

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
July 11, 2024, at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Martinez called the meeting to order at 6:31 p.m. In attendance were Mayor Pro Tem Alvarado, Alderman Fillinger, Alderman Repino, Alderman Tremblay, City Attorney Casandra Ortiz could not join in by zoom due to technical difficulties, City Secretary Delma Doyal. Alderman Coffindaffer arrived and joined in at 6:45 p.m.
2. **Pledge of Allegiance.** Led by Mayor Martinez
3. **Citizens to be heard.** No Citizens listed on the sign in sheet, but Mayor did notice one citizen wanting to speak, Mr. Steve Martinez.

Mr. Martinez stated that he has been cited for several violations to which the property is now owed by him but owned by the city of sandy oaks. He stated if the city approved, he would like to purchase the property since it is not maintained by the city and has not been mutinied by the city for the past 3 years. Mayor stated that the council is not able to address it at this time but if he would like to further discuss the situation, feel free to hangout after the meeting and they could discuss further.

4. **Mayor & Administrator Announcements/Updates.** Mayor stated announcements are relatively limited. The only thing mentioned is the 10-year celebration is still taking place next Saturday July 20th and if you would like to sign up to volunteer or attend, please put it on your calendar. The event will be running from 10:00 to 2:00. We will be free hotdogs.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from June 13, 2024, City Council Meeting. Motion made by Alderman Fillinger to accept the June 13th minutes after striking the e and substitute with an i, in Fillinger and striking the a and replacing with an e in Repino, acceptance is second by Alderman Repino after edits are corrected, and passed unanimously.
 - b. Approve minutes from June 27, 2024, City Council Meeting. Minutes not available at this time.
6. **Financial Report**
 - a. The income and expenses for June 2024 will be reported by City Secretary Delma Doyal with possible discussion and/or action. City Secretary, Ms. Doyal reported the General

Fund balance starting as of May 1, 2024, was at \$328,528.68, checks and payments cleared were \$81,256.24, deposits and other credits \$45,114.71, so the ending balance of the General Fund as of May 31, 2024, was \$292,387.15. The ARPA Fund balance was the same as last month with an ending balance of \$225,207.28 and the TDA Grant Fund balance was the same as last month with the ending balance of \$51,970.00. Alderman Tremblay mentioned that going through the actuals, he found like 11-line items that are over budget. These line items should be addressed prior to going overbudget. The funds should be transferred prior to doing a budget reconciliation each time a department goes overbudget. After a lengthy discussion on some of the budget lines Alderman Tremblay asked where you are going to move these shortages from, at this time we don't have a balanced budget. Mayor agreed. Alderman Tremblay stated and taking a step further Mr. Roberts' who brought up the practice of getting all of the department to come up with a list of their actual needs are which would play a big a row in next year's budget. We do need to increase sums in a few departments. After more lengthy discussion about the budget items and the credit card policy issues, Alderman Tremblay moved to accept the budget report and Alderman Repino second, passed unanimously.

7. Investment Report

- a. Receive brief from Alderman Repino on Quarterly Investment Report with possible discussion and/or action. Alderman Repino read the investment report to be \$138,182.78 and ending amount of \$140,021.71 for earnings of \$1,838.93. Motion made by Alderman Tremblay and second by Alderman Coffindaffer, passed unanimously.

