mayor going over the 2024-2025 budget as it became a lengthy discussion. Alderman Fillinger moved a motion to amend an ordinance of the Council of the City of Sandy Oak, Texas amending the annual budget for fiscal year 2024-2025 for municipal purposes, provided the severability clause and providing for an effective date Ordinance 2024-245 and second by Alderman Tremblay, passed unanimously.
- e. Discuss and/or possible action on amending the 2023-2024 budget. After a lengthy discussion, it was recommended to be postponed at this time to go over item 8f. After returning from discussion of 8f and going over item 8d, there were no questions regarding this item. No action taken.
- f. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for position of Mental Health Officer. A few council meetings prior to the Chief mentioned that there is a way to cover a position for a mental health officer, which he stated that it could be funded with ARPA funds. After discussions about the possibility of hiring a mental health officer. A motion moved by Alderman Fillinger is to create the position of mental health officer and funded by ARPA fund with compensation of \$48,000 hours, duties and benefits as an alignment with other patrol officers and a start date of two weeks out, second by Alderman Repino, passed unanimously.
- g. Discuss and or possible on Resolution 2024-213 Canceling November 28, 2024, and December 26, 2024, regular City Council meetings. Alderman Fillinger moved to adopt Resolution 2024-213 Canceling the November 28, 2024, and December 26, 2024, regular City Council meetings, and second by Alderman Tremblay, passed unanimously.
- h. Discuss and/or possible action on Code Enforcement as it pertains to residential lots. After a lengthy discussion by Alderman Tremblay, Alderman Fillinger and Chief Juarez, no action was needed.


9. Adjourn

Meeting adjourned at 8:21 p.m.

PASSED AND APPROVED THIS 14TH DAY OF NOVEMBER 2024.



Delma Doyal, City Secretary



Michael Martinez, Mayor

City of Sandy Oaks TX
General Fund, Period Ending 10/31/2024

RECONCILIATION REPORT

Reconciled on: 11/06/2024

Reconciled by: JD & Associates LLC

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	218,598.73
Checks and payments cleared (84)	-158,303.44
Deposits and other credits cleared (40)	175,429.49
Statement ending balance	235,724.78

Register balance as of 10/31/2024 235,724.78

Details

Checks and payments cleared (84)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2024	Expense	EFT	Toshiba	-180.98
10/01/2024	Expense	EFT	Pilot Travel Center	-113.22
10/01/2024	Expense	Online	Texas State Comptroller	-9,748.60
10/01/2024	Check	2423	Reyna Signs	-200.00
10/02/2024	Expense	EFT	QuikTrip	-486.83
10/02/2024	Expense	EFT	Omnibase Services of Texas, LP	-218.88
10/02/2024	Expense	Online	Graves, Humphries, Stahl, LTD	-1,595.24
10/03/2024	Check	2425	Bexar County Clerks Office	-1,504.08
10/03/2024	Check	2422	Rick Aragon DJ	-150.00
10/04/2024	Expense		ADP Wage Pay	-1,000.00
10/04/2024	Expense		ADP Wage Pay	-1,668.93
10/04/2024	Expense		ADP Wage Pay	-1,570.47
10/04/2024	Expense		ADP Wage Pay	-2,997.59
10/04/2024	Check	2426	Mass Security Consulting & Tr...	-500.00
10/04/2024	Expense	EFT	Cintas	-485.34
10/04/2024	Expense	EFT	Alamo Broadband	-119.95
10/04/2024	Expense	EFT	Cintas	-84.74
10/04/2024	Expense	EFT	ADP Payroll	-89.00
10/04/2024	Expense		ADP Wage Pay	-1,164.06
10/04/2024	Expense		ADP Wage Pay	-838.86
10/04/2024	Expense		ADP Wage Pay	-2,489.55
10/04/2024	Expense		ADP Wage Pay	-1,054.95
10/04/2024	Expense		ADP Wage Pay	-1,016.26
10/04/2024	Expense		ADP Wage Pay	-1,357.60
10/07/2024	Expense	EFT	TMRS	-2,237.23
10/07/2024	Expense		TML IEBP	-6,638.10
10/07/2024	Expense		Quinney Electric, Inc	-1,600.00
10/08/2024	Expense		Dilmak Services	-9,556.00
10/08/2024	Expense		Pilot Travel Center	-110.00
10/08/2024	Expense		J P Morgan Chase	-10,162.45
10/09/2024	Expense		Alamo Broadband	-199.95
10/10/2024	Expense		Amazon	-38.41
10/11/2024	Check		Kassahn & Ortiz, P.C.	-285.00
10/11/2024	Expense		ADP Payroll	-232.32
10/11/2024	Check		Kassahn & Ortiz, P.C.	-6,270.00
10/15/2024	Expense		Amazon	-55.43
10/15/2024	Expense		ADP Payroll	-137.59
10/15/2024	Expense		Amazon	-51.97
10/15/2024	Expense		Verizon	-1,333.52
10/16/2024	Expense		CPS	-2,438.63
10/16/2024	Check	2427	Dr. Laramie Doyal	-600.00
10/16/2024	Expense		CPS	-19.95

