

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
May 12, 2022 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Fillinger called the meeting to order at 6:33 p.m. In attendance were Mayor Pro Tem Martinez, Alderwomen Alvarado and Martinez, Alderman Repino, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton. Alderman Bricken was absent.
2. **Pledge of Allegiance.** Led by Mayor Fillinger.
3. **Citizens to be heard.** No citizens signed up to speak.
4. **Mayor & Administrator Announcements/Updates** Mayor Fillinger sadly announced the resignation of Ald. Bricken due to health issues and asked that citizens join him in prayer for Ald. Bricken. He also mentioned that hurricane season begins on June 1 and experts anticipate that the 2022 season will have above normal activity based on the change of water temperatures, wind conditions, and past data. It is anticipated that nineteen named tropical storms, nine of which will be hurricanes and four of which will be major hurricanes. FEMA and the American Red Cross now recommend that households stock one gallon of drinking water per person per day for seven to ten days and another gallon a day per person for sanitary purposes and filling a bathtub of water when bad weather is predicted. Another time mentioned was the TDA grant to repair the drainage issue at Lowman and Hilltop Peaks is still in the works. Documents prepared by the TDA were delivered today and will be signed by the mayor this evening. The City's engineer is developing plans and bid documents for street repairs on New Mathis and Flat River Dr. Surveyors will be working on those two streets and the mayor asked that drivers please be aware and drive safely.
5. **Financial Report** City Secretary Katherine Yelton reported the following for the General Fund. Opening balance as of April 1, 2022 of \$333,551.97, checks/payments of \$69,572.78, deposits/credits of \$61,213.70, ending balance as of April 30, 2022 of \$325,192.89. For the Road Bond account, opening balance of \$664,993.89, interest deposit of \$26.23, ending balance of \$665,020.12. For the ARPA Fund account, opening balance of \$544,664.54, transfer to General Fund of \$25,630.00 to reimburse PD budget for cost of newest patrol car, ending balance of \$519,034.54. Ald. Repino made a motion to accept the financial report, as presented, which was seconded by Ald. Alvarado and passed unanimously.
6. **Consent Agenda** The minutes from April 28, 2022 were not ready for review.
 - a. Approve the minutes from the April 28, 2022 Regular City Council Meeting.
7. **Police Department**
 - a. Updates and announcements from Chief Lopez with possible discussion and/or action. Chief Lopez announced that the Taurus Watchguard has arrived and being installed along with a laptop mount and anticipates being able to do a final walkthrough within the next couple of weeks.
 - b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his report for April 2022.
 - c. Discuss and/or possible action on approval of cost for the encryption of police radios and other features for compliance with City of San Antonio and/or Bexar County's radio system. Ald. Repino made a motion to approve the cost of the encryption not to exceed \$1,600.00, which was seconded by MPT Martinez and passed unanimously.
8. **Animal Control**
 - a. Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Debbie Martinez with possible discussion and/or action. Ald. Martinez mentioned that a Penny Paws event occurred the week before, which as a light turnout, but to be expected on occasion.

She also gave kudos to Officer Ellis for the work he has put into reaching out to rescues to significantly decrease the number of dogs in custody.

- b. Presentation of ACO monthly report by Officer Ellis with possible discussion and/or action. Officer Ellis presented his monthly report for April 2022.

9. Public Works

- a. Discuss and/or possible action on costs of construction to City Hall lobby, Police Department hallway, and Judge's/Conference room doorway. Ald. Repino made a motion to approve the cost of renovation not to exceed \$800.00, which was seconded by Ald. Martinez and passed unanimously.
- b. Discuss and/or possible action on quote received from Rushmore Plumbing for the purchase and installation of two sinks for the Park restrooms. Ald. Repino made a motion to approve the cost of the sinks and installation not to exceed \$1,300.00, which was seconded by Ald. Alvarado and passed unanimously.
- c. Discuss and/or possible action on quote received from Bill's Tractor & Equipment for the purchase of a 72" zero-turn mower. MPT Martinez made a motion to approve the purchase of a zero-turn not to exceed \$15,088.00. which was seconded by Ald. Repino and passed unanimously.
- d. Discuss and/or possible action on quote received for the purchase of a woodchipper. MPT Martinez made a motion to approve the purchase of a woodchipper not to exceed \$3,200.00, which was seconded by Ald. Martinez and passed unanimously.

10. Parks and Recreation

- a. Update and announcements from Park Advisory Committee Chair Tom Repino with possible discussion and/or action. Ald. Repino announced the next meeting will be on May 17. Topsoil for the butterfly garden has been purchased. He visited the crew who is starting to work on the installation of the exercise equipment who informed him the equipment was shipped the previous day and expected to arrive soon.

11. Administration – New Business

- a. Discuss and/or possible action regarding Alderman Bricken's letter of resignation. Ald. Repino made a motion to accept Ald. Bricken's resignation, which was seconded by Ald. Alvarado and passed unanimously.
- b. Discuss and/or possible action on procedures for filling the positions of Alderman Place 2 and/or adopting Resolution 2022-152 to fill the position of Alderman Place 2 by appointment until the next regular municipal election. MPT Martinez made a motion to appoint a replacement rather than waiting for the next general election, which was seconded by Ald. Repino and passed unanimously. MPT Martinez then made a motion to appoint Terry Coffindaffer, which was seconded by Ald. Alvarado and passed unanimously.
- c. Administer Oath of Office to Alderman Place 2, if necessary. Administered by Mayor Fillinger.
- d. Discuss and/or possible action on appointing an alderman to fill the vacant chair for the Citizen Complaint Review Board. Ald. Alvarado said she would be willing to serve on the board as the chair. MPT Martinez made a motion to appoint Ald. Alvarado, which was seconded by Ald. Martinez and passed unanimously.
- e. Discuss and/or possible action on filling the vacant chair on the Animal Shelter Advisory Committee. Ald. Coffindaffer volunteered to chair the committee. MPT Martinez made a motion to approve this, which was seconded by Ald. Repino and passed unanimously.

f. Discuss and/or possible action on proposed amendment to Waste Connections Contract to include dumpsters. Ald. Repino made a motion to approve the proposed amendment, as presented, which was seconded by Ald. Alvarado and passed unanimously.

12. **Adjourn** Ald. Repino made a motion to adjourn at 7:36 p.m., which was seconded by Ald. Coffindaffer and passed unanimously.

PASSED AND APPROVED ON THIS 26TH DAY OF MAY 2022.



Charles Fillinger
Mayor

ATTEST:



Katherine Yelton
City Secretary