

In for CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
April 25, 2024, at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Martinez, via zoom called the meeting to order at 6:31 p.m. In attendance were Mayor Pro Tem Alvarado, Aldermen Repino, Fillinger, Tremblay, Coffindaffer and City Attorney Casandra Ortiz, Court Clerk, Katherine Yelton and City Secretary Delma Doyal.
2. **Pledge of Allegiance.** Led by Mayor Martinez via zoom.
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** Court Clerk handed the list to Mayor Pro Tem Alvarado, who announced that there are two Citizens to be heard and one Town Hall. Mayor stated let's do the Citizens to be heard. Court Clerk Ms. Katherine Yelton spoke to please consider Ethics Ordinance, next Priscilla Schmitt, who passed.

Ken Carden regarding Town Hall issues (moved later on the agenda).

4. **Mayor & Administrator Announcements/Updates.** Mayor stated that at this time he did not have any announcements but did find out recently that the parking lot would be stripped on Friday, April 26. Just be cautious. The only other item is we are moving towards our 10-year anniversary. Mayor has not heard back from the County Commissioner on when we will have the Proclamation. Mayor sent them his Notes. Hopefully we will serve our city well, makes you proud. It is open to the Public, not a private meeting, not just for Council, or City Employee; it is for the Public. Once Mayor has that, he will get that out. Everybody that has lived here should be proud and be supportive of the city.
5. **Town Hall** – to allow for public comment and questions on raising the tax rate during adoption of the next fiscal year(s) budget and adoption of tax rate. Adopting a tax rate that would exceed the voter approval rate would require voter approval at an election called by the City Council. The Council will not adopt a tax rate during this town hall or regular meeting but will consider citizen comment and discussion made during the town hall at the time of the budget and tax rate adoption process for the 2024-2025 fiscal year. Mayor stated the time is now 6:37 and believes we can go into session of Town Hall. Pro Tem Alvarado announced public citizen Tim Carden. Mr. Carden stated he is not a fan of raising taxes but understands the reason but would like to see a strategic plan put into place and hire a city administrator to help with the planning of this city and budget it monthly or quarterly. Other concerned citizens speaking on this subject with Mr. Crepmarshall, Mr. Schmitt, Mr. Mitchell, Ms. Park and Father Montez. Also, the City Attorney stated that the filing deadline for the proposed budget is July 20, 2022, and the proposal Order for election is August 20, 2024. Alderman Fillinger stated we close the Town Hall. Major closed the Town Hall at 7:24 p.m.
6. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate

discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a. Approve minutes from the April 11, 2024, Regular City Council meeting. Alderman Fillinger would like Agenda Item 6a be removed from the Consent Agenda and moved for separate discussion. No vote needed. Alderman Fillinger also mentioned that Agenda Item 7a and 7b has an editorial issue 7a and 7b be amended from Chief Castillo to Chief Lopez from the minutes of meeting of April 11, 2024, then the minutes will be approved. Alderman Fillinger made Motion to amend editorials and approved, seconded by Alderman Repino, and passed unanimously.

7. Investment Report

a. Receive brief from Alderman Repino on Quarterly Investment Report with possible discussion and/or action. (Mayor Martinez) Alderman Repino as of January 1, 2024, the investment \$136,363.01, second quarter was \$138,363.01 ended as of March 31, 2024, \$138,182.78. Interest earned \$1,819.77. Motion made from Fillinger to accept the investment report and second by Alderman Coffindaffer and passed unanimously.

8. Police Department

a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Police Department door blocked key is now placed at a secured place with Mayor being aware of the placement. Also, the city has two positions open for a police officer. One candidate is now in the process of going through a background check.

b. Presentation of monthly report(s) by Chief Lopez with possible discussion and/or action. Chief Lopez reported on monthly arrests.

9. Administration – New Business

a. Discuss and/or possible action on Resolution 2024–196 of the City Council of the City of Sandy Oaks, approving an Interlocal Agreement Designating a Health Authority between Bexar County, the City of San Antonio, and the City of Sandy Oaks, and authorizing the mayor to execute such an agreement on behalf of the City. The Health Authority has asked us to review the extension or contract with Dr. Woo, Health Authority for Bexar County and City of Sandy Oaks. Alderman Fillinger moved to adopt the Ordinance but noticed that it is not an Ordinance but a Resolution. So Alderman Fillinger moved to motion to strike Ordinance 2024-196 and insert Resolution 2024-196 and second by Mayor Pro Tem Alvarado, passed unanimously, **AND** then Alderman Fillinger make a motion that City Council adopt Resolution 2024-196 as amended and seconded by Alderman Repino. Opposed by Alderman Coffindaffer. Motion carries by the majority.

b. Discuss and/or possible action on Resolution 2024-197 Designating a Public Information Coordinator to Satisfy the Training Requirements of Texas Government Code 552.012. Major asking to be briefed on this Resolution and City Attorney stated yes, this Resolution is to identify City Secretary as a public information coordinator that would take the class for the training that everyone else that the council is otherwise required. Alderman Repino makes motion to accept Resolution 2024-197 and seconded by Alderman Tremblay and passed unanimously.