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/17/2024	Expense		ADP Wage Pay	-1,368.69
10/17/2024	Expense		ADP Wage Pay	-2,489.54
10/17/2024	Expense		ADP Wage Pay	-1,325.80
10/17/2024	Expense		ADP Tax Withholding	-4,610.16
10/17/2024	Expense		ADP Wage Pay	-220.13
10/17/2024	Expense		ADP Wage Pay	-1,688.00
10/17/2024	Expense		ADP Wage Pay	-1,761.87
10/17/2024	Expense		ADP Wage Pay	-1,517.35
10/17/2024	Expense		ADP Wage Pay	-1,082.26
10/17/2024	Expense		ADP Wage Pay	-1,165.67
10/17/2024	Expense		CPS	-9.89
10/17/2024	Expense		ADP Wage Pay	-2,102.85
10/17/2024	Expense		ADP Wage Pay	-1,588.15
10/18/2024	Expense			-712.82
10/18/2024	Expense			-10,250.00
10/18/2024	Expense		Amazon	-169.23
10/18/2024	Expense		Frank Dickson	-822.50
10/18/2024	Expense			-9,375.00
10/21/2024	Expense		Amazon	-90.00
10/22/2024	Expense		Amazon	-93.68
10/22/2024	Expense		Pilot Travel Center	-164.95
10/22/2024	Expense		Amazon	-159.98
10/22/2024	Expense		Amazon	-104.70
10/23/2024	Expense		Robbins Safe & Lock	-91.45
10/25/2024	Expense		ADP Payroll	-249.44
10/25/2024	Expense		Amazon	-82.88
10/25/2024	Expense			-10,250.00
10/28/2024	Expense		Intuit QuickBooks	-105.53
10/31/2024	Expense		ADP Wage Pay	-1,046.99
10/31/2024	Expense		Chase Credit Card	-10,620.05
10/31/2024	Expense		ADP Tax Withholding	-4,440.94
10/31/2024	Expense		ADP Wage Pay	-2,160.54
10/31/2024	Expense		ADP Wage Pay	-1,268.66
10/31/2024	Expense		ADP Wage Pay	-1,267.05
10/31/2024	Expense		ADP Wage Pay	-2,489.54
10/31/2024	Expense		ADP Wage Pay	-1,863.59
10/31/2024	Expense		ADP Wage Pay	-1,021.04
10/31/2024	Expense		ADP Wage Pay	-1,351.43
10/31/2024	Expense		ADP Wage Pay	-1,616.17
10/31/2024	Expense		ADP Wage Pay	-1,542.93
10/31/2024	Expense		ADP Wage Pay	-360.31
10/31/2024	Expense		ADP Wage Pay	-1,000.00
Total				-158,303.44

Deposits and other credits cleared (40)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2024	Deposit			1,273.30
10/02/2024	Deposit		Reyna Signs	200.00
10/02/2024	Deposit			365.00
10/02/2024	Deposit		Bexar County Tax Assessor	6,027.49
10/03/2024	Deposit			200.00
10/04/2024	Deposit			754.25
10/07/2024	Deposit			1,885.10
10/07/2024	Deposit			1,600.00
10/07/2024	Deposit			230.00
10/07/2024	Deposit			164.00
10/08/2024	Deposit			27,673.20
10/08/2024	Deposit		General Deposit	444.00
10/09/2024	Deposit			2,520.03
10/09/2024	Deposit			150.00
10/09/2024	Deposit			545.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/10/2024	Deposit			448.00
10/11/2024	Deposit		Texas State Comptroller	13,830.87
10/11/2024	Deposit			70.00
10/15/2024	Deposit		General Deposit	643.50
10/15/2024	Deposit		General Deposit	674.50
10/16/2024	Deposit		General Deposit	484.12
10/16/2024	Deposit		General Deposit	1,122.00
10/16/2024	Deposit			417.30
10/17/2024	Deposit			209.30
10/17/2024	Deposit			359.30
10/17/2024	Deposit			150.00
10/21/2024	Deposit			520.00
10/22/2024	Deposit			175.00
10/22/2024	Deposit			40.00
10/22/2024	Deposit		Bexar County Tax Assessor	11,354.36
10/23/2024	Deposit			200.00
10/24/2024	Deposit			191.60
10/24/2024	Deposit	1		100.00
10/25/2024	Transfer			26,866.00
10/25/2024	Transfer			60,500.00
10/26/2024	Deposit			350.00
10/28/2024	Deposit			178.00
10/30/2024	Deposit			428.00
10/31/2024	Deposit			525.20
10/31/2024	Deposit		Bexar County Tax Assessor	11,561.07
Total				175,429.49

City of Sandy Oaks TX
TDA Grant Account, Period Ending 10/31/2024

RECONCILIATION REPORT

Reconciled on: 11/06/2024

Reconciled by: JD & Associates LLC

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	43,217.40
Checks and payments cleared (1).....	-27,673.20
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>15,544.20</u>
Register balance as of 10/31/2024.....	15,544.20

