

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
October 27, 2022 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at 6:33 p.m. In attendance were MPT Martinez, Alderwomen Martinez and Alvarado, Aldermen Repino and Coffindaffer, City Secretary Katherine Yelton, and City Attorney Casandra Ortiz who arrived at 6:34 p.m.
2. **Pledge of Allegiance.** Led by Mayor Fillinger.
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates.** Mayor Fillinger had no announcements or updates.
5. **Consent Agenda**
 - a. Approve minutes from the September 8, 2022 Regular City Council meeting. Pulled as these minutes were already approved.
 - b. Approve minutes from the September 22, 2022 Regular City Council meeting.
 - c. Approve Resolution 2022-171 cancelling the November 24, 2022 and December 22, 2022 regular City Council meetings.
 - d. Approve Resolution 2022-172 approving the official newspaper for fiscal year 2022-2023 and until another newspaper is selected and authorize Mayor to approve contract with selected newspaper.
 - e. Ratify Council's action from the October 13, 2022 Regular City Council meeting to include the following items:
 - i. 5. Consent Agenda: (b.) Approval of July 2022 Invoice No. 1300 from Kassahn & Ortiz, P.C. not to exceed \$4,245.00; (c.) Approval of August 2022 Invoice No. 1302 from Kassahn & Ortiz, P.C. no to exceed \$3,000.00; (d.) Approval of Invoice No. 6 from 6S Engineering not to exceed \$4,848.40.
 - ii. 6. Approval of Quarterly Investment Report from Alderman Repino.
 - iii. 8. (c) Approval of quote received from Dailey-Wells Communications for the purchase of two police car radios; (d) Approval of quote received from Southwest Public Safety for the installation of two police car radios.
 - iv. 9(b) Removal of Julie Ramirez from Animal Control Advisory Committee.Ald. Repino made a motion to approve the consent agenda, excluding item a, which was seconded by MPT Martinez and passed unanimously.
6. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez had no updates or announcements.
7. **Animal Control**
 - a. Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Alderwoman Debbie Martinez with possible discussion and/or action. Ald. Martinez announced the city has four dogs and one pig in custody and that she will be checking the calendar for the next ACAC meeting in November.
8. **Parks & Recreation**
 - a. Update and Announcements from Park Advisory Committee Chair Alderman Repino with possible discussion and/or action. Ald. Repino announced the next meeting will be Nov 1 and the committee has been discussing more directional signs to the park, moving the shed, and putting up shelves for storage.

9. Public Works

- a. Updates and Announcements from Public Works Director Priscilla Schmitt with possible discussion and/or action. PWD Schmitt announced that her department has been focusing on mowing and clearing school bus-stop intersections.
- b. Discuss and/or possible action on quote(s) received for the construction of a larger deck outside the Police Department door. MPT Martinez made a motion to approve the quote from J&D Service & Repairs for a cost not to exceed \$8,000.00 to include skirting, which was seconded by Ald. Repino and passed unanimously. MPT Martinez then made a motion to approve payment from ARPA funds, which was seconded by Ald. Coffindaffer and passed unanimously.
- c. Discuss and/or possible action on quote(s) received for the construction of a larger deck outside the Public Works door. Pulled by Mayor Fillinger as no quotes had been received in time for the meeting.
- d. Discuss and/or possible action on the purchase of laundry appliances and applicable hardware to be installed in the employees' shower room. Ald. Coffindaffer made a motion to approve the purchase of the appliances from Lowes for a cost not to exceed \$1,400.00, which was seconded by Ald. Alvarado and passed unanimously.

10. Administration – Old Business

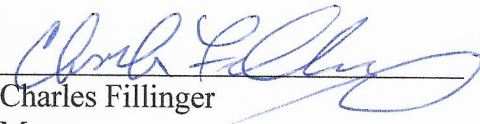
- a. Discuss and/or possible action on the Merced Housing Texas Owner Occupied Repair Program. MPT Martinez said he spoke with the director of the program who confirmed no liens are placed on houses when the owner passes away. MPT Martinez then made a motion to post information about the program on the City's website and present to citizens. This was seconded by Ald. Repino and passed unanimously.
- b. Discuss and/or possible action on quote(s) received for the purchase and installation of a transactional window. Ald. Coffindaffer made a motion to approve the purchase and installation of a level 3 window and Kevlar wall for a cost not to exceed \$21,000.00, which was seconded by Ald. Repino and passed unanimously.

11. New Business

- a. Executive Session to deliberate the appointment, compensation, hours, duties, benefits, and start date for Deputy Clerk pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551-074 (Personnel Matters) Mayor Fillinger called for an Executive Session at 7:06 p.m. and called the regular meeting back in order at 7:20 p.m.
- b. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for Deputy Clerk. MPT Martinez made a motion to hire Yasline Lent as Deputy Clerk at \$15.00 an hour with benefits, 90-day probation period, Monday through Friday, 8:30-5:00 with a 30-minute lunch to begin Monday, October 31, 2022. This was seconded by Ald. Coffindaffer and passed unanimously.
- c. Discuss and/or possible action on approving additional City holidays. MPT Martinez made a motion to include half a day on Christmas Eve, the day after Christmas Day, and the day after Thanksgiving Day as observed, paid City holidays. This was seconded by Ald. Coffindaffer. In favor of the motion were Alderwomen Martinez and Alvarado. Ald. Repino voted against the motion. Motion passed.
- d. Discuss and/or possible action on hiring a professional city planner to assist and advise the Planning and Zoning Commission on completing the City's zoning ordinance. This item was postponed by Mayor Fillinger until a future meeting.

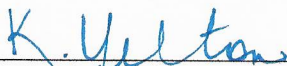
12. **Adjourn.** MPT Martinez made a motion to adjourn the meeting at 7:35 p.m.

PASSED AND APPROVED ON THIS 10TH DAY OF NOVEMBER 2022.



Charles Fillinger
Mayor

ATTEST:



Katherine Yelton
City Secretary