

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO. 2023-229

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 FOR MUNICIPAL PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 2023-224 the City Council of the City of Sandy Oaks, Texas (“City”) adopted the City’s Annual Budget for Fiscal Year 2023-2024; and

WHEREAS, the City Council desires to make changes to the budget for municipal purposes as authorized by Chapter 102 of the Local Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AS FOLLOWS:

Section 1. Findings. The City Council finds the statements made in the preamble above are true and correct and incorporates them into the body of this Ordinance as if fully stated herein.

Section 2. Budget Line Items. The City Council approves the budget amendments as shown in the attached Exhibit A.

Section 3. Budget Total. The City Council further finds the amended budget line items described in Section 2 herein will not cause the total expenditures in the budget to exceed the total original budgeted amount.

Section 4. Approval. The City’s Amended Annual Budget for Fiscal Year 2023-2024 incorporating the amendments authorized by Section 2 herein is attached as Exhibit B and is hereby approved by the City Council.

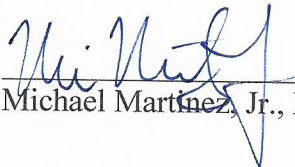
Section 5. Authorization. The Mayor is authorized to make the transfers as set forth above, and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached amended budget, with the City Secretary, and in the office of the County Clerk of Bexar County, Texas pursuant to section 102.009 of the Local Government Code. Additionally, the Mayor is authorized to make all expenditures that have been expressly approved and appropriated for in the attached budget.

Section 6. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions despite invalidity or unconstitutionality.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this 14th day of December 2023.

CITY OF SANDY OAKS, TEXAS



Michael Martinez, Jr., Mayor

ATTEST:



Katherine Felton, City Secretary

City of Sandy Oaks
Proposed Amended Budget
 Exhibit A for Ordinance 223-229

	Oct '23 - Sep 24
Ordinary Income/Expense	
Income	
Carryover Funds from Prior Year	75,000.00
General Fund Revenues	
Ad Valorem Taxes	
Maintenance and Operations Tax	498,335.44
Road Bond I&S Tax	67,501.97
Total Ad Valorem Taxes	565,837.41
Animal Control Donations/Fees	600.00
ARPA Fund Reimbursements	300,000.00
Court Fines/Fees	
MCBS-Municipal Court Security	2,700.00
MCTF-Municipal Court Technology	2,200.00
Court Fines/Fees - Other	220,000.00
Total Court Fines/Fees	224,900.00
Fees	
Clerical/Office Fees	500.00
Code Enforcement Abatement Fees	5,000.00
Permit Fees	1,200.00
Total Fees	6,700.00
Franchise Fee	
CenterPoint Energy	2,600.00
CPS	125,000.00
Total Franchise Fee	127,600.00
Opiod Abatement Funds	3,096.02
Park/Comm Ctr Donations	600.00
Sales Tax	160,000.00
School Crossing Guard Fund	6,000.00 Add
Total General Fund Revenues	1,395,333.43
Red Mountain CDBG Project	300,000.00
TDA Grant Deposits	353,000.00
Total Income	2,123,333.43
Gross Profit	2,123,333.43
Expense	
Operating Expenses	
City Council & Mayor Expense	
Administrative Training & Educ	1,000.00
Community Programs	1,000.00
Conference, Convention, Meeting	500.00
Travel	500.00
Total City Council & Mayor Expense	3,000.00
Clerical Salaries & TMRS	
City Clerk-Salary	52,000.00
City Clerk Salary- TMRS	2,600.00
Deputy City Clerk-Salary	35,000.00
Deputy City Clerk-TMRS	1,500.00
Total Clerical Salaries & TMRS	91,100.00