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/08/2024	Deposit			-27,673.20
Total				-27,673.20

City of Sandy Oaks TX

40.100.1000 ARPA 2021, Period Ending 10/31/2024

RECONCILIATION REPORT

Reconciled on: 11/06/2024

Reconciled by: JD & Associates LLC

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	190,997.08
Checks and payments cleared (2).....	-87,366.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>103,631.08</u>

Register balance as of 10/31/2024..... 103,631.08

Details

Checks and payments cleared (2)

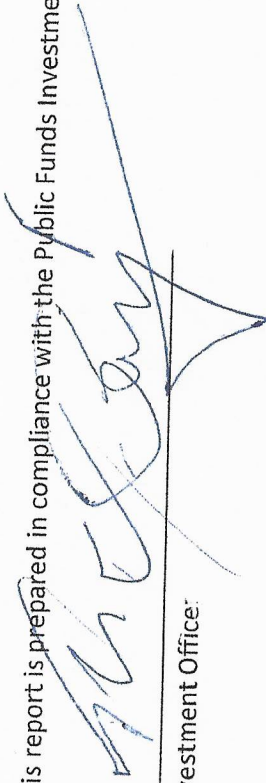
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/25/2024	Transfer			-60,500.00
10/25/2024	Transfer			-26,866.00
Total				-87,366.00

INVESTMENT REPORT

As of September 30, 2024 4th Q. FY2023-2024

INVESTMENT TYPE	BEGINNING DATE	MATURITY DATE	RATE	BEGINNING AMOUNT	ENDING AMOUNT	PERIOD EARNINGS
TexPool	7/1/2024	9/30/2024		140,021.71	141,306.89	1,282.18

This report is prepared in compliance with the Public Funds Investment Act and the Investment Policy.



Investment Office:

7a

City of Sandy Oaks

Animal Control Department Monthly Report ~~September 1, 2024 - September 30, 2024~~
Member



	Stray	Cruelty/neglect	Enforcement	Bite/ Scratch	
Of those which are <i>warnings</i>	1	0	2	0	Warnings: 3
Of those which are <i>citation cases</i>	1	0	0	0	Citation total: 1
Of those which are <i>referrals</i>	4	0	0	1	Referrals total: 5
Of those <i>Impounded</i>	0	0	0	0	Impound total: 0
Of those <i>citation and impounded cases</i>	0	0	0	0	Impound and citaion: 0
Of those <i>unable to locate or impound</i>	2	0	1	0	Unable to Locate total: 3
Of those <i>Injured/ dead animal pick up</i>	5	0	0	0	Injured/ dead animal pick up: 5
Of those <i>No Violation Observed</i>	7	0	0	0	No violation Observed: 7
Of those <i>Pending cases</i>	8	1	3	0	Pending cases: 12
Of those <i>Resolved PTC</i>	1	0	0	0	Resolved PTC total: 1
Total calls/reports	29	1	6	1	
				Final CFS/Reports	37

Total number of new animals taken in to the Animal Control Facility for the month of November 2024: 6
 Animals in custody as of 11/11/2024: 7

Dogs Transferred to shelters, returned to owners, or adopted for the month of September 2024: 14
 Dogs euthanized for the month of September 2024: 0



Bam Electric

Ezequiel Torres--Jaime de Leon
19049 Southton Rd
Elmendorf Tx,
78112
2108774049
Bamelectric74@hotmail.com

9c

INVOICE
INV0478

DATE
11/03/2024

DUE
On Receipt

BALANCE DUE
USD \$7,535.00

BILL TO

City Of Sandy Oaks. (Mrs. Schmitt)

22870 Priest Rd. 78112

☐ 2108510038

publicworks@cityofsandyoaks.com

DESCRIPTION	RATE	QTY	AMOUNT
Run Electrical to back Addition	\$7,535.00	1	\$7,535.00

Run 11/2 inch conduit from main outside service to inside panel
Run wire to inside panel
Set 125 amp 24 circuit panel main breaker
Run dedicated 120 volts circuits where assigned
Run lighting to assigned areas
Add outlets to meet NEC and city codes
Install 1 outside light on switch
Install 1 gfci to meet code 3 feet from doorway
Install 2 emergency lights on constant power incase we loose power for emergency exiting.

This addition is considered commercial so all electrical will be rabbit in metal conduit and mc cable with industrial covers.

Note: Customer to supply light fixtures
50 percent down
50 percent upon completion

Payment Info

PAYPAL

zeke_r_t@hotmail.com

PAYMENT INSTRUCTIONS

Electrical work

BY CHECK

Ezequiel Torres

TOTAL

\$7,535.00

BALANCE DUE

USD \$7,535.00

9c

Quinney Electric, Inc.