8. Police Department

- a. Discuss and/or possible action on Resolution number 2024 - 201 appointing J. Matthew Jones as Chief of Police, providing a severability clause and providing for an effective date and administer oath of office. Alderman Repino reading Resolution Number 2024-201 A Resolution of the City of Sandy Oaks of Sandy Oaks, Texas appointing J. Matthew Jones as Chief of Police and Department Head of The Sandy Oaks Police Department adopted. Motion from Alderman Repino and second from Alderman Fillinger to accept adopt the Resolution of The City of Sandy Oaks of The City of Sandy Oaks, Texas appointing J. Matthew Jones as Chief of Police and Department Head of The Sandy Oaks, passed unanimously. J. Matthew Jones at this time raised his right hand and was sworn in by Mayor Martinez by residing The State of Texas Statement of Officer, and again I, J. Matthew Jones solemnly swear In The Name And By The Authority of The State of Texas resided the Oath of Office. At this time Chief J. Matthew Jones signed both Statement of Officer and Oath of office.
- b. Updates and Announcements from Chief Jones with possible discussion and/or action. Chief Jones stated he is happy to be here. As far as any updates are concerned, first he will try to expand as much as we can and get quite a few officers onboard. Copl Castillo has done a good job taking care of things on his own for awhile. He desires a lot of help, so we are going to try and get a lot of equipment updated within budget obviously and get in better with the citizens here see what their issues are and see if we can't solve some of the

problems as soon as possible. If anybody has any questions Chief Jones will be happy to answer them.

9. Animal Control

- a. Presentation of monthly report by ACO Ashley Cunningham with possible discussion and/or action. ACO Cunningham presented her monthly report for June 2024.

10. Parks & Recreation

- a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Alderman Repino stated they had a short meeting. Please refer to video as recording is not audible.

11. Administration - Old Business

- a. Discuss and/or possible action on appointing a commissioner to fill the vacancy on the Planning and Zoning Commission and/or procedures to fill vacancy on the Planning and Zoning Commission. See Response 11b
- b. Discuss and/or possible action on appointing a Chair to the Planning and Zoning Commission. On Mayor's authority items 11a and 11b are postponed for city council meeting July 25, 2024

12. Public Works

- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. Director Schmitt has nothing to report at this time.

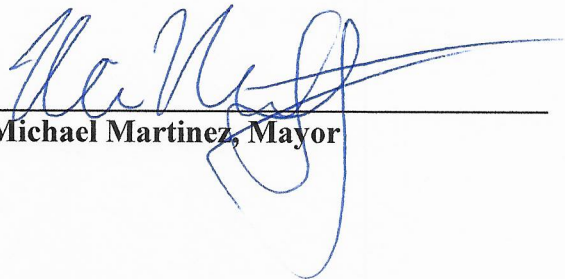
13. Administration – New Business

- a. Discuss and/or action on Approval/Adoption of The Bexar County Multi-Jurisdictional Hazard Mitigation Plan –Colton Goss. Mayor stated 13a is being postponed as Colton Goss is not available to present today and as the Hazard Mitigation Plan is over 600 pages and might be here awhile. Alderman Fillinger stated that if they don't accept this plan they will not qualify for emergency funds. Unless someone is stepping up with a mitigation plan in hand today, Alderman Fillinger move that the city adopt the Resolution from city council and the City of Sandy Oaks Sandy approving a hazard mitigation and that plan being The Bexar County Multi-Jurisdictional Hazard Mitigation Plan and second by Alderman Repino, passed unanimously.
- b. Discuss and/or action on Rise Broadband letter to the City of Sandy Oaks. The Mayor mentioned that a letter was presented to him by Broadband that they would make a better effort to meet our expectations to minimize any disruption to the City and its citizens. After a lengthy discussion with city council. Council and Mayor Martinez decided to not let Broadband back into the City at this time. Discussions are ongoing with Broadband and City Attorney.

14. Adjourn

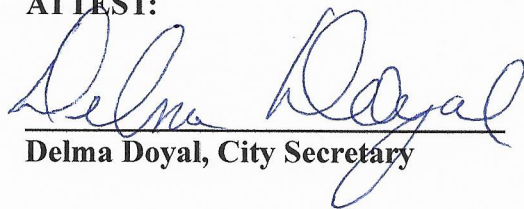
Mayor announced it is now 7:13 p.m. and the meeting is adjourned.

Passed and approved this 25th day of July 2024.



Michael Martinez, Mayor

ATTEST:



Delma Doyal, City Secretary

