

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**March 23, 2023 at 6:30 p.m.**

1. **Call to order and quorum call.** In Mayor Martinez's absence, Mayor Pro Tem Alvarado called the meeting to order at 6:31 p.m. In attendance were Alderwoman Martinez, Aldermen Repino, Fillinger, and Coffindaffer, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance.** Led by MPT Alvarado
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates** – MPT Alvarado stated she attended a presentation hosted by Bexar County Economic and Community Development regarding federal grant funds. The Community Development Division administers three grants through the U.S. Department of Housing and Urban Development (HUD); *CDBG-Community Development Block Grant*, *HOME-Home Improvement Partnerships Program*, and *ESG-Emergency Solutions Grant*. For 2022, the total amount of Federal Allocations for these grants totaled \$3,361,822.00. The CDBG Eligible Activities include infrastructure, public facility improvements, and investments in public service. The HOME Eligible Activities include construction of new housing, rehabilitation of existing housing units, and demolition of dilapidated structures. The ESD Eligible Activities include emergency shelter, homeless management information system, homelessness prevention, rapid re-housing, and street outreach. A note from Mayor Martinez said we are already looking into a grant for Red Mountain Rd. The application process closes in mid-April and Mayor Martinez's note said he will be applying for infrastructure funds for Red Mountain Rd. and other streets that need repair. MPT Alvarado mentioned there were also representatives there from other programs/agencies like Sam's Ministries who work with low-income citizens of Bexar County by intervening in foreclosure procedures and rent issues, Merced Program to talk about affordable housing and repairs, and Commissioner Rebecca Clay-Flores mentioned there will be a county-wide brush collection in the future and will be made available to Sandy Oaks residents (dates and times pending).  
Mayor Martinez will be meeting with VIA representatives in April to discuss alternatives for our elderly and those without access to transportation in the community.  
Mayor Martinez and Ald. Fillinger will meet with officials from Bexar County Probation Department tomorrow to discuss options for community service within our city.  
MPT Alvarado also read a letter received from the Texas Comptroller's office regarding an Opioid Abatement Trust Fund that was established in 2021 to receive statewide opioid abatement litigation settlement proceeds. The Texas Treasury Safekeeping Trust Company ("TTSTC") will make settlement distribution payments to over 1,400 political subdivisions in Texas in accordance with Section 403.506(c)(1), Texas Government Code. TTSTC enclosed a check for \$3,096.05, which represents the allocation for the City of Sandy Oaks.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a. Approve minutes from the February 23, 2023 Regular City Council meeting.
  - b. Approve minutes from the March 9, 2023 Regular City Council meeting.
  - c. Approve Invoice No. 11 from 6S Engineering not to exceed \$4,031.10.
  - d. Approve December 2022 Prosecutor Invoice No. 1311 from Kassahn & Ortiz not to exceed \$1,458.20.
  - e. Approve January 2023 City Attorney Invoice No. 1312 from Kassahn & Ortiz not to exceed \$3,796.10.



- f. Approve January 2023 Prosecutor Invoice No. 1313 from Kassahn & Ortiz not to exceed \$1,489.10.
- g. Approve Resolution No. 2023-175 Cancelling the April 27, 2023 Regular City Council Meeting. Ald. Repino made a motion to approve the Consent Agenda, as presented, which was seconded by Ald. Martinez and passed unanimously.

**6. Police Department**

- a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez had no updates or announcements.
- b. Discuss and/or possible action on cost of lodging accommodations for Chief Lopez's *Use of Force Instructor Training Program* in April. Ald. Fillinger made a motion to approve the lodging expenses not to exceed \$1,200.00, which was seconded by Ald. Repino and passed unanimously.

**7. Parks & Recreation**

- a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Ald. Repino stated the next meeting will be held on 4/4/2023 and an Easter Party with the Easter Bunny is scheduled for 4/1/23 in the City Park.

**8. Public Works**

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. PWD Schmitt was not in attendance and did not have any updates.

**9. Administration – Old Business**

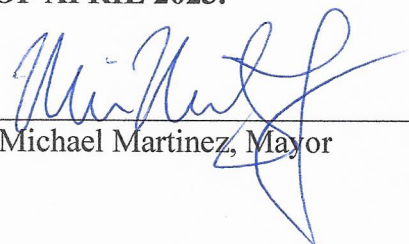
- a. Discuss and/or possible action on setting official policies regarding animal control. Ald. Fillinger requested this agenda item be reset for the next Council meeting to give himself and Ald. Coffindaffer time to review the policy that Ald. Coffindaffer supplied to Council. MPT Alvarado postponed this item.

**10. Administration – New Business**

- a. Discuss and/or possible action on adopting the NFPA 70 National Electric Code. Ald. Fillinger requested this item be postponed until the next Council meeting to give him time to look for an ordinance he said already adopted the code. MPT Alvarado postponed this item.
- b. Discuss and/or possible action on final abatement costs for yard work conducted at 4510 Lost Hills Dr. Ald. Fillinger said he gathered two quotes. One from Southside Landscaping for \$900.00 and the other from KNL Landscaping for \$1,500.00. Ald. Fillinger made a motion to approve the quote from Southside Landscaping not to exceed \$900.00, which was seconded by Ald. Repino and passed unanimously.

- 11. **Adjourn.** Ald. Fillinger made a motion to adjourn at 6:52 p.m., which was seconded by Ald. Martinez.

**PASSED AND APPROVED ON THIS 13TH DAY OF APRIL 2023.**

  
\_\_\_\_\_  
Michael Martinez, Mayor

ATTEST:   
\_\_\_\_\_  
Katherine Yelton, City Secretary