ELECTRICAL CONTRACTOR

POST OFFICE BOX 241075
SAN ANTONIO, TEXAS 78224-1075
OFFICE (210) 624-2881
TEXAS ELECTRICAL CONTRACTOR LICENSE 17173

Date: October 29, 2024

To: City of Sandy Oaks

Attn: Pricilla

Location: 22870 Priest Rd. Sandy Oaks, TX 78112

This proposal includes the following:

- 1) Install new panel in shed.
- 2) Trench from existing panel to new panel location.
- 3) Install (2) ceiling mounted switches controlled by switch to be located at entrance for future lights.
- 4) Provide (2) dedicated GFCI's – one for the dog wash and one for freezer.
- 5) One emergency fixture will be installed by entrance.

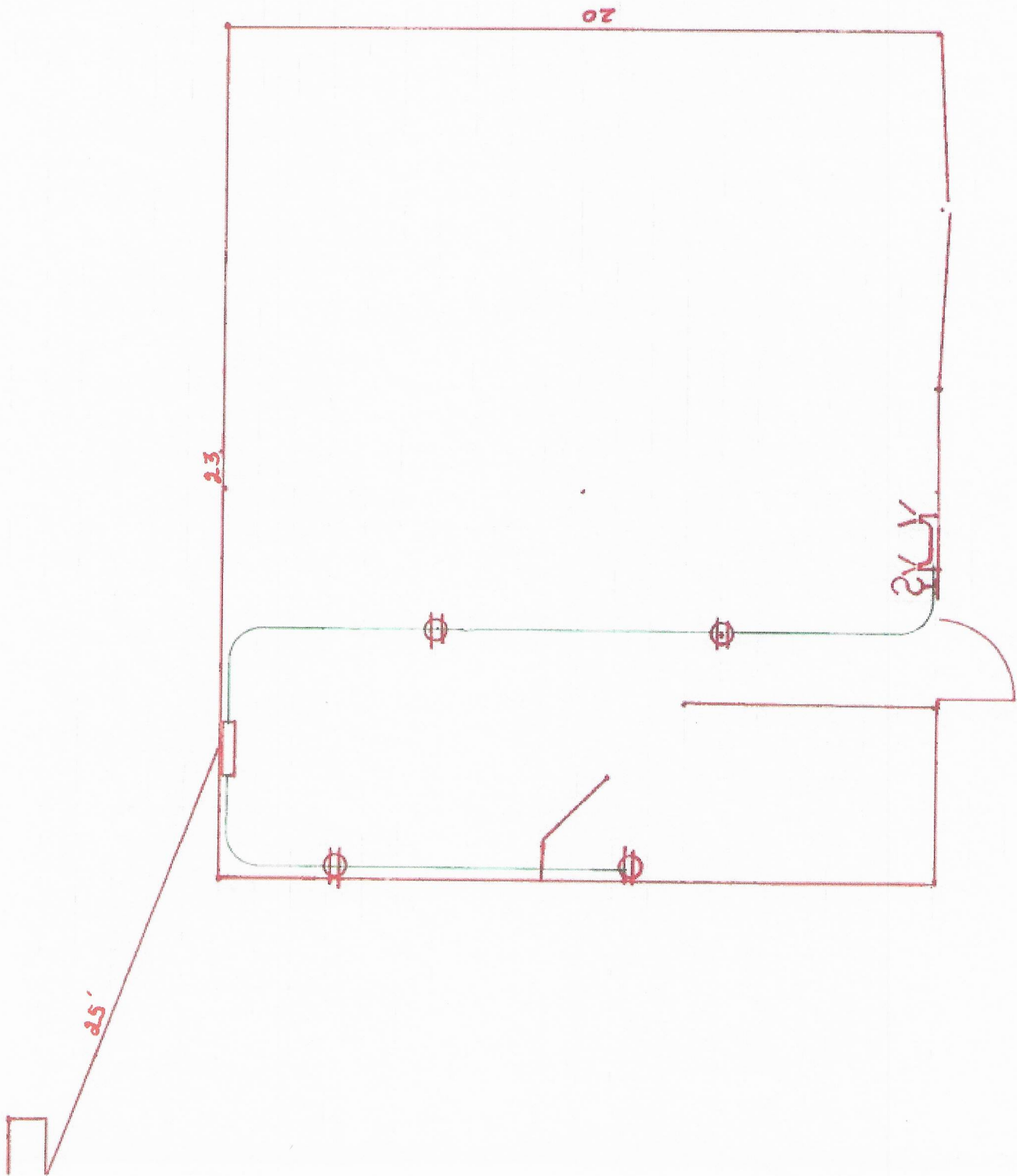
Amount of this proposal is: **\$3,662.40.**

Accepted By

Ruben Espinoza
Quinney Electric
Service Department

NOTE: ***Due to volatility in the Commodities (Copper, Steel, PVC, Etc.), this Proposal is valid for 30 days only. After this period; we reserve the option to revise our proposal.***

