

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**August 22, 2024 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Martinez called the meeting to order at 6:32 p.m.

Present: MPT Alvarado, Aldermen Repino, Tremblay, and Fillinger, City Attorney Casandra Ortiz, and City Secretary Delma Doyal. Alderman Coffindaffer was not in attendance

2. **Pledge of Allegiance.** Led by Mayor Martinez.

3. **Citizens to be heard.** Citizen Monica Madero spoke about missing information on the City's website. 6S Engineer-in-training, James, introduced himself and said that he would be working with Jess on the Red Mountain Rd. project.

4. **Mayor & Administrator Announcements/Updates.** the last two items the Mayor stated were already discussed

5. **Consent Agenda**

Motion: withdraw item 5c as the minutes were not available for review and approve the remaining items on the Consent Agenda

1<sup>st</sup> Fillinger & 2<sup>nd</sup> Repino

Motion Passes: Unanimously

- a. Approve minutes from the June 27, 2024 City Council meeting.
- b. Approve minutes from the July 25, 2024 City Council meeting.
- c. Approve minutes from the August 8, 2024 City Council meeting.
- d. 6S Invoice of \$10,000 for Red Mountain Drive.
- e. Kassahn & Ortiz, P.C. City Attorney Invoices 1349 (June) & 1350 (July)
- f. Kassahn & Ortiz, P.C. Prosecutor Invoice 1348 (June) & 1351 (July)

6. **Administration – Old Business**

- a. Discuss and/or possible action on appointing a commissioner to fill the vacancy on the Planning and Zoning Commission and/or procedures to fill vacancy on the Planning and Zoning Commission.
- b. Discuss and/or possible action on appointing a Chair to the Planning and Zoning Commission. 6a and 6b were postponed until the next regular meeting.
- c. Discuss and/or possible action on application of Lupe Arellano for license to encroach in City's right-of-way pursuant to Ordinance 2020-176 by at approximately 23050 Copper Canon Dr. Motion: not to issue a license to encroach and give the property owner thirty days to abate the violation.  
1<sup>st</sup> Fillinger & 2<sup>nd</sup> Tremblay  
Motion Passes: unanimously.
- d. Discuss and/or possible action on establishing an ethics policy for elected and appointed officials. it was acknowledged at 7:02 p.m. that Alderman Coffindaffer joined the meeting via Zoom. Motion: City attorney draft an ethics ordinance to mirror that from Grey Forest, TX.  
1<sup>st</sup> Tremblay & 2<sup>nd</sup> MPT Alvarado.  
Motion Passes: 3 -1 Opposed (Coffindaffer)

7. **Administration – New Business (I stepped out during discussion on items 7a–c.)**

- a. Discuss and/or possible action on additional payment to be made to AXON invoice INUS265208 (Taser 10s).

Motion: To pay \$5k payment to Axon

1<sup>st</sup> Fillinger & 2<sup>nd</sup> Repino  
Motion Passes: Unanimous

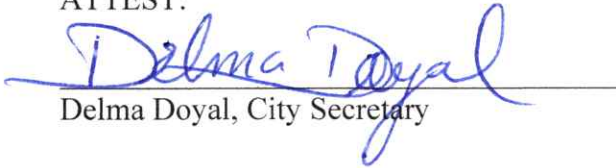
- b. Discuss and/or possible action on amending the 2023-2024 city budget to support a full-time City Administrator.  
Mayor Martinez - Pulled
- c. Discuss and/or possible action on advertising for a full-time City Administrator.  
Motion: To advertise for a full time City Administrator  
1<sup>st</sup> Tremblay & 2<sup>nd</sup> Repino  
Motion Passes: Unanimous
- d. Discuss and/or possible action on appointments for Ordinance 2021-181-Citizen Complaint Review Board. Ald. Tremblay nominated citizens David Jones and John Crickmer, who both accepted the nomination. MPT Alvarado nominated citizen CJ Walker and city employee Michael Avendaño, who both accepted the nomination. Ald. Fillinger nominated citizen David Wilson, who accepted the nomination. It was mentioned that Corporal Castillo would remain as the police officer on the board and MPT Alvarado said she is willing to remain on the board as the required council member. Ald. Fillinger stated that background checks are required to be conducted on the nominees prior to being appointed.  
Motion: have background checks completed  
1<sup>st</sup> Tremblay & 2<sup>nd</sup> Repino  
Motion Passes:
- e. Discuss and/or possible action on Ordinance number 2024-\_\_\_\_ establishing a policy for monitoring a member's fitness for duty, both medically and psychologically. It was acknowledged that the item discussed was a resolution and not an ordinance.  
Motion: adopt the resolution as presented  
1<sup>st</sup> Tremblay & 2<sup>nd</sup> Repino  
Motion Passes: Unanimously.
- f. Discuss and/or possible action on Ordinance ordering a general election to be held on November 5, 2024 for the purpose of electing the Mayor, Alderman Place 2, and Alderman Place 4, and a Special Election to be held on November 5, 2024 for the purpose of electing Alderman Place 5 (unexpired term). Discutir y/o accion posible tocante una ordenanza pide una eleccion general que se celebrarar el 5 de Noviembre de 2024, con el proposito de elegir el alcalde, el concejal de lugar 2, y el proposito de elegir el concejal de lugar 5 (Duracion Restante del Cargo).  
Pulled by Mayor Martinez
- g. Discuss and/or possible action by record vote on an ordinance adopting the levying of Ad Valorem Taxes for the use and support of the municipal government for the City of Sandy Oaks, Texas for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025 no to exceed \$0.343907 on each \$100 valuation of property; providing for apportioning each levy for specific purposes; providing when taxes shall become due and when same shall be delinquent if not paid; providing for a severability clause, and providing for an effective date.  
Pulled by Mayor Martinez

8. **Adjourn.** Ald. Fillinger made a motion to adjourn at 7:29 p.m.

Passed and approved this 12th day of September 2024.

  
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Michael Martinez, Mayor

ATTEST:

  
\_\_\_\_\_  
Delma Doyal, City Secretary