

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO. 2022-203

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AMENDING ORDINANCE NO. 2017-82 CREATING THE POSITION OF WEBMASTER; PROVIDING FOR PROCEDURE FOR APPOINTMENT; TENURE; COMPENSATION; DUTIES; AND REMOVAL; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCE NO. 2017-82; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE.

WHEREAS, the City Council of the City of Sandy Oaks, Texas (“City”) finds that the City website is an important means of communicating information to the citizens of Sandy Oaks and an important means for the public to communicate with Council; and

WHEREAS, the City Council also finds that the needs of the City would best be served by the creating the position of City Webmaster;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

SECTION 1: FINDINGS INCORPORATED. The City Council finds the statements made in the preamble above are true and correct and incorporates them into the body of this Ordinance as if fully stated herein.

SECTION 2: CITY WEBMASTER ESTABLISHED. A City Webmaster is hereby established and may also be known as the Municipal Webmaster.

SECTION 3: APPOINTMENT OF CITY WEBMASTER. The City Webmaster shall be appointed by the City Council.

SECTION 4: TERM OF CITY WEBMASTER. The City Webmaster shall serve for such a term as the City Council may desire.

SECTION 5: COMPENSATION OF CITY WEBMASTER. The compensation of the City Webmaster shall be as from time to time determined by the City Council.

SECTION 6: GENERAL DUTIES OF CITY WEBMASTER. The City Webmaster shall

- a. Maintain and update the City’s website.
- b. Coordinate with the City Clerk to post announcements, documents, information, and events as directed by City Council or as required by law.
- c. Forward all messages from the City Contact page to the Mayor, City Clerk and Each Councilman.
- d. Debug issues that arise with the performance of the website.
- e. Review and forward to the City Council each month statistics and analytics.
- f. Maintain responsive design.
- g. Advise City Council of the need to expand, change or modify the website.
- h. Maintain and update website links.

- i. Carry out website policies as established by the City Council.
- j. Retain website content pursuant to the City's records retention policy.

SECTION 7: REMOVAL. The City Council may remove the City Webmaster at any time.

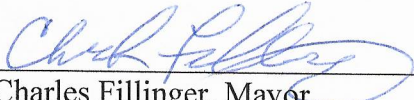
SECTION 8: SEVERABILITY. Should any article, section, subsection, sentence, clause, or phrase of this ordinance, for any reason, be held unconstitutional or invalid by the valid judgement or decree of any court of competent jurisdiction, such decision or holding shall not affect the validity of the remaining portions hereof. It is the intent of the City Council to enact each section, and portion thereof, individually, and each such section shall stand alone, if necessary, and be in force regardless of the determined invalidity of any other section or provision.

SECTION 9: AMENDMENT. A two-thirds (2/3) vote of the City Council shall be required to amend, abolish, or supersede this ordinance.

SECTION 10: REPEAL OF CONFLICTING ORDINANCES. All City ordinances or parts of ordinances inconsistent or in conflict herewith, to the extent of such inconsistency or conflict, including Ordinance No. 2017-82, are hereby repealed.

PASSED, APPROVED, AND ADOPTED on this 26th day of May 2022.

CITY OF SANDY OAKS, TEXAS



Charles Fillinger, Mayor

ATTEST:



Katherine Yelton, City Secretary