

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
July 28, 2022 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at . In attendance were Aldermen Repino and Coffindaffer, Alderwomen Martinez and Alvarado, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton. Absent was Mayor Pro Tem Martinez.
2. **Pledge of Allegiance.** Led by Mayor Fillinger
3. **Citizens to be heard.** Mr. Joe Perez signed up to offer his assistance and experience to the City.
4. **Mayor & Administrator Announcements/Updates.** Mayor Fillinger said there had been some questions regarding the road bond and where the city is at on the issue. Mayor Fillinger had talked to the engineer the week before and was informed they are about 60% complete. The surface survey of the road is complete, and they are waiting on the geotechnical survey in order to complete the engineering plans and as of Tuesday, 8/26, that survey has been received. The engineer is predicting the project will be ready to go out for bids in September. The TDA drainage grant is still moving forward. Mayor Fillinger also mentioned that he was informed by BCAD that they have certified the tax rolls and, currently, the city's tax levy is at \$588,488.01. The city has 156 properties whose protests are still under review. Before any adjustments, the tax levy on those properties is \$48,967.15, so the final tax levy for Sandy Oaks is going to be between \$588,488.01 and \$607,425 and some cents and this is after our new exemptions have been applied. The city had an increase in new taxable properties of \$7,162,220.00 over the past year showing that the city is growing.
5. **Consent Agenda**
 - a. Approve minutes from the July 14, 2022 City Council meeting.
Ald. Coffindaffer made a motion to approve the Consent Agenda, as presented, which was seconded by Ald. Repino and passed unanimously.
6. **Police Department**
 - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez had no updates or announcements.
7. **Animal Control**
 - a. Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez stated the department is still having issues getting volunteers and wondered is it was possible to hire contract labor until an Animal Control employee is hired. Mayor Fillinger said he believes it is not possible and, in the past, the city may have misapplied the label "contract labor" and, to avoid any issues in the future, any additional contract labor will be by true contractors. Currently, it is not feasible unless the Public Works Director wishes to contact a temporary labor service and speak to them about a general laborer to work with Animal Control.
8. **Parks & Recreation**
 - a. Update and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald. Repino mentioned the next meeting will be on August 2 and that the mayor and he met with a salesperson regarding providing ideas for additions to the playground.
 - b. Discuss and/or possible action on quote and agreement received from CPS Energy for the installation and monthly costs of five security lights in the park. Ald. Repino said the lights will be along the walking trail, playground area, and basketball court. The recurring charge would be \$121.26 per month. Ald. Coffindaffer made a motion to approve the contract and authorize the

mayor to sign subject to the city attorney's review of the contract. This was seconded by Ald. Repino and passed unanimously.

- c. Discuss and/or possible action on appointing additional members to the Park Committee. Ald. Repino nominated Mary Aleman to join the committee. Ald. Coffindaffer made a motion to approve this appointment to the committee, which was seconded by Ald. Alvarado and passed unanimously.
- d. Discuss and/or possible action on quote(s) received to replace one HVAC unit in the Community Center. Ald. Coffindaffer made a motion to approve the quote from Accu-Aire for a cost not to exceed \$16,635.00, which was seconded by Ald. Martinez and passed unanimously.

9. Administration – New Business

- a. Discuss and/or possible action on quote(s) received for the purchase of a new refrigerator for City Hall. Ald. Repino made a motion to approve the purchase for a cost not to exceed \$975.00 and authorize Priscilla Schmitt to handle the purchase. This was seconded by Ald. Coffindaffer and passed unanimously.
- b. Discuss and/or possible action on quote(s) received from Beluga Air to replace one unit's compressor. After some discussion, it was agreed that the Public Works Director will solicit for more bids, but in the meantime, Ald. Coffindaffer made a motion to authorize a cost not to exceed \$7,000.00, which was seconded by Ald. Repino and passed unanimously.
- c. Discuss and/or possible action on the implementation of Apple Business Manager on all City iPhones. Mayor Fillinger requested this agenda item be placed on the next meeting agenda.
- d. Discuss and/or possible action on Resolution 2022-163 authorizing the Mayor and Aldermen to serve as code enforcement volunteers to protect the health, safety, and welfare of the City pursuant to Local Government Code section 21.003. Ald. Repino made a motion to adopt the resolution, which was seconded by Ald. Alvarado and passed unanimously.