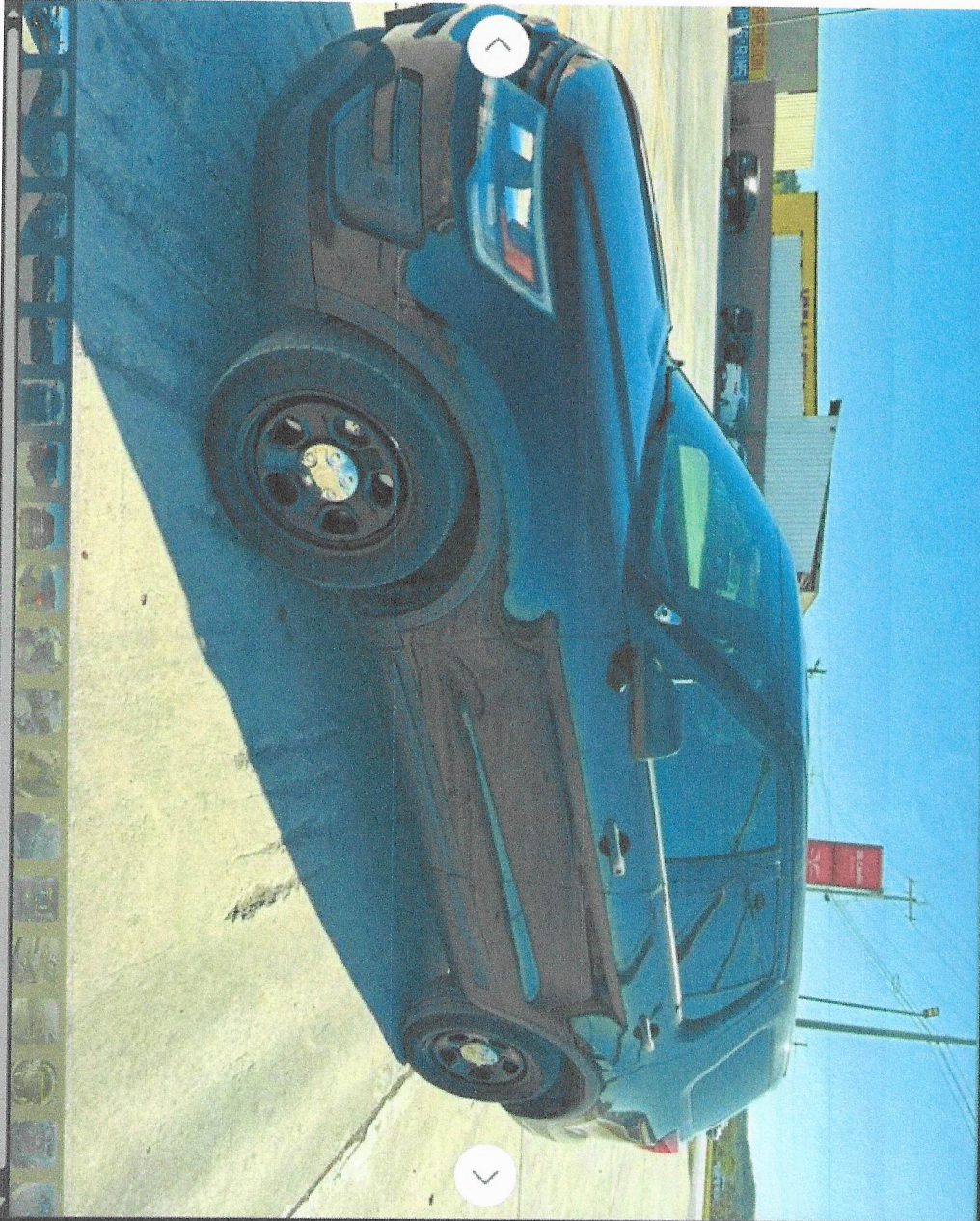
"Regulated by the Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711, [1-800-803-9202](tel:1-800-803-9202), [512-463-6599](tel:512-463-6599); website: www.tdlr.texas.gov"



CITY OF SANDY OAKS

OCTOBER 2024 CALLS FOR SERVICE

INCIDENT TYPE	SOPD	BCSO
ALARM-BUSINESS		1
ALARM-FIRE		2
ASSAULT	2	2
ASSIST EMS		1
ASSIST PUBLIC	1	
ASSIST OTHER AGENCY		1
BURGLARY-BUILDING	2	4
BURGLARY-VEHICLE		1
CID-FOLLOW UP	2	
CITY ORDINANCE VIOLATIONS	15	
CIVIL MATTER-CUSTODY		2
CIVIL MATTER-KEEP PEACE		5
CIVIL MATTER-PROPERTY	1	1
CRASH-FATALITY		1
CRASH-NON INJURY		1
CREDIT/DEBIT CARD ABUSE	1	
DAMAGE PROPERTY		3
DISTURBANCE-FAMILY		5
DISTURBANCE-NEIGHBORHOOD		1
DISTURBANCE-NOISE	1	5
DISTURBANCE-VERBAL	1	3
DISTURBANCE-SHOTS HEARD		6
DRIVING WHILE INTOXICATED		1
EMERGENCY DETENTION		1
EMS CALL	1	19
FIRE		9
HARASSMENT		1
INFORMATION REPORT	4	12
INJURED/SICK ADULT	1	3
NARCOTIC INVESTIGATION	1	1
OFFICER INITIATED ACTIVITY	3	
PATROL BY REQUEST		13
RECKLESS DRIVER		3
SUICIDE-THREATEN		1
SUSPICIOUS ACTIVITY		10
SUSPICIOUS PERSON		3
SUSPICIOUS VEHICLE	1	5
THEFT	1	3
THREATS		1
UUMV (STOLEN VEHICLE)		1
WELFARE CHECK	1	11
911 CHECK/HANGUP		18
TOTAL CALLS FOR SERVICE	39	161
TRAFFIC STOPS BY OFFICERS		
CPL CASTILLO	TRAFFIC STOPS- 16	TRAFFIC STOP-1



