

Michael Martinez, Jr.
Mayor
Grace Alvarado
Mayor Pro Tem
Charles Fillinger
Alderman Place 1
Terry Coffindaffer
Alderman Place 2



Thomas Repino
Alderman Place 3
Debbie Martinez
Alderman Place 5
Casandra Ortiz
City Attorney
Katherine Yelton
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING AGENDA
January 12, 2023 at 6:30 p.m.**

Notice is hereby given that a Public Hearing and Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, January 12, 2023 at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person and at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by video. **Please indicate whether you intend to speak during the public hearing portion of the meeting or during the citizens to be heard portion of the regular meeting regarding another item on the agenda.** Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** This time is provided to citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
- 4. Mayor & Administrator Announcements/Updates**

5. **Guest Speakers**
 - a. Kayla Burgess – CD Project Manager from GrantWorks
 - b. Ryan Schuyler – District Manager from Waste Connections
6. **Public Hearing. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.**
 - a. Discuss and/or possible action on rules governing plats and subdivisions within the City. (Mayor Martinez)
7. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a. Approve minutes from the December 8, 2022 Regular City Council meeting.
 - b. Approve November 2022 Invoice No. 1308 from Kassahn & Ortiz not to exceed \$870.00.
 - c. Approve November 2022 Prosecutor Invoice No. 1309 from Kassahn & Ortiz not to exceed \$1,200.00.
 - d. Approve Invoice No. 8 dated 12/01/2022 from 6S Engineering not to exceed \$2,588.00.
 - e. Approve Invoice No. 9 dated 01/01/2022 from 6S Engineering not to exceed \$1,652.00.
8. **Financial Report** - The income and expenses for October 2022 will be reported by City Secretary Katherine Yelton with possible discussion and/or action.
9. **Investment Report**
 - a. Receive brief from Alderman Repino on Quarterly Investment Report with possible discussion and/or action. (Mayor Martinez)
 - b. Discuss and/or possible action on Resolution 2023-174 approving an investment policy, delegating responsibility and Authority, and designating an investment officer. (Mayor Martinez)
10. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. (Mayor Martinez)
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. (Mayor Martinez)
11. **Animal Control**
 - a. Presentation of monthly report by ACO Tucker with possible discussion and/or action. (Mayor Martinez)
 - b. Discuss and/or possible action on Alderwoman Martinez’s resignation as Chair of the Animal Control Advisory Committee. (Mayor Martinez)
 - c. Discuss and/or possible action on a nomination and appoint of Chair of the Animal Control Advisory Committee. (Mayor Martinez)
12. **Parks & Recreation**
 - a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. (Mayor Martinez)
 - b. Discuss and/or possible action on Ordinance No. 2023-218 defining the terms of use of city parks and repealing Ordinance No. 2022-199. (Mayor Martinez)

- c. Discuss and/or possible action on the park lighting project. (Mayor Martinez)
- d. Discuss and/or possible action on quote(s) received for an automatic gate at the City Park. (Mayor Martinez)

13. Public Works

- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. (Mayor Martinez)

14. Administration-New Business

- a. Discuss and/or possible action on invoice received from Everbridge for Nixle Engagement. (Mayor Martinez)
- b. Discuss and/or possible action Resolution 2023-175 amending policies on work week, work schedule and pay, employee leave, and City holidays of the Personnel Policy Manual. (Mayor Martinez)

15. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall and on the City's website on or before the 9th day of January 2023 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Katherine Yelton
City Secretary