Mayor Fillinger called for a 10-minute recess at 7:37 p.m.

Mayor Fillinger called the meeting back in order at 7:47 p.m.

- e. Discuss and/or possible action on Resolution 2022-164 authorizing the Mayor and Aldermen to serve as animal control volunteers to protect the health, safety, and welfare of the City pursuant to Local Government Code section 21.003. Ald. Alvarado made a motion to adopt the resolution, which was seconded by Ald. Martinez and passed unanimously.
- f. Discuss and/or possible action on creating a policy and application for the use of ARPA funds. Mayor Fillinger postponed this item until the next regular meeting. Mayor Fillinger then moved to agenda item 9j.
- j. Review, discuss and/or possible action on expenditures of ARPA funds. For a review of what is happening with the ARPA funds, Mayor Fillinger mentioned that Council approved \$183,000.00 for resident livability assistance and provided a handout that shows the projects that are either finished or in process and committed for a total of \$58,374.17, which leaves \$124,625.83 still available for livability issues and \$1,899.84 available for utility assistance. The total uncommitted ARPA funds are \$181,763.42. Mayor Fillinger said that when the \$183,000.00 was approved for livability assistance, the guidelines set by Council were limited to seniors and handicap who are at or below the Federal Poverty Guidelines. After having reviewed the guidelines, Mayor Fillinger said the guidelines state that we can offer services to individuals and families up to 300% of the poverty level. Ald. Coffindaffer made a motion to increase the eligibility for livability assistance program to 300% of the federal property guidelines with the remaining restrictions that any project over \$10,000.00 comes to Council first for review. This was seconded by Ald. Repino and passed unanimously.

g. Discuss and/or possible action on developing a financial plan and purchasing policy. Mayor Fillinger said this agenda item is for discussion only and stressed the importance of developing a financial plan and implementing it in the city's Master Plan, as suggested by auditors in the past years.

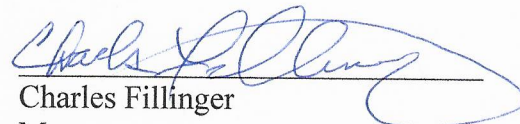
Mayor Fillinger then moved to agenda item 9i.

i. Discuss and/or possible action on a complete inventory of City assets. Mayor Fillinger stated the city has no inventory of city assets and is needed for audit and transparency purposes.

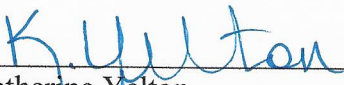
h. Discuss and/or possible action on review of and possible updates to the City Master Plan. Mayor Fillinger suggested an amendment to the Master Plan on page 12 *Parks and Community Center* to change the title to *Parks and Community Facilities*, as well as striking the paragraph that states the facility at the end of Hickory Haven houses the court, administration office, police department, and public works and replace it with current facts. Ald. Coffindaffer made a motion to approve the recommended amendments and forward them to the Planning & Zoning Commission with the reason for the amendment being to bring outdated information up to date. This was seconded by Ald. Repino and passed unanimously. Mayor Fillinger asked Council to take some time to review pages 5-7 (review stated goals) and page 19 (capital improvements programming), and develop a mission, vision, and values statements to be reviewed during the next meeting.

10. **Adjourn.** Ald. Coffindaffer made a motion to adjourn at 8:53 p.m., which was seconded by Ald. Repino and passed unanimously.

PASSED AND APPROVED ON THIS 25TH DAY OF AUGUST 2022


Charles Fillinger
Mayor

ATTEST:


Katherine Yelton
City Secretary