

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
November 10, 2022 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at 6:32 p.m. In attendance were Mayor Pro Tem Martinez, Alderwomen Martinez and Alvarado, Aldermen Repino and Coffindaffer, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance.** Led by Mayor Fillinger.
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** Yvette Hernandez signed up to speak regarding livestock on her property and that she and her family were informed by the property seller that livestock were allowed in the City limits.
4. **Mayor & Administrator Announcements/Updates** Mayor Fillinger proclaimed November as Native American Heritage Month in the City.
5. **Consent Agenda**
 - a. Approve minutes from the October 13, 2022 Regular City Council meeting.
 - b. Approve minutes from the October 27, 2022 Regular City Council meeting.
 - c. Approve September 2022 Invoice No. 1303 from Kasshan & Ortiz not to exceed \$4,162.94.
 - d. Approve June, July, August 2022 Prosecutor Invoice No. 1305 from Kassahn & Ortiz not to exceed \$2,985.00.
 - e. Approve October 2022 Invoice No. 7 from 6S Engineering not to exceed \$13,124.40.

Ald. Coffindaffer made a motion to approve the Consent Agenda, as presented, which was seconded by Ald. Repino and passed unanimously.
6. **Financial Report** City Secretary Katherine Yelton presented the financial report for October 2022. Ald. Repino made a motion to accept the financial report, as presented, which was seconded by MPT Martinez and passed unanimously.
7. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez announced that the patrol vehicles have been returned and are outfitted with mobile radios, which still need to go through a process with the city of San Antonio and with Bexar County and that the deck outside the Police Department door is almost complete.
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his report for October 2022.
8. **Animal Control**
 - a. Presentation of monthly report by ACO Tucker with possible discussion and/or action. ACO Tucker presented his report for October 2022.
 - b. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez stated the next meeting will be held on November 21 at 6:30 p.m.
 - c. Discuss and/or possible action on quote(s) received to perform a 150,000-mile maintenance on the Animal Control Ford F-150. Ald. Repino made a motion to approve the quote for a cost not to exceed \$1,200.00, which was seconded by Ald. Martinez and passed unanimously.
9. **Parks & Recreation**
 - a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald. Repino stated the committee is moving along with getting signs

placed throughout the park, a car show during Father's Day weekend, and moving the storage shed from the maintenance yard to the community center. Next meeting is Dec 6 at 6:30 p.m.

- b. Discuss and/or possible action on allocating \$5,000.00 for Community Center activities and \$2,000.00 for additional furnishings and equipment utilizing ARPA funds. Mayor Fillinger mentioned some upcoming activities for 2023 to include a Valentine's Day dance, Easter with an egg hunt, Mother's Day and Father's Day events, 4th of July, October craft day, Halloween, December Craft Day, Pictures with Santa, and possible Bingo and domino events and the need for replacement of chairs and tables. Alderman Coffindaffer made a motion to allot \$7,000.00 to these activities, which was seconded by Ald. Repino. In favor was Ald. Martinez. Opposed were MPT Martinez and Ald. Alvarado. Motion passed by majority. Alderman Coffindaffer made a motion to take the \$7,000.00 from the ARPA funds, which was seconded by Ald. Martinez. In favor was Ald. Repino. Opposed were MPT Martinez and Ald. Alvarado. Motion passed by majority.

10. Public Works

- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. Ms. Schmitt gave an update on City Hall projects. The door has been installed going from the conference room to the Mayor's/Judge's office, the shower room is complete, two doors have been installed at the inside entrances of the two back hallways, the Police Department deck will be finished tomorrow and rights-of-way are being mowed throughout the city.

11. Administration – Old Business

- a. Discuss and/or possible action on Ordinance 2022-215 amending the annual budget for fiscal year 2021-2022 for municipal purposes. Ald. Repino made a motion to approve the amendments, as presented, which was seconded by Ald. Coffindaffer and passed unanimously. Ald. Repino made a motion to approve the ordinance, which was seconded by Ald. Coffindaffer and passed unanimously.
- b. Discuss and/or possible action on Ordinance 2022-216 amending the annual budget for fiscal year 2022-2023 for municipal purposes. MPT Martinez made a motion to approve the amendments, as presented, which was seconded by Ald. Repino and passed unanimously. MPT Martinez made a motion to approve the ordinance, which was seconded by Ald. Alvarado and passed unanimously.

12. Administration – New Business

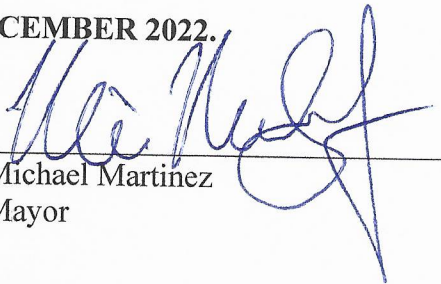
- a. Executive Session to deliberate a change in compensation for Chief Felipe Lopez and City Secretary/Municipal Court Clerk Katherine Yelton, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551-074 (Personnel Matters) Mayor Fillinger called for an Executive Session at 7:16 p.m.
- b. Discuss and/or action on a change in compensation for Chief Felipe Lopez and City Secretary/Municipal Court Clerk Katherine Yelton, and related matters. Mayor Fillinger called the meeting back in order at 7:36 p.m. Ald. Repino made a motion to increase Chief Lopez's compensation to \$67,732.80, which was seconded by Ald. Martinez. After some discussion, Ald. Repino withdrew his motion and Ald. Martinez agreed to withdraw her second. Ald. Repino then made a motion to increase Chief Lopez's compensation to \$67,000.00 annually to begin the first day of the next pay period, which was seconded by Ald. Martinez and passed unanimously. Ald. Repino made a motion to increase Katherine Yelton's compensation to \$47,230.00 annually, which was seconded by Ald. Martinez and passed unanimously.
- c. Discuss and/or possible action on approving a Work Authorization for 6S Engineering to pave a driveway and parking lot for City Hall. Ald. Repino made a motion to approve the work

authorization for a cost not to exceed \$10,100.00, which was seconded by Ald. Alvarado and passed unanimously.

- d. Discuss and/or possible action on bids received for street repair, contract award recommendation, and funding of the project to include a 10% contingency fund. Per a letter from Engineer Jess Swaim with 6S Engineering Inc., six bids were received for the Lowman/Hilltop Peaks drainage project. The lowest responsive bid was provided by Texas Materials Group, Inc. for the total bid amount of \$896,300.00. 6S Engineering Inc. recommended the bid be awarded to Texas Materials Group, Inc. Ald. Alvarado made a motion to approve the engineer's recommendation, which was seconded by Ald. Coffindaffer and passed unanimously.

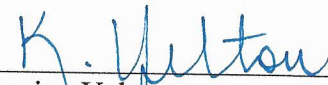
13. **Adjourn** Ald. Repino made a motion to adjourn at 8:08 p.m.

PASSED AND APPROVED ON THIS 8TH DAY OF DECEMBER 2022.



Michael Martinez
Mayor

ATTEST:



Katherine Yelton
City Secretary