

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
August 10, 2023 at 6:30 p.m.

Call to order and quorum call. Mayor Martinez called the meeting to order at 6:33 p.m. In attendance were Alderwoman Martinez, Aldermen Repino, Coffindaffer, and Fillinger, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton. Mayor Pro Tem Alvarado was absent.

1. **Pledge of Allegiance.** Led by Mayor Martinez
2. **Citizens to be heard.** No citizens signed up to speak.
3. **Mayor & Administrator Announcements/Updates.** Mayor Martinez wished teachers, students, and school staff a prosperous and safe new school year. He thanked those who attended the Planning and Zoning workshop with him. He stated that Officer Casas is going through field training with Chief Lopez and that he's heard good things about the new Animal Control Officer Ashley Cunningham. He provided an update that the Hilltop Peaks and Lowman project is going well. He then announced that he heard back from Commissioner Rebecca Clay-Flores that the city has been awarded a \$300,000.00 grant for road work/repairs on Red Mountain Dr. Mayor Martinez stated that Commissioner Clay-Flores will be attending the August 24th meeting to present a check and invites citizens, especially those who live on Red Mountain Dr, to attend the meeting.
4. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from the July 27, 2023 Regular City Council meeting.
 - b. Approve Invoice No. 1324 from Kassahn & Ortiz not to exceed \$1,234.20 for Prosecutor services in June 2023.
 - c. Approve Invoice No. 1325 from Kassahn & Ortiz not to exceed \$2,445.00 for City Attorney services in June 2023.

Ald. Repino made a motion to approve the consent agenda, as presented, which was seconded by Ald. Martinez and passed unanimously.
5. **Financial Report** City Secretary Katherine Yelton presented the financial report for July 2023.
6. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez stated he is training Officer Casas who should be released on his own by the end of October and that Officer Maldonado is training ACO Cunningham through the end of August.
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his monthly report for July 2023.
7. **Animal Control**
 - a. Discuss and/or possible action on quote(s) received for the purchase of an Animal Control transport truck or trailer. Ald. Coffindaffer made a motion to approve the purchase of a slide-in dog box at a cost not to exceed \$9,999.99, which was seconded by Ald. Fillinger and passed unanimously.
8. **Parks & Recreation**
 - a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Ald. Repino stated the next meeting will be held on September 5 at 6:30 p.m.

9. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. PWD Schmitt stated she has been checking on the progress of the Lowman/Hilltop Peaks project and everything seems to be going well. She mentioned the carport and office in the maintenance yard have been enclosed and that the summer working hours of 7:00 a.m. to 4:00 p.m. are working great for her department.
- b. Discuss and/or possible action on proposal received from Treco Enterprises to remove a broken electrical panel and install a new one. Ald. Fillinger made a motion to approve the estimate for \$895.00, which was seconded by Ald. Coffindaffer and passed unanimously.
- c. Discuss and/or possible action on quote(s) received for the purchase of a tractor with implements. Mayor Martinez pulled this item at the request of Ald. Fillinger with the intent to gather more quotes and present them to Council at the next regular meeting.
- d. Discuss and/or possible action on quotes received from Dilmak Heating and Air Conditioning for the preventative maintenance and safety inspection of six units at City Hall and one unit at the Community Center. Alderman Fillinger made a motion to approve the cost of the maintenance and inspections for a cost not to exceed \$1,000.00, which was seconded by Ald. Repino and passed unanimously.
- e. Discuss and/or possible action on quote received from Northern Tool for the purchase of a trailered pressure washer. Ald. Fillinger made a motion to approve the purchase of a pressure washer for a cost not to exceed \$9,999.99, which was seconded by Ald. Repino. Ald. Martinez was in favor while Ald. Coffindaffer opposed. Motion passed by the majority.

10. Administration – Old Business


- a. Discuss and/or possible action on a work order from the City Engineer related to recommendations on the City's plat application and approval process in compliance with House Bill 3699. Mayor Martinez stated he has a meeting scheduled next week with the city's engineer, so he pulled this item until the next meeting.

11. Administration – New Business

- a. Discuss and/or possible action on transferring the remaining balance of \$23.03 from the Road Bond Funds bank account to the General Fund bank account and closing the Road Bond Funds account. Ald. Fillinger made a motion to transfer the remaining \$23.03 from the Road Bond account to the General Fund account, which was seconded by Ald. Coffindaffer and passed unanimously.
- b. Discuss and/or possible action on Resolution No. 2023-179 authorizing and allowing a class of officials to include the Municipal Judge of the Municipal Court to participate in the Municipal Employee Healthcare Program and other matters related to the participation in the Program. Ald. Repino made a motion to adopt the resolution, which was seconded by Ald. Martinez and passed unanimously.
- c. Discuss and/or possible action on Resolution No. 2023-180 acknowledging receipt of certified appraisal roll and tax rate calculation worksheet, and related matters. Ald. Repino made a motion to adopt the resolution, which was seconded by Ald. Martinez and passed unanimously.

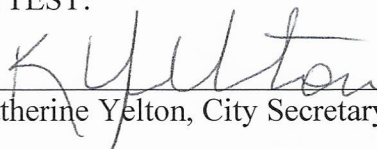
12. **Adjourn.** Ald. Fillinger made a motion to adjourn the meeting at 7:25 p.m.

PASSED AND APPROVED ON THIS 24TH DAY OF AUGUST 2023.



Michael Martinez, Mayor

ATTEST:



Katherine Yelton, City Secretary