

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**August 11, 2022 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at 6:30 p.m. In attendance were Mayor Pro Tem Martinez, Alderwomen Martinez and Alvarado, Aldermen Coffindaffer and Repino, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance.** Led by Mayor Fillinger.
3. **Citizens to be heard.** Mr. Paul Smith signed up to speak regarding the difficulty he encountered during an emergency in trying to reach Bexar County Emergency Services and City Hall.
4. **Mayor & Administrator Announcements/Updates.** Mayor Fillinger had no updates or announcements.
5. **Consent Agenda**
  - a. Approve minutes from the July 28, 2022 Regular City Council meeting. **(pulled)**
  - b. Approve May 2022 Invoice No. 1298 from Kassahn & Ortiz, P.C. not to exceed \$3,405.00.
  - c. Approve June 2022 Invoice No. 1299 from Kassahn & Ortiz, P.C. not to exceed \$4,425.00.
  - d. Approve Invoice No. 4 from 6S Engineering not to exceed \$20,196.80.
  - e. Approve Resolution No. 2022-165 verifying that the Cybersecurity Training Required by Texas Government Code section 2054.5191 has been completed by certain city employees and elected officials, authorizing the City Secretary to submit the required report and other matters related to Government Code section 2054.5191.

Mayor Fillinger pulled item (a) as the minutes were not ready for consideration. Ald. Repino made a motion to approve the remaining items, which was seconded by Ald. Alvarado and passed unanimously.
6. **Financial Report** – Ms. Yelton reported the General Fund balance as of July 31, 2022 at \$220,800.12, the ARPA Fund balance at \$457,612.76, and the Road Bond Fund balance at \$659,780.25. Ald. Repino made a motion to approve the financial report, as presented, which was seconded by Ald. Martinez and passed unanimously.
7. **Police Department**
  - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez announced that interviews have been conducted for the Animal Control employee position and a candidate will be present during the next regular meeting.
  - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his monthly report for July 2022.
8. **Animal Control**
  - a. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez announced that there are currently eight dogs in custody with two of them leaving next week and four are in custody for animal neglect and/or cruelty.
9. **Parks & Recreation**
  - a. Update and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald. Repino announced the next meeting will be held on September 6.



## 10. Public Works

Discuss and/or possible action on adding a Public Works module to the iWorQ platform. Contingent on the contract being reviewed by the city attorney, Ald. Coffindaffer made a motion to approve the module and give the mayor authority to sign. This was seconded by Ald. Martinez and passed unanimously.

## 11. Administration – Old Business

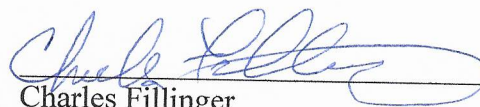
- a. Discuss and/or possible action regarding Master Plan summary and goals. Mayor Fillinger postponed this item for the next regular meeting.

## 12. Administration – New Business

- a. Discuss and/or possible action on Ordinance 2022-208 ordering a General Election to be held on November 8, 2022, for the purpose of electing the Mayor, Alderman Place 2, and Alderman Place 4, and a Special Election to be held on November 8, 2022, for the purpose of electing Alderman Place 1 (Unexpired term) and Alderman Place 5 (Unexpired Term); designating location of polling place; ordering notice of election of election to be given as prescribed by law in connection with such election; authorizing execution of joint agreement; and providing for an effective date. (Mayor Fillinger) *(Discutir y/o accion possible tocante una ordenanza de Consejo Municipal de la Ciudad de Sandy Oaks, Texas pide una eleccion general que se celebrarar el 8 de Noviembre de 2022, con el proposito de elegir el Alcade, el concejal de lugar 2, y el concejal de lugar 4 y una eleccion especial que se celebrarar el 8 de Noviembre de 2022, con el proposito de elegir el concejal de lugar 1 (Duración Restante del Cargo) y el concejal de lugar 5 (Duración Restante del Cargo); designación de ubicación del lugar de votacion; pedidos aviso de eleccion para darse prevista por la ley en relación con dicha eleccion; autorizar el acuerdo conjunto; y modo de una fecha efectiva.* Ald. Repino made a motion to adopt the ordinance, which was seconded by Ald. Coffindaffer and passed unanimously.
- b. Discuss and/or possible action on Ordinance No. 2022-209 terminating the mayor's declaration of local state disaster due to public health emergency issued on March 23, 2020 and repealing Ordinance No. 2020-159. Mayor Fillinger provided some background on the declaration after which Ald. Coffindaffer made a motion to adopt the ordinance, which as seconded by Ald. Repino and passed unanimously.
- c. Discuss and/or possible action on Ordinance No. 2022-210 terminating the mayor's declaration of local state disaster due to severe winter weather emergency issued on February 14, 2021 and repealing Ordinance No. 2021-177. Mayor Fillinger provided some background on the declaration after which Ald. Repino made a motion to adopt the ordinance, which was seconded by Ald. Coffindaffer and passed unanimously.
- d. Discuss and/or possible action on Resolution 2022-166 acknowledging receipt of certified appraisal roll and tax calculation worksheet and related matters. Ald. Repino made a motion to adopt the resolution, which was seconded by Ald. Martinez and passed unanimously.
- e. Discuss and/or possible action on appointment to Planning and Zoning Commission. Mayor Fillinger postponed this item until a nominee is available.

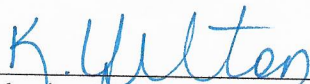
13. **Adjourn.** Ald. Coffindaffer made a motion to adjourn at 7:24 p.m., which was seconded by Ald. Repino and passed unanimously.

PASSED AND APPROVED ON THIS 25TH DAY OF AUGUST 2022.



Charles Fillinger  
Mayor

ATTEST:



Katherine Yelton  
City Secretary