	<u>Oct '23 - Sep 24</u>
Contract Services	
Audit Services	14,000.00
Engineering Services	10,000.00
Fees-BCAD	2,500.00
Legal Fees	45,000.00
Total Contract Services	<u>71,500.00</u>
Municipal Buildings	
Municipal Bldg - City Hall	25,000.00
Municipal Bldg - Park/Comm Ctr	10,000.00
Park/Comm Ctr Expenditures	7,000.00
Total Municipal Buildings	<u>42,000.00</u>
Municipal Court Expenses	
Court Collections	17,000.00
Court Supplies	2,000.00
Equipment-IT Expenses	6,000.00
Municipal Judge	17,000.00
Municipal Judge Health Plan	3,500.00
OCA Fees	75,000.00
Prosecutor	14,000.00
Total Municipal Court Expenses	<u>134,500.00</u>
Operating Expenses-Municipal	
Books, Subscriptions, Reference	2,500.00
G & A Vehicle	2,500.00
IT Services	12,000.00
Newspaper Publishing	1,500.00
NNO Sponsorship	2,000.00
Operating Supplies	10,000.00
Post Office Box	200.00
Postage & Mailing Service	2,000.00
Printing and Copying	4,000.00
Telephone, Telecommunications	35,000.00
Total Operating Expenses-Municipal	<u>71,700.00</u>
Other Types of Expenses	
Bank Service Charges	500.00
Election Expense	3,500.00
Insurance	
Employee Benefits/Healthcare	48,000.00
Insurance - Liability, D and O	15,000.00
Workers Comp Insurance	15,000.00
Total Insurance	<u>78,000.00</u>
Payroll	
Payroll Processing	4,500.00
Total Payroll	<u>4,500.00</u>
Utilities	
Utilities - Electricity	38,000.00
Utilities - Water	2,000.00
Total Utilities	<u>40,000.00</u>
Total Other Types of Expenses	<u>126,500.00</u>
Payroll Expenses	
ER Tax	35,000.00
ER TMRS	15,000.00
Total Payroll Expenses	<u>50,000.00</u>

Oct '23 - Sep 24

Police Department Expenses		
Animal Control Operations		
Containment/Facilities	5,000.00	
Equipment and Supplies	5,000.00	
Fuel	4,000.00	
Salaries	35,000.00	
TMRS	2,500.00	
Training/Certification	1,200.00	
Vehicle Maintenance	2,000.00	
Veterinarian Services	7,000.00	
Total Animal Control Operations	<u>61,700.00</u>	
Code Enforcement Abatement Exp	5,000.00	
Police Department Operations		
Equipment & Supplies	20,000.00	
Fuel	12,000.00	
Salaries	205,000.00	
TMRS	10,000.00	
Training/Certification	5,000.00	
Vehicle Maintenance	5,000.00	
Total Police Department Operations	<u>257,000.00</u>	
Total Police Department Expenses	<u>323,700.00</u>	
Public Works		
Fuel	10,000.00	
Litter Removal	3,500.00	
Park & City Grounds Projects	5,000.00	
Salaries	140,000.00	
Streets - Maintenance	8,000.00	
Streets - Signs	3,000.00	
TMRS	9,000.00	
Tools and Equipment	11,000.00	Reduce by \$4,000.00 to fund Uniforms line item
Uniforms	4,000.00	Add
Vehicle Maintenance	10,000.00	
Total Public Works	<u>203,500.00</u>	
Total Operating Expenses	<u>1,117,500.00</u>	
Reserve Funding		
GASB54 - Assigned		
ARPA Fund Expenditures	300,000.00	
Opiod Abatement Expenditures	3,096.05	
Red Mountain CDBG Project	300,000.00	
Road Bond I&S	67,501.97	
TDA Grant Expenditures	353,000.00	
Total GASB54 - Assigned	<u>1,023,598.02</u>	
GASB54 - Restricted		
MCBS-Municipal Court Security	2,700.00	
MCTF-Municipal Court Technology	2,200.00	
Required Public Notice-Posting	1,500.00	
School Crossing Guard Fund	6,000.00	Add
Total GASB54 - Restricted	<u>12,400.00</u>	
Total Reserve Funding	<u>1,035,998.02</u>	
Total Expense	<u>2,153,498.02</u>	
Net Ordinary Income	<u>-30,164.59</u>	
Net Income	<u><u>-30,164.59</u></u>	

