

Michael Martinez, Jr.
Mayor
Grace Alvarado
Mayor Pro Tem
Alderman Place 4
Charles Fillinger
Alderman Place 1
Terry Coffindaffer
Alderman Place 2



Thomas Repino
Alderman Place 3
Debbie Martinez
Alderman Place 5
Casandra Ortiz
City Attorney
Katherine Yelton
City Secretary

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
June 22, 2023 at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, June 22, 2023 at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary in person at least 15 minutes in advance of the meeting or by emailing or calling the City Secretary at cityclerk@cityofsandyoaks.com or (210) 607-0834 at least two (2) hours in advance of the meeting. Written comments received at least two (2) hours in advance of the meeting will be provided to City Council for consideration.

1. **Call to order and quorum call.**
2. **Pledge of Allegiance.**
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** This time is provided to citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
4. **Mayor & Administrator Announcements/Updates.**
 - a. November 7, 2023 Election.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from the June 8, 2023 Regular City Council meeting.
 - b. Approve Project No. 2022-072-03 Invoice No. 5 from 6S Engineering not to exceed \$80.00.
 - c. Approve Project No. 2022-072-02 Invoice No. 14 from 6S Engineering not to exceed \$895.80.
6. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. (Mayor Martinez)

- b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. (Mayor Martinez)

7. Parks & Recreation

- a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. (Mayor Martinez)

8. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. (Mayor Martinez)

9. Administration – Old Business

- a. Discuss and/or possible action on setting official policies regarding animal control. (Coffindaffer/Fillinger)

10. Administration – New Business

- a. Receive presentation from City’s auditing firm on audit and findings for Fiscal Year beginning October 1, 2021 and ending September 30, 2022 and possible discussion and/or action. (Mayor Martinez)
- b. Discuss and/or possible action on Invoice No. 2000079191 from Texas Materials not to exceed \$852,165.00. (Mayor Martinez)
- c. Discuss and/or possible action on the appointment/reappointment of Commissioners to the Planning and Zoning Commission. (Mayor Martinez)
- d. Discuss and/or possible action on a work order from the City Engineer related to recommendations on the City’s plat application and approval process in compliance with House Bill 3699. (Mayor Martinez)
- e. Discuss and/or possible action on Invoice No. 23-0615 from Nomad Network LLC for annual webmaster services not to exceed \$480.00. (Mayor Martinez)

11. Adjourn.

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov’t Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 19th day of June 2023 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Katherine Yelton
City Secretary