

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
October 13, 2022 at 6:35 p.m.

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at 6:36 p.m., but stated the time as 6:34 p.m. In attendance were Mayor Pro Tem Martinez, Alderwomen Martinez, Aldermen Coffindaffer and Repino, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton. Alderwoman Alvarado was absent.
2. **Pledge of Allegiance.** Led by Mayor Fillinger
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates.** Mayor Fillinger announced that he received an update from BCAD that there are still sixty-two properties under the assessor's review board and the City's levy of the property tax has increased to a little over \$509,000.00. He also mentioned that of the \$183,000.00 of ARPA money dedicated to resident assistance, about \$80,000.00 has been spent, but there are still projects in the works.
5. **Consent Agenda.** Mayor Fillinger pulled consent agenda item (d) for discussion and item (a) as the minutes were not ready for review. Ald. Coffindaffer made a motion to approve items b and c, which was seconded by Ald. Repino and passed unanimously. Mayor Fillinger stated he received some questions regarding the invoice from 6S Engineering and explained this is for the road bond, which has been posted on an engineering board for bids and in the Wilson County News. Ald. Coffindaffer made a motion to approve item (d), which was seconded by Ald. Martinez and passed unanimously.
 - a. Approve minutes from the September 22, 2022 Regular City Council meeting.
 - b. Approve July 2022 Invoice No. 1300 from Kassahn & Ortiz, P.C. not to exceed \$4,245.00.
 - c. Approve August 2022 Invoice No. 1302 from Kassahn & Ortiz, P.C. not to exceed \$3,000.00
 - d. Approve Invoice No. 6 from 6S Engineering not to exceed \$4,848.40.
6. **Investment Report.** Ald. Repino reported an increase of \$654.95 in the City's TexPool account. Ald. Repino made a motion to approve the investment report, which was seconded by Ald. Martinez and passed unanimously.
7. **Financial Report.** Ms. Yelton reported an ending balance as of September 30, 2022 for the following funds: General Fund \$156,094.21, ARPA Fund \$934,467.44, and the Bond Fund at \$704,401.61. Ald. Repino made a motion to accept the financial report, as presented, which was seconded by MPT Martinez and passed unanimously.
8. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez announced that all the patrol vehicles are up and running. He also announced that his department assisted the FBI in serving an arrest warrant. The suspect was not at the location, but later in the day turned himself in to the FBI.
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his monthly report for September 2022.
 - c. Discuss and/or possible action on quote received from Dailey-Wells Communications for the purchase of two police car radios. MPT Martinez made a motion to approve the purchase, which was seconded by Ald. Coffindaffer and passed unanimously. Since a Not To Exceed amount was not mentioned, MPT Martinez made a motion to withdraw his previous motion, which was seconded by Ald. Coffindaffer and passed unanimously. MPT Martinez then made a motion to approve the purchase at a cost not to exceed \$7,780.00, which was seconded by Ald. Coffindaffer and passed unanimously.

- d. Discuss and/or possible action on quote received from Southwest Public Safety for the installation of two police car radios. Ald. Repino made a motion to approve the cost of the installation not to exceed \$1,050.00, which was seconded by Ald. Martinez and passed unanimously.

9. Animal Control

- a. Presentation of monthly report by ACO Tucker with possible discussion and/or action. ACO Tucker presented his monthly report for September 2022.
- b. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez stated Julie Ramirez no longer wishes to be a member of the Animal Control Advisory Committee; therefore, Ald. Martinez made a motion to remove Julie Ramirez from the ACAC, which was seconded by Ald. Repino and passed unanimously. The next meeting is scheduled for October 24 and the committee is going back to twice-a-month meetings, which is the second and fourth Mondays of the month.

10. Parks & Recreation

- a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald. Repino mentioned he talked with Public Works about more signs in the park reminding pet owners to pick up and dispose of their pets’ waste. The committee talked about setting up a budget for their events. The next meeting will be on November 1. MPT Martinez said he’s received questions about water fountains in the park. Ald. Repino said this has been discussed in the past, but because of the cost of plumbing, installation, and the requirements, the discussions went no further.

11. Public Works

- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. Mayor Fillinger pulled this until the next meeting.

12. Administration – Old Business

- a. Discuss and/or possible action on the Merced Housing Texas Owner Occupied Repair Program. After some discussion and MPT Martinez’s request to have more time to review the program stipulations, Mayor Fillinger pulled this item until the next meeting.

13. Administration – New Business


- a. Discuss and/or action on Ordinance 2022-215 amending the annual budget for fiscal year 2021-2022 for municipal purposes. After some discussion, Mayor Fillinger pulled this item until the next regular meeting.
- b. Discuss and/or possible action on quote(s) received for the purchase and installation of a transaction window. Ald. Coffindaffer made a motion to approve the purchase and then withdrew the motion to give MPT Martinez time to discuss the quote with the company who submitted the proposal.
- c. Discuss and/or possible action on quote(s) received for the removal of old carpet and installation of new carpet in the conference room and inside lobby of City Hall and vinyl flooring in the holding cell and shower room. Mayor Fillinger pulled this item for a future meeting.

- 14. Adjourn.** Ald. Repino made a motion to adjourn the meeting at 7:57 p.m., seconded by Ald. Coffindaffer.

PASSED AND APPROVED ON THIS 10TH DAY OF NOVEMBER 2022.


Charles Fillinger
Mayor

ATTEST:


Katherine Yelton
City Secretary