

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
September 12, 2024 at 6:30 p.m.

1. Call to order and quorum call.

Present: MPT Alvarado, Fillinger, Repino, Tremblay

Not Present: Coffindaffer

2. Pledge of Allegiance. Led by Mayor Martinez

3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above. Nobody signed up to speak

4. Mayor & Administrator Announcements/Updates

a. Proclamation of Hispanic Heritage Month in the City of Sandy Oaks.

- Also discussed the remembrance of the 9/11 Attacks

5. Consent Agenda – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from the August 8, 2024, Regular City Council meeting.
- b. Approve minutes from the August 19, 2024, Special City Council meeting.
- c. Approve minutes from the August 22, 2024, Regular City Council meeting.
- d. Approve 6S Invoice 2024-072-01-03 Red Mountain Rd.
- e. Approve Linus Investigations & Consulting INV-00608.
- f. Approve Blades Group INV-18045811
- g. Amending resolutions to correct number sequence

- 2024-198 to 2024-197, 2024-199 to 2024-198, 2024-200 to 2024-199, 2024-201 to 2024-200, 2024-202 to 2024-201, 2024-203 to 2024-202, 2024-204 to 2024-203, 2024-205 to 2024-204, 2024-206 to 2024-205, 2024-207 to 2024-206, 2024-208 to 2024-207, 2024-209 to 2024-208

h. Amending ordinances to correct number sequence

- 2023-229 to 2023-228, 2023-230 to 2023-229, 2023-231 to 2023-230, 2023-232 to 2023-231, 2024-233 to 2024-232, 2024-234 to 2024-233, 2024-236 to 2024-234, 2024-228 to 2024-235, 2024-237 to 2024-236, 2024-238 to 2024-237, 2024-239 to 2024-238, 2024-241 to 2024-239

Motion: Approve the consent agenda as presented

1st Tremblay & 2nd Repino

Motion Passes: Unanimously

6. Financial Report

- a. The income and expenses for August 2024 will be reported by City Secretary Delma Doyal with possible discussion and/or action. (Mayor Martinez)

Motion: Accept financial report as presented

1st Fillinger & 2nd Tremblay

Motion Passes: Unanimously

7. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible

discussion and/or action. (Mayor Martinez)

Action Item: Alderman Tremblay will retrieve county regulations to implement driveway standards

Action Item: PWD will work with postmaster

8. Animal Control

- a. Updates and Announcements from ACO Cunningham with possible discussion and/or action. (Mayor Martinez)

Action Item: Develop a plan to address kennels/pet problem

- b. Presentation of monthly report by ACO Cunningham with possible discussion and/or action. (Mayor Martinez)

Motion: Accept presentation of monthly report by ACO Cunningham

1st Fillinger & 2nd MPT Alvarado

Motion Passes: Unanimously

Recess at 7:36 PM

Returned at 7:46PM

9. Police Department

- a. Updates and Announcements from Chief Juarez with possible discussion and/or action. (Mayor Martinez)

No Action

- b. Presentation of monthly report by Chief Juarez with possible discussion and/or action. (Mayor Martinez)

No Action

- c. Discuss and/or possible action approving Estimate # 707408976 installing a 1-ton mini split and a dedicated exhaust for the evidence room. (Mayor Martinez)

Motion: Approve estimate from Dilmak with NTE 9,999.99

1st Fillinger & 2nd Repino

Motion Passes: Unanimously

- d. Discuss and/or possible action on a NTE for electrical work to complete installation of mini split. (Mayor Martinez)

Motion: Electrical contracting services with a NTE \$8,500

1st Fillinger & 2nd Repino

Motion Passes: Unanimously

10. Parks & Recreation

- a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. (Mayor Martinez)