City of Sandy Oaks
Approved Amendments
 Exhibit B for Ordinance 223-229

	Oct '23 - Sep 24
Ordinary Income/Expense	
Income	
Carryover Funds from Prior Year	75,000.00
General Fund Revenues	
Ad Valorem Taxes	
Maintenance and Operations Tax	498,335.44
Road Bond I&S Tax	67,501.97
Total Ad Valorem Taxes	565,837.41
Animal Control Donations/Fees	600.00
ARPA Fund Reimbursements	300,000.00
Court Fines/Fees	
MCBS-Municipal Court Security	2,700.00
MCTF-Municipal Court Technology	2,200.00
Court Fines/Fees - Other	220,000.00
Total Court Fines/Fees	224,900.00
Fees	
Clerical/Office Fees	500.00
Code Enforcement Abatement Fees	5,000.00
Permit Fees	1,200.00
Total Fees	6,700.00
Franchise Fee	
CenterPoint Energy	2,600.00
CPS	125,000.00
Total Franchise Fee	127,600.00
Opiod Abatement Funds	3,096.02
Park/Comm Ctr Donations	600.00
Sales Tax	160,000.00
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Total General Fund Revenues	1,395,333.43
Red Mountain CDBG Project	300,000.00
TDA Grant Deposits	353,000.00
Total Income	2,123,333.43
Gross Profit	2,123,333.43
Expense	
Operating Expenses	
City Council & Mayor Expense	
Administrative Training & Educ	1,000.00
Community Programs	1,000.00
Conference, Convention, Meeting	500.00
Travel	500.00
Total City Council & Mayor Expense	3,000.00
Clerical Salaries & TMRS	
City Clerk-Salary	52,000.00
City Clerk Salary- TMRS	2,600.00
Deputy City Clerk-Salary	35,000.00
Deputy City Clerk-TMRS	1,500.00
Total Clerical Salaries & TMRS	91,100.00

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Audit Services	14,000.00
Engineering Services	10,000.00
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Legal Fees	45,000.00
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Municipal Buildings	
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Municipal Bldg - Park/Comm Ctr	10,000.00
Park/Comm Ctr Expenditures	7,000.00
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Municipal Court Expenses	
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OCA Fees	75,000.00
Prosecutor	14,000.00
Total Municipal Court Expenses	<u>134,500.00</u>
Operating Expenses-Municipal	
Books, Subscriptions, Reference	2,500.00
G & A Vehicle	2,500.00
IT Services	12,000.00
Newspaper Publishing	1,500.00
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Printing and Copying	4,000.00
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Total Operating Expenses-Municipal	<u>71,700.00</u>
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Total Payroll Expenses	<u>50,000.00</u>

Oct '23 - Sep 24

Police Department Expenses	
Animal Control Operations	
Containment/Facilities	5,000.00
Equipment and Supplies	5,000.00
Fuel	4,000.00
Salaries	35,000.00
TMRS	2,500.00
Training/Certification	1,200.00
Vehicle Maintenance	2,000.00
Veterinarian Services	7,000.00
Total Animal Control Operations	61,700.00
Code Enforcement Abatement Exp	5,000.00
Police Department Operations	
Equipment & Supplies	20,000.00
Fuel	12,000.00
Salaries	205,000.00
TMRS	10,000.00
Training/Certification	5,000.00
Vehicle Maintenance	5,000.00
Total Police Department Operations	257,000.00
Total Police Department Expenses	323,700.00
Public Works	
Fuel	10,000.00
Litter Removal	3,500.00
Park & City Grounds Projects	5,000.00
Salaries	140,000.00
Streets - Maintenance	8,000.00
Streets - Signs	3,000.00
TMRS	9,000.00
Tools and Equipment	11,000.00
Uniforms	4,000.00
Vehicle Maintenance	10,000.00
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