

**Charles Fillinger**  
Mayor  
**Debbie Martinez**  
Alderman Place 1  
**Terry Coffindaffer**  
Alderman Place 2  
**Thomas Repino**  
Alderman Place 3



**Grace Alvarado**  
Alderman Place 4  
**Michael Martinez, Jr.**  
Alderman Place 5  
Mayor Pro Tem  
**Casandra Ortiz**  
City Attorney  
**Katherine Yelton**  
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
REGULAR MEETING AGENDA  
November 10, 2022 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, November 10, 2022 at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person and at least two hours in advance of the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) or by calling (210) 607-0834 if speaking telephonically or by video.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

1. **Call to order and quorum call.**
2. **Pledge of Allegiance.**
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** This time is provided to citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
4. **Mayor & Administrator Announcements/Updates**
  - a. Proclamation by the mayor recognizing November as Native American Heritage Month in the City.
5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate

discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from the October 13, 2022 Regular City Council meeting.
- b. Approve minutes from the October 27, 2022 Regular City Council meeting.
- c. Approve September 2022 Invoice No. 1303 from Kasshan & Ortiz not to exceed \$4,162.94.
- d. Approve June, July, August 2022 Prosecutor Invoice No. 1305 from Kassahn & Ortiz not to exceed \$2,985.00.
- e. Approve October 2022 Invoice No. 7 from 6S Engineering not to exceed \$13,124.40.

6. **Financial Report** - The income and expenses for October 2022 will be reported by City Secretary Katherine Yelton with possible discussion and/or action.

7. **Police Department**

- a. Updates and Announcements from Chief Lopez with possible discussion and/or action. (Mayor Fillinger)
- b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. (Mayor Fillinger)

8. **Animal Control**

- a. Presentation of monthly report by ACO Tucker with possible discussion and/or action. (Mayor Fillinger)
- b. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. (Mayor Fillinger)
- c. Discuss and/or possible action on quote(s) received to perform a 150,000-mile maintenance on the Animal Control Ford F-150. (M. Martinez/Coffindaffer)

9. **Parks & Recreation**

- a. Updates and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. (Mayor Fillinger)
- b. Discuss and/or possible action on allocating \$5,000.00 for Community Center activities and \$2,000.00 for additional furnishings and equipment utilizing ARPA funds. (Mayor Fillinger)

10. **Public Works**

- a. Updates and Announcements from Public Works Director Schmitt with possible discussion and/or action. (Mayor Fillinger)

11. **Administration – Old Business**

- a. Discuss and/or possible action on Ordinance 2022-215 amending the annual budget for fiscal year 2021-2022 for municipal purposes. (Mayor Fillinger)
- b. Discuss and/or possible action on Ordinance 2022-216 amending the annual budget for fiscal year 2022-2023 for municipal purposes. (Mayor Fillinger)

12. **Administration – New Business**

- a. Executive Session to deliberate a change in compensation for Chief Felipe Lopez and City Secretary/Municipal Court Clerk Katherine Yelton, and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551-074 (Personnel Matters) (Mayor Fillinger)
- b. Discuss and/or action on a change in compensation for Chief Felipe Lopez and City Secretary/Municipal Court Clerk Katherine Yelton, and related matters. (Mayor Fillinger)

- c. Discuss and/or possible action on approving a Work Authorization for 6S Engineering to pave a driveway and parking lot for City Hall. (Mayor Fillinger)
- d. Discuss and/or possible action on bids received for street repair, contract award recommendation, and funding of the project to include a 10% contingency fund. (Mayor Fillinger)

### 13. Adjourn

#### **NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 7th day of November 2022 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Katherine Yelton  
City Secretary