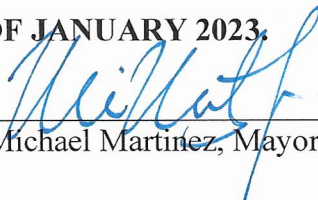


**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING MINUTES
DECEMBER 8, 2022 AT 6:30 P.M.**

1. **Call to order and quorum call.** Mayor Martinez called the meeting to order at 6:32 p.m. In attendance were Mayor Pro Tem Alvarado, Aldermen Repino, Fillinger, and Coffindaffer, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton. Absent was Alderwoman Martinez.
2. **Pledge of Allegiance.** Led by Mayor Martinez.
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates.** Mayor Martinez provided an update on the Bike Drive. A few local vendors have reached out and provided the city with bicycles for kids in the community. A Nextdoor post was created to ask individuals to sign up if they would like to enter a child in a potential drawing. Mayor Martinez said there has been a good turnout with about 30 requests for bicycles and we appear to have enough on hand, but stated if there is anyone interested in donating more bikes or safety gear for the smaller children, it could be used.
5. **Public Hearing. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.**
 - a. Discuss and/or possible action on request for approval of plat establishing Waterwood Subdivision of approximately 1.025 acres establishing Lot 3, Block 1, C.B. 4131A, Bexar County, Texas being that same property conveyed by Warranty Deed with Vendor's Lien to Hector Guajardo and Sonia Perez and recorded in Volume 16112, Page 301, Official Public Records of Real Property, Bexar County, Texas submitted by Hector Guajardo. (No recommendation from the Planning and Zoning Commission). Mayor Martinez opened the Public Hearing for this agenda item at 6:36 p.m. No one had signed up to speak for 5a. Ald. Fillinger stated the only change to the plat submitted by Mr. Guajardo is a 25-foot access easement, which was an easement dedicated to SAWS for waterlines and access. They've taken off the restriction to SAWS and is now a public access for the city and authorized vendors. With that said, Ald. Fillinger made a motion to approve the submitted plat, which was seconded by Ald. Repino and passed unanimously. Mayor Martinez closed the Public Hearing at 6:41 p.m.
 - b. Discuss and/or possible action on request for approval of amending of plat of Sandy Oak Strip Mall Subdivision of approximately 4.965 acres establishing Lots 19 and 20, Block 122, C.B. 4126B, Bexar County, Texas submitted by DYE Enterprises. (No recommendation from Planning and Zoning Commission). Mayor Martinez opened the Public Hearing for this agenda item at 6:42 p.m. and stated the intent of the submitted plat is to separate the strip mall from the adjacent empty lot because of the sale of the strip mall. Ald. Fillinger made a motion to approve the submitted plat, which was seconded by MPT Alvarado and passed unanimously. Mayor Martinez closed the Public Hearing at 6:44 p.m.
6. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from the November 10, 2022 Regular City Council meeting.
 - b. Approve minutes from the November 14, 2022 Special City Council meeting.
 - c. Approve October 2022 Invoice No. 1304 from Kassahn & Ortiz not to exceed \$1,413.24.
 - d. Approve September 2022 and October 2022 Prosecutor Invoice No. 1307 from Kassahn & Ortiz not to exceed \$2,100.00.Ald. Fillinger made a motion to approve the Consent Agenda, as presented, which was seconded by Ald. Repino and passed unanimously.

7. **Financial Report.** City Secretary Katherine Yelton presented the financial report for November 2022. MPT Alvarado made a motion to approve the financial report, as presented, which was seconded by Ald. Repino and passed unanimously.
8. **Police Department**
- a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez updated Council on the status of the new in-car radios saying they will be programmed on Tuesday and the existing in-car radios will be upgraded. Mayor Martinez clarified that the new in-car radios will take care of the gaps in connectivity service throughout the city.
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his report for November 2022. Mayor Martinez asked Chief Lopez to provide a 2021 to 2022 comparison report during the January 12, 2023 meeting.
9. **Animal Control**
- a. Presentation of monthly report by ACO Tucker with possible discussion and/or action. Officer Tucker presented his report for November 2022.
 - b. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. Mayor Martinez tabled this item as Ald. Martinez was not in attendance to provide updates or announcements.
10. **Parks & Recreation**
- a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald. Repino stated the next meeting will be held on December 6 and that topics of the previous meeting included signs, car show, lighting, and the Angel Tree program.
 - b. Discuss and/or possible action on quote(s) received for an automatic gate opener for the City Park. Ald. Coffindaffer made a motion to postpone this item until the next regular meeting, which was seconded by Ald. Repino and passed unanimously.
11. **Public Works**
- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. Director Schmitt reported that her department has been busy clearing rights-of-way and culverts and are filling potholes.
 - b. Discuss and/or possible action on quote(s) received for additional street and traffic signs. Ald. Fillinger made a motion to approve the quote not to exceed \$6,500.00 and allocate the funds from the ARPA account. This was seconded by Ald. Repino and passed unanimously.
 - c. Discuss and/or possible action on quote(s) received for a First Aid cabinet and an Automated External Defibrillator. Ald. Fillinger made a motion to approve the quote for two First Aid cabinets; one for City Hall and one for the Community Center. This was seconded by MPT Alvarado and passed unanimously.
12. **Adjourn.** Ald. Coffindaffer made a motion to adjourn at 7:40 p.m.

PASSED AND APPROVED ON THIS 26TH DAY OF JANUARY 2023.



Michael Martinez, Mayor

ATTEST:



Katherine Yelton, City Secretary