Motion: No Action

Notes: 9/3 park committee meeting was canceled

Notes: Next park committee meeting will commence 10/08

11. Administration – Old Business

- a. Discuss and/or possible action on appointing a commissioner to fill the vacancy on the Planning and Zoning Commission and/or procedures to fill vacancy on the Planning and Zoning Commission. (Mayor Martinez) **Struck from Agenda**
- b. Discuss and/or possible action on appointing a Chair to the Planning and Zoning Commission. (Mayor Martinez) **Struck from Agenda**
- c. Discuss and/or possible action on appointments to Citizen Complaint Review Board. (Mayor Martinez)

Motion: Accept ctz CJ Walker, ctz David Jones, ctz John Crickmer, EE: Michael Avendaño, MPT Alvarado as CCRB Members

1st MPT Alvarado & 2nd Tremblay
Motion Passes: Unanimously

12. Administration – New Business

- a. Discuss and/or possible action on an ordinance regulating residential fences.
(Tremblay/Fillinger)

Motion: Authorize the city attorney to generate a draft ordinance regulating fences based off examples provided in the meeting.

1st Fillinger & 2nd Repino

Motion Passes: Unanimously

- b. Discuss and/or possible action on an ordinance abolishing the Planning and Zoning Commission and providing for the City Council to consider planning and zoning issues without the necessity of the Planning and Zoning Commission. (Mayor Martinez)

Motion: Waive the two reading rule on ordinance abolishing planning and zoning commission

1st Tremblay & 2nd MPT Alvarado

Motion Passes: Unanimously

Motion: Approve an ordinance abolishing the Planning and Zoning Commission

1st Tremblay & 2nd MPT Alvarado

Motion Passes: Unanimously

- c. Discuss and/or possible action on an ordinance amending the 2024-2025 fiscal year budget for municipal purposes. (Mayor Martinez)

Motion: Amend ordinance 2024-237 moving 104K from city administrator to police salaries

1st Fillinger & 2nd Repino

Motion Passes: Unanimously

Motion: Approve amending ordinance 2024-237 amending the 24/25 fiscal budget for administrative purposes.

1st Fillinger & 2nd Repino

Motion Passes: Unanimously

- d. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for position of Police Officer. (Mayor Martinez)

Motion: Authorize the Chief of Police to extend offer of patrol officer with compensation of 48k annually.

1st Tremblay & 2nd Repino

Motion Passes: Unanimously

Motion: Authorize the Chief of Police to extend offer of Investigator with compensation of 70k salary.

1st Tremblay & 2nd Repino

Motion Passes: Unanimously

- e. Discuss and/or possible action on amending the Personnel Policy Manual.
(Fillinger/Alvarado)

Action Item: Send Employee Manual to Alderman Fillinger and he will work on adding the TOC and page numbers.

Note: 9:51pm Alderman Repino left the meeting.

- f. Discuss and/or possible action on canceling the 09/26 regularly scheduled meeting. (Mayor Martinez)

Motion: Accept a resolution canceling the 09/26 regular meeting

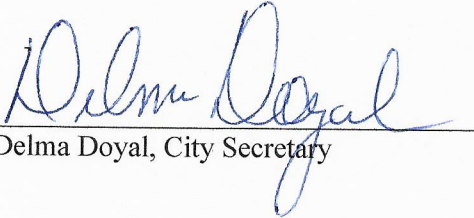
1st Tremblay & 2nd Fillinger

Motion Passes: Unanimously

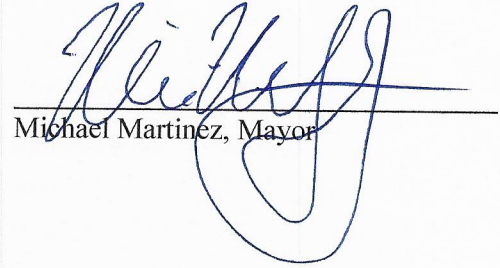
13. Adjourn

- 9:57 PM

PASSED AND APPROVED THIS 10TH DAY OF OCTOBER 2024.



Delma Doyal, City Secretary



Michael Martinez, Mayor