c. Discuss and/or possible action on Resolution 2024-198 Declaring the 2014 Chevy Tahoe as Surplus and Authorizing the Mayor or Designee to Execute the Sale or Disposal of Said Property. After discussion of disposing of the 2024 Chevy Tahoe. Alderman Fillinger makes a motion to postpone the Resolution 2024-198 until the council develops a city ordinance for disposal of surplus

property for further discussion at the next Council meeting set for May 2, 2024. Mayor states we don't need a motion and Alderman Fillinger stated Mayor can postpone on his own authority. Resolution is postponed.

d. Discuss and/or possible action on accepting a bid or establishing a not-to-exceed amount for tree trimming at City Hall. Alderman Fillinger will get three quotes from at least tree services, so this item is postponed for Council meeting set for May 11, 2024.

e. Discuss and/or possible action on amending the Employee Personnel Policy Manual to add in a sexual harassment policy. Mayor stated that in reviewing our employee personnel manual he did notice that this is a subject that the city does not have in place and since we work in a big enough department whether big or small this should be discussed to not only to protect our employees but also to protect the city. This Item has been asked by all council members to be postpone for further review for next Council meeting set for May 11, 2024.

f. Discuss and/or possible action on purchasing training software or in-person training for sexual harassment policy. The Major would like to get the sexual harassment training be an online training for all employees. This Item has also been asked by all council members to be postponed for further review for next Council meeting set for May 11, 2024.

Major stated that executive Session, Council is going to do Items g, h & i. So the Major is going to read item g. Alderman Fillinger chimed in and stated that Mayor mentioned he would start with agenda item g but started with agenda item h. Mayor stated he is starting over, and Alderman Fillinger spoke and said he is going to move to table agenda item g. They do not have a person there to discuss the appointment of and that is a motion by Alderman Fillinger. The Major asked again, and Alderman Fillinger stated we do not have a candidate available.

The Major needed to share with council information regarding the candidate that the Chief is discussing so that's what this is for. Alderman Coffindaffer, Sir he hasn't cleared his. We were told the background check hasn't been cleared yet Sir and we're still waiting for that to finish. Mayor said exactly and so this has nothing to do with the background. Mayor stating that this is related to other personnel issues with that employee I have to bring to the table. Alderman Coffindaffer stated, ok Sir. Mayor states again, so let's start with item g but executive session. Alderman Fillinger states but if we go into an executive session, Sir, we have to have a public session to discuss and/or the possible action on the appointment employment duties and related matter for all the police department. The mayor states isn't that what i is and g is to i, h is to. Alderman Fillinger we'll just come back with i with a no action. The mayor stated "that's fine" all right g Mayor went back to reading item g and then read h and then i. Mayor stated h is being discuss. It is 8:00 and the council is in executive session.

Alderman Fillinger requested a 10-minute recess before executive session.

Mayor states the time is 8:11 and Council is in Executive Session

g. Executive session to deliberate the appointment, employment, duties, and related matters of employee for Police Department pursuant to Texas Government Code section 551.074, Personnel Matters. Mayor stated, they will take no action.

h. Executive session to deliberate the appointment, employment, duties, discipline, or dismissal of

Police Department Chief Felipe Lopez pursuant to Texas Government Code section 551.074, Personnel Matters. Again, Mayor stated they will take no action.

THE TIME IS NOW 10:08 pm. COUNCIL MEETING IS BACK IN SESSION

- i. Discuss and/or possible action on the appointment, employment, duties, and related matter of employee for Police Department. Mayor stated they will take no action.
- j. Discuss and/or possible action on the appointment, employment, duties, discipline, or dismissal of Police Department Chief Felipe Lopez. Mayor Pro Tem read Resolution 2024-199 stating that The City of Sandy Oaks Texas and City Council for the City of Sandy Oaks Texas declaring lack of confidence in the Chief of Police pursuant to Local Government Code Section 22.77B states that after the passage and approval of this Resolution is passed and approved on this 25th day of April 2024. Alderman Fillinger moved that we adopt Resolution 2024-199 and Alderman Tremblay seconds the motion. Passed unanimously and it is effective immediately. Alderman Fillinger would like to make another motion for and asking Chief Lopez to surrender your city issued gear that you have on your person including keys. Also, an unknown citizen asked kindly, and stated before this happens can he make a comment. Alderman Fillinger stated that he is sorry, Sir, but according to state law you cannot interrupt a legislative body. Mr. Lopez stated that the weapon he has is his personal weapon. Alderman Fillinger stated he is aware of that. Alderman Fillinger will escort Mr. Lopez to his office to gather his personal items. Alderman Coffindaffer made a motion to adjourn and seconded by Alderman Tremblay

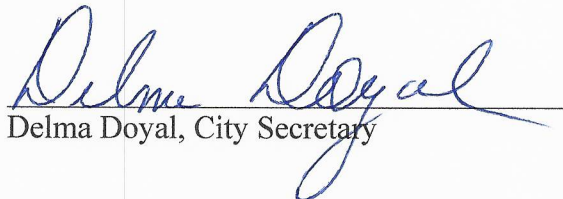
10. Adjourn

Alderman Fillinger made a motion to adjourn at 10:16 pm.

Passed and approved this 13th day of June 2024.


Michael Martinez, Mayor

ATTEST:


Delma Doyal, City Secretary