2019 Ford Explorer

\$13,595

Listed 5 days ago in San Antonio, TX

Message



About this vehicle

Driven 87,797 miles

Automatic transmission

Exterior color: Black · Interior color: Black

5/5 overall NHTSA safety rating

Fuel type: Gasoline

Seller's description

2019 *** Ford Explorer AWD ***

CALL (OR TEXT) US +1-732-497-2941

O'Henry's Auto Sales

Address: 28... See more

San Antonio

Send seller a message

Hi Jack, is this still available?

Send

10d



2020 Ford Explorer

\$11,111

Listed 6 days ago in San Antonio, TX

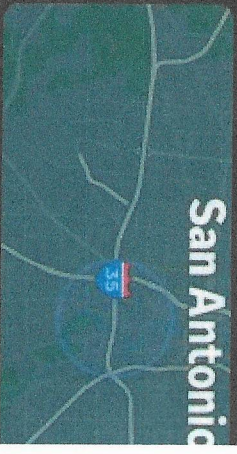
[Message Again](#)

About this vehicle

- Driven 11,111 miles
- Automatic transmission
- Exterior color: Blue - Interior color: ...
- 5/5 overall NHTSA safety rating

Seller's description

Send me a text and let's get a deal



San Antonio, TX
Location is approximate

Seller information



Jordan Solis

[Message Again](#)

For



2020 Ford Explorer

\$2,500

Listed a week ago in San Antonio, TX

Message Again

About this vehicle

- Driven 49,000 miles
- Automatic transmission
- Exterior color: Black · Interior
- 5/5 overall NHTSA safety rating

Seller's description

2020 Ford Explorer · Suv · Driven 49K miles
 2020 FORD EXPLORER POLICE HY
 Back up ... See more



San Antonio, TX
 Location is approximate

[Message Again](#)

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
MEETING AGENDA MINUTES
December 12 2024 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor called the meeting to order at 6:30 p.m. In attendance were Alderwoman Alvarado, Alderwoman Madero, Alderman Tremblay, Alderman Repino, Alderman Fillinger, City Attorney and City Secretary, we have a quorum.
2. **Pledge of Allegiance.** Led by Mayor Martinez
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

It is 6:32 p.m., Mr. Chavez has signed up to speak. Why they stopped the gas on my account. His concern is nobody answers the door. They don't answer the phone. There are things happening and there is no one and make it an effort to come out here. It is one of my bad days, I am not well, but I'm here. I'm knocking and nobody answers, I am not here to criticize or blame anyone, but there is a lack of professionalism and hospitality. That's why I'm here to let the council know what is really happening, along with other issues, I don't have time to discuss it all. The gas line, is right across the street from my home, and nobody was doing anything. Mr. Chavez called the gas company. Several months went by and they closed his account.

Mr. Jones signed up to speak, one by entrance by interstate 37, there is no yield sign. There should be a yield sign on Priest Rd. I think you are putting stop signs on the road. You can go the solar powered stop signs. He would like to propose that. Spectrum is putting their in, they pulled their truck and trailer in his yard. They spoke English to him but not to Mr. Jones.

4. **Mayor & Administrator Announcements/Updates.** Thank Alderman Coffindaffer, and welcome Alderwoman Madero for her signup a child from the angel tree. It is appreciated by the kids and the parents by having a magical Christmas. Thank you, to the employees, the citizens, council members. Thanks to everyone and Happy Holidays.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from November 14, 2024 Regular City Council Meeting. Mayor stated that item 5a November 14, 2024 meeting minutes are not ready at this time and needs a motion to separate this item 5a from the consent agenda.
 - b. Approve minutes from November 19, 2024 City Council Canvassing Meeting.

