

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**June 9, 2022 at 6:30 p.m.**

1. **Call to order and quorum call** Mayor Fillinger called the meeting to order at 6:30 p.m. In attendance were Mayor Pro Tem Martinez, Alderwomen Alvarado and Martinez, Aldermen Coffindaffer and Repino, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance** Led by Mayor Fillinger.
3. **Guest**
  - a. Presentation from Robert Reyna, Bexar County Community Development Director regarding participation in the Bexar County Development programs including CDBG. Mr. Reyna's presentation can be heard using the following link around the 3-minute and 27-second mark; <https://www.youtube.com/watch?v=bQV5QkXR890>.
  - b. Discuss and/or possible action on Resolution 2022-159 authorizing the execution of a Housing and Urban Development cooperative agreement between the City of Sandy Oaks and Bexar County and approving the City of Sandy Oaks' participation in a two-year urban county entitlement period designation for Community Development Block Grant, Home Investment Partnerships and Emergency Solution Grant programs for the fiscal years 2023 and 2024. Ald. Repino made a motion to adopt the resolution and give Mayor Fillinger authority to enter into the agreement, which was seconded by Ald. Coffindaffer and passed unanimously.
  - c. Presentation from Brian Magness with Armstrong, Vaughn, & Associates, P.C. on independent audit for fiscal year ending 9/30/2021 with possible discussion and/or action. The audit report was presented to Council, which can be found on the City's website at [www.cityofsandyoaks.com/finance](http://www.cityofsandyoaks.com/finance) and heard using the following link around the 19-minute mark; <https://www.youtube.com/watch?v=bQV5QkXR890>.
4. **Citizens to be heard** No citizens signed up to speak.
5. **Mayor & Administrator Announcements/Updates** Mayor Fillinger had no updates or announcements.
6. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Ald. Repino made a motion to approve the Consent Agenda, as presented, which was seconded by Ald. Alvarado and passed unanimously.
  - a. Approve minutes from the May 26, 2022 Regular City Council meeting.
7. **Financial Report** The income and expenses for May 2022 will be reported by City Secretary Katherine Yelton with possible discussion and/or action. Ald. Repino made a motion to approve the financial report, as presented, which was seconded by Ald. Martinez and passed unanimously.
8. **Police Department**
  - a. Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez mentioned the police Taurus has been completed and picked up. There will be a meet and greet tomorrow, Friday June 10, at 9:00 a.m. for citizens to see the vehicle. Tacos and donuts will be provided.
  - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his report for May 2022.

- c. Discuss and/or possible action on quote received from Southwest Public Safety for a 2015 Ford Explorer from ARPA funds and other matters related thereto. Alderman Coffindaffer made a motion to approve the purchase of the 2015 Ford Explorer for a price not to exceed \$32,000.00, which was seconded by Ald. Martinez and passed unanimously.
- d. Discuss and/or possible action on realigning the Code Enforcement Officer position to a police officer position and consider posting job advertisement for one police officer position. Ald. Repino made a motion to change the position opening from Code Enforcement Officer to Police Officer and advertise the opening through the month of July in the Wilson County News, TCOLE, and City's website, which was seconded by Ald. Martinez and passed unanimously.

**9. Animal Control**

- a. Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez stated that Penny Paws will be in the park on June 18.
- b. Discuss and/or possible action on procedures to remove inactive members from and/or add new members to the Animal Control Advisory Committee. Ald./Chair Martinez made a motion to remove Jennifer Puente and Lynette Federspill from the committee and maintain Julie Ramirez and CJ Walker. This was seconded by Ald. Alvarado and passed unanimously. Ald./Chair Martinez then made a motion to add Cathleen Recio to the committee, which was seconded by Ald. Repino and passed unanimously.
- c. Discuss and/or possible action on procedures to fill the open position of Animal Control Officer. Ald. Coffindaffer made a motion to advertise the opening in Wilson County News, TML, City's website, and social media, which was seconded by Ald. Repino and passed unanimously.

**10. Parks & Recreation**

- a. Update and Announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. Ald./Chair Repino stated the last meeting was held on June 7 and he will be presenting some of the committee's ideas and requests for equipment to enhance the park and walking trail. The Park Committee now meets one a month and the next meeting is scheduled for July 5.

**11. Public Works**

- a. Discuss and/or possible action on hiring a Public Works employee. MPT Martinez made a motion to advertise the opening as soon as possible and through the end of July in the Wilson County News, TML, City's website and social media. This was seconded by Ald. Coffindaffer and passed unanimously.

**12. Administration – Unfinished Business**

- a. Discuss and/or possible action on accepting one of two applications received and appointing a new member to the Citizen Complaint Review Board. Mayor Fillinger nominated CJ Walker. Ald. Repino made a motion to appoint Mayor Fillinger's nomination, which was seconded by Ald. Alvarado and passed unanimously.

**13. Administration – New Business**

- a. Discuss and/or possible action on Ordinance 2022-204 prohibiting smoking in and on certain municipal properties. Ald. Coffindaffer made a motion to replace all areas that reference "25 feet" with "50 feet", which was seconded by Ald. Martinez. Ald. Repino made a motion to adopt the ordinance, as amended, which was seconded by Ald. Alvarado and passed unanimously.
- b. Discuss and/or possible action on Ordinance 2022-205 providing the regulations for storage and parking of recreational vehicles to allow for abatement and amending Ordinance 2016-57. Ald. Repino made a motion to postpone this item until the next regular meeting so that more



information can be gathered on the costs for towing and impoundment. This was seconded by Ald. Martinez and passed unanimously.


- c. Discuss and/or possible action on Resolution 2022-160 designating an officer or employee to calculate no-new-revenue tax rate and the voter-approval tax rate. Ald. Coffindaffer made a motion to adopt the resolution, which was seconded by Ald. Repino and passed unanimously.
- d. Discuss and/or possible action on appointing a city employee to replace Dalton Ellis on the Citizen Complaint Review Board. Mayor Fillinger nominated employee Michael Avendano. MPT Martinez made a motion to approve the nomination, which was seconded by Ald. Repino and passed unanimously.
- e. Discuss and/or possible action on the use of ARPA funds to install two handicap ramps for two different households living below the federal poverty level. This item was postponed by Mayor Fillinger with the intent to hold a Special Meeting.
- f. Discuss and/or possible action on approving Invoice No. 53759 from Armstrong, Vaughn, and Associates, P.C. for \$11,400.00, which exceeds the budgeted amount of \$10,000.00 by \$1,400.00. MPT Martinez made a motion to approve the invoice for \$11,400.00, which was seconded by Ald. Coffindaffer and passed unanimously.

14. **Adjourn** MPT Martinez made a motion to adjourn at 8:27 p.m., which was seconded by Ald. Coffindaffer and passed unanimously.

**PASSED AND APPROVED ON THIS 23RD DAY OF JUNE 2022**

  
Charles Fillinger  
Mayor

ATTEST:

  
Katherine Yelton  
City Secretary