

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
April 13, 2023 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Martinez called the meeting to order at 6:31 p.m. In attendance were Mayor Pro Tem Alvarado, Aldermen Repino, Coffindaffer, and Fillinger, Alderwoman Martinez, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance.** Led by Mayor Martinez
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates.** Mayor Martinez had two meetings this week: one with VIA regarding public transportation. His stated VIA is completing a study that will take about 18 months to develop an impact in this general area, but they are willing to provide us with a list of resources that are available to citizens in this area. VIA was not aware of a potential community being developed nearby that is about five hundred homes and about one thousand potential vehicles and exponential number of people. VIA asked for more information because that could help push the issue to bring public transportation down here. His other meeting was with a financial advisor for city bonds to talk about the maintenance of the city and roads and how we can go about servicing our roads here. Mayor Martinez mentioned that Officer Maldonado was recognized on social media for a situation he responded to earlier in the week. The citizen praised Officer Maldonado for doing a great job reassuring them and invoking positive feelings of our police force by keeping her calm and ultimately helping her get through her troubling situation.
5. **Consent Agenda**
 - a. Approve February 2023 Invoice No. 2 for Project No. 2022-072-03 from 6S Engineering not to exceed \$2,295.00.
 - b. Approve March 2023 Invoice No. 12 for Project No. 2022-072-02 from 6S Engineering not to exceed \$1,343.70.
 - c. Approve March 2023 Invoice No. 3 for Project No. 2022-072-03 from 6S Engineering not to exceed \$1,520.00.
 - d. Approve February 2023 Prosecutor Invoice No. 1314 from Kassahn & Ortiz not to exceed \$1,086.70.
 - e. Approve March 2023 City Attorney Invoice No. 1315 from Kassahn & Ortiz not to exceed \$1,485.40.
 - f. Approve minutes from the March 23, 2023 Regular City Council Meeting.
Ald. Repino made a motion to approve the consent agenda, which was seconded by Ald. Coffindaffer and passed unanimously.
6. **Financial Report.** The city secretary delivered the financial report for March 2023. Ald. Fillinger requested the budget be adjusted to show the Frost Bank payment coming from the General Fund instead of the Bond Fund. Ald. Fillinger made a motion to approve the report, which was seconded by Ald. Repino and passed unanimously.
7. **Investment Report.** Ald. Repino stated the investment report was not ready for the meeting. Ald. Fillinger made a motion to postpone this item until May 11, 2023, which was seconded by Ald. Martinez and passed unanimously.
8. **Parks & Recreation**
 - a. Updates and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Ald. Repino stated the next meeting will be held on May 2, 2023. Mayor Martinez said he stopped by the Community Center during Bunco night, which was a good turnout, and everyone appeared to be having fun.

- b. Discuss and/or possible action on quote received to move the existing portable building to a location nearer the Community Center. Ald. Repino made a motion to approve a cost not to exceed \$2,000.00, which was seconded by Ald. Fillinger and passed unanimously.

9. Administration – Old Business

- a. Discuss and/or possible action on setting official policies regarding animal control. The city secretary was not provided with a draft policy manual to provide to council, so Ald. Fillinger asked that the mayor forward it to all council members and secretary and made a motion to postpone this item until the May 11, 2023 meeting. This was seconded by Ald. Coffindaffer and passed unanimously.
- b. Discuss and/or possible action on an ordinance adopting the NFPA 70 National Electric Code. Ald. Fillinger stated he is not sure it is worth adopting this electric code since the city adopted the 2015 International Building Code back in 2016 and the 2015 International Fire Code. He feels it is fraudulent to adopt an ordinance that the city has no way of enforcing. Ald. Coffindaffer made a motion to pull this item indefinitely, which was seconded by Ald. Repino and passed unanimously.

10. Administration – New Business

- a. Discuss and/or possible action on a renewal contract with JDL Solutions for IT services. Mayor Martinez stated that JSL Solutions has taken on a permanent position with an alternate company, so to still support Sandy Oaks, he has offered to reduce his monthly rate and reduce his office time spent at City Hall. His offer is support via online solutions, twice weekly updates and malware checks. He will be available for site visits after hours and weekends, when needed, at a flat rate of \$99.00 an hour. Ald. Fillinger made a motion to authorize the mayor to enter a contract with JDL Solutions, which was seconded by MPT Alvarado and passed unanimously.
- b. Discuss and/or possible action on approving a resolution authorizing submission of the 2023 Texas Community Development Block Grant program application. Mayor Martinez said he's been working with our county commissioner about looking at roads in the city that are in bad condition, particularly Red Mountain, and was asked to fill out a CDBG application for an amount of \$300,000.00 to repair the road. He has worked with the city engineering for a dollar amount of what it would cost to complete the construction, which is considerably over what the grant allows. They are asking for 15% to be matched to the grant, which puts it at \$45,000.00 and what is over the amount that would be granted is \$32,579.00, so the city would pay \$77,579.00, which he feels could be paid out of ARPA funds. Ald. Coffindaffer made a motion to adopt the resolution, which was seconded by Ald. Repino and passed unanimously.

- 11. Adjourn.** Ald. Fillinger made a motion to adjourn at 7:08 p.m.

PASSED AND APPROVED ON THIS 11TH DAY OF MAY 2023.

Michael Martinez, Mayor

ATTEST:

Katherine Yelton, City Secretary