- c. Approve Invoice 1354 from Kassahn & Ortiz, P.C. (September City Prosecutor Services) Not to Exceed \$840.00.
- d. Approve Invoice 1355 from Kassahn & Ortiz, P.C. (September City Attorney Services) Not to Exceed \$3,840.00.
- e. Approve Work Authorization Invoice 2024-072-01 #5 6S Engineering (Red Mountain Rd) Not to Exceed \$6,200.00.
- f. Approve Work Authorization Invoice 2024-072-02 from 6S Engineering not to exceed \$1,600 for review of the driveway ordinance and right-of-way ordinance review. Motion made by Alderman Fillinger and second by Alderman Alvarado to accept the Consent Agenda minus Item 5a, and passed unanimously. **Consent agenda items attached to these minutes as Exhibit 5b, 5b, 5c, 5d, 5e, and 5f.**

6. Financial Report

- a. The income and expenses for November 2024 will be reported by City Secretary Delma Doyal with possible discussion and/or action. City Secretary reported the General Fund balance on November 30, 2024 ended with a balance of \$302,011.57, the ARPA Fund balance at \$103,631.08, and the TDA Grant Fund balance at \$15,544.20. A question by Alderman Madero brought up a charge of \$900.00 as a bank charge, which Mayor stated we are looking into this fee, which we think is the fee for six Panini auto check deposit machines which we did not order and another bank charge of \$74.25. Alderman Repino made the motion to accept the financial report as presented minus the \$74.25 and the \$900 bank fee charge, second by Alderwoman Madero, passed unanimously. **Financial Report attached to these minutes as Exhibit 6a.**

7. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. The community can see we did put a digital sign up indicating we are going to have some stop signs coming up. We already ordered the materials for the stop signs, and already contacted 811, they are already located. We are just waiting for our order for the stop signs. We will start installing them on December 17 and the community can be prepared for a safer New Mathis.

8. Animal Control

- a. Updates and Announcements from ACO Cunningham with possible discussion and/or action. Austin Vets Alive took in a parvo puppy, which ACO had to drive to Austin to deliver the puppy. They would like to the ACO to keep in contact with them just to give the dogs every opportunity to live. o save them. RAD is still working with us and it has a very busy month. We even had parvo puppy and they still took on the dog. The facility was full so she did not do a lot of patrolling. We had parvo puppy and they still took on the dog. The facility was full so she did not do a lot of patrolling.
- b. Presentation of monthly report by ACO Cunningham with possible discussion and/or action. ACO presented the report and apologies for submitting the report with title as September's and not November. It is the November report. Exhibit 8b is attached to these meeting minutes.
- c. Discuss and/or possible action on quote for electricity to be run to Animal Control Metal Building. The veterinary anti-shadowing lighting. The lights that are in there will suffice but they do need a surge protector for the freezer. Motion made by Alderman Madero, to allow Alderman Tremblay and Public Works Schmitt, ACO Cunningham and the Veterinarian to cast a wider net for the electrical quotes in compliance with the electrical policy for the electricians to be licensed and bonded, second by Alderman Tremblay, passed unanimously. Alderman Repino asking ACO Cunnigham if the vacancies will the refrigerator below the required temperature. We would be out that money.

9. Police Department

- a. Updates and Announcements from Chief Juarez with possible discussion and/or action.

Postponed

- b. Presentation of monthly report by Chief Juarez with possible discussion and/or action. Mayor reported and report is attached to these meeting minutes as Exhibit 9b.
- c. Discuss and/or possible action on the purchase of E-Force (Report Management System).
Postponed
- d. Discuss and/or possible action on the purchase of Evidence Library Cloud. Postponed
- e. Discuss and/or possible action on the purchase of a Body Cam/Dash Cam/Evidence Management System. Postponed

Moved to 10a.

Mayor announced the time now is 9:37 p.m. Council is now in Executive Session

- f. Executive Session to deliberate the hiring of a Patrol Sergeant, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)
- g. Discuss and/or possible action on hiring a Patrol Sergeant, and related matters. The mayor announced of the Motion made by Mayor Pro Tem Alvarado to disapprove the hiring of the patrol sergeant and related matter which is up for discussion. Mayor asked do you just disapprove of hiring of a patrol sergeant. Alderman Tremblay stated, we rather be hiring a patrol officer at police officer level within our city to patrol the streets. Motion made by Mayor Pro Tem Alvarado, second by Alderman Tremblay to disapprove the hiring of the patrol sergeant, passed unanimously.

10. Parks & Recreation

- a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Meeting was held on Tuesday, November 10, it was kind of lively as citizen were giving donations and picking angels from the tree. The ladies were wrapping presents. They were excited about the septic tank being pumped out. Happy about the picnic table. They were hopeful more donations would be dropped off. They were generally in a good mood. They did talk about some things they may want to do later on the month or even next year. The next meeting will be on January 7, 2025 at 5:30 p.m.

11. Administration – Old Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. Postpone for another date due to formatting difficulties.
- b. Discuss and/or possible action on an ordinance regulating fences. Mayor announced this is the Second reading of the Ordinance. Alderwoman Madero announced point of order, stated according to City Ordinance 2019-149 after the first meeting the reading on a proposed ordinance. It is supposed to be posted on the City's website, the first business day after the meeting and remain visible for the citizens to review for 14 days or until the next meeting. I do not believe this one was posted for the citizens to review after it was first presented. Don't you think we need to wait for the second reading or until after the citizens have an opportunity to review and provide feedback either directly to the council members or via City Secretary. Motion made by Alderman Fillinger and second by Alderwoman Madero to postpone item 11b until the next regular business meeting, passed unanimously.

12. Administration – New Business

- a. Discuss and/or possible action on Resolution 2024-215 Appointing a Mayor Pro Tem. After discussion on the position of Pro Tem Mayor and it's duties. Alderman Tremblay moved that if Alderwoman Alvarado is willing to continue serving as Mayor Pro Tem, he would like to make a motion to nominate Alderwoman Alvarado Mayor Pro Tem. Alderman Tremblay

and Alderman Repino stated they are very pleased with her performance. Alderwoman Madero stated that Mayor Martinez should ask if Alderwoman Alvarado accepts the position as Mayor Pro Tem. Alderwoman Alvarado accepted the nomination, and the motion was second by Alderman Fillinger and passed unanimously.

Motion by Alderman Fillinger and second by Alderman Repino to adopt Resolution 2024-215 a Resolution of The City Council of the City of Sandy Oaks, Texas Electing a Mayor Pro Tem that City Council hereby elects Mayor Pro Tem Grace Alvarado to serve as Mayor Pro Tem for a term of one year pursuant to section 22 22.037 of the Local Government Code or until her successor is elected. Passed unanimously.

- b. Discuss and/ or possible action on the appointment or reappointment of Municipal Court Judge and Alternate Judge. Motion moved by Alderman Fillinger and second by Mayor Pro Tem Alvarado to reappointment Judge Frank Dickson as Municipal Court Judge. It is open for discussion. Alderman Fillinger stated that the Judge Dickson is a good man, is a regular and does a good job. Motion passed unanimously.
- c. Discuss and/or consider driveway inspection permits fee for City Engineer inspection. The permit fee from the engineer. The permit fee that the engineer would feel comfortable charging per new inspection would be \$650. Alderman Tremblay asked shouldn't this be included in the Ordinance. The mayor asks, is council ok with the \$650 inspection fee? Alderman Tremblay states that the permit itself should include the inspection fee. Alderwoman Madero mentioned that she does not see that anywhere in the Ordinance, that it includes the permit fee. Alderwoman Madero moves to make a motion that the City accept the driveway inspection fee of \$650, which is verbally telling us it is not included in this packet, but is for inclusion of the Ordinance which is the next item on this agenda, second by Alderman Fillinger to accept the permit inspection fee for the City Engineer, in the amount of \$650, and to consider that it in the next agenda item 12d, Ordinance 2024-246 providing for the regulation of driveways and culverts. Passed unanimously. Alderwoman would like to have it in writing since it is not included in the packet. Please document it as per Alderwon

It is 7:35, we are in recess. It is 7:40. we are back in session.

- d. Discuss and/or possible action on Ordinance 2024 – 246 providing for the regulation of driveways and culverts. Alderman Tremblay mentioned this ordinance is subject to culverts to regulate control. Alderman Tremblay moves to accept Ordinance No. 2024-246 an Ordinance of the City of Sandy Oaks, Texas Providing for the Regulation of Driveways and Culverts within The City; Providing for Enforcement and a Penalty; Providing for Severability; and Providing for Publication and an Effective Date, second by .
- e. Discuss and/or possible action on Ordinance 2024 – 247 Authorizing Stop Signs at intersections of New Mathis and Silver Chalice, New Mathis and Dragon Rock, New Mathis and Shady Forest, New Mathis and Hickory Shadow, and Waterwood Pass and Grand Spring. (Mayor Martinez)
- f. Discuss and/or possible action on Ordinance 2024 - 248 establishing regulations on Certificates of Occupancy. (Mayor Martinez)
- g. Discuss and/or possible action on a hazardous road condition on Waterwood Pass Dr. (Tremblay/Fillinger)
- h. Discuss and/or possible action on abolishing Ordinance 2021-194 (Establishing Position of Code Enforcement Officer) (Tremblay/Alvarado)
- i. Discuss and/or possible action on adding Code Compliance duties to Public Works Director job description with an effective date. (Tremblay/Alvarado)
- j. Discuss and/or possible action on a pay adjustment for Public Works Director with an effective date. (Tremblay/Alvarado)

Moving to 9f, it is now 9:37 p.m.

- k. Discuss and/or possible action on employee hiring procedure and interviewing policy. After several discussions regarding for the interviewing policy producedure. of. Motion by A madero and second by repino to admend the motion to try and get with the minimum o fone, passed. **Motion moved to try and have a minimum of two council members but for sure one council member, second by Alderman Repino.**
- l. Discuss and/or possible action on approving Cyber Liability and Data Breach Response Coverage and authorizing the Mayor or designee to negotiate, approve and execute a Cyber Liability and Data Breach Response Interlocal Agreement with the Texas Municipal League Intergovernmental Risk Pool. (Mayor Martinez)

13. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 6th day of May 2024 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Delma Doyal
City Secretary