

Micki L. Ball
Mayor
Charles Fillinger
Alderman Place 1
Mayor Pro Tem
Gary Bricken
Alderman Place 2
Thomas Repino
Alderman Place 3



John Crickmer
Alderman Place 4
Michael Martinez, Jr.
Alderman Place 5
Casandra Ortiz
City Attorney
Charlotte Rabe
City Secretary

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
January 27, 2022 at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday January 27 , 2022 at 6:30 p.m. at City Hall, located at 22870 Priest Road, Sandy Oaks, Texas. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting, if providing comments in person and at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by video. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.** Mayor Ball called the meeting to order at 6:33 p.m. Also in attendance were Mayor Pro Tem Fillinger, Aldermen Bricken, Repino, Crickmer, Martinez. Along with City Attorney Casandra Ortiz and City Secretary Charlotte Rabe. Executive Assistant to the Mayor, Jaqueline Guerrero joined the meeting via Zoom.
- 2. Pledge of Allegiance**
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or calling (210) 607-0834.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson. **No one signed up to speak.**
- 4. Mayor & Administrator Announcements/Updates** Mayor Ball spoke about the grant for the drainage project at Hilltop Peaks and Lost Hills. The final scores are in, and we scored number 2 so chances are pretty good we will be awarded that grant. She was told we could use ARPA funds for the match. Our ACO employee Dalton Ellis has received his certification from Basic ACO training. There will be a food giveaway tomorrow at Grace and Mercy Church on South Flores. Volunteers are needed.

5. Consent Agenda. All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve the minutes from the January 17, 2022 Special City Council meeting.
Alderman Repino made a motion to approve the consent agenda. Seconded by Alderman Crickmer. Motion passed unanimously.

6. Financial Report The income and expenses for November and December 2021 will be reported by City Secretary Charlotte Rabe with possible discussion and/or action. Ms. Rabe reported the beginning balance in November was \$81,536.74, checks and payments of \$78,110.98, deposits and credits of \$134,240.27, leaving an ending balance of \$137,666.03. The beginning balance in December was \$137,666.03, checks and payments of \$132,971.75, deposits and credits of \$171,053.15, leaving a balance of \$175,747.43. Mayor Pro Tem Fillinger made a motion to approve the consent agenda as submitted. Seconded by Alderman Repino. Motion passed unanimously.

7. Police

- a) Discuss and/or possible action on quotes for equipping the 2017 Taurus.

Chief Lopez presented a quote from Southwest Public Safety to remove equipment from the Expedition and put it on the Taurus. The quote was \$5,107.08 and a quote for the Watchguard video system for \$4,795.00. Total being \$9,902.08. Mayor Ball questioned the blinker problem in the Taurus. Chief Lopez said he would speak to Southwest Public Safety about it. Alderman Martinez asked if we could sell any equipment not being put into the Taurus, and was told yes it could be sold as surplus. Alderman Martinez made a motion to request an updated quote to include the blinker problem. Seconded by Alderman Repino. The vote was 3-2 with Mayor Pro Tem Fillinger and Alderman Crickmer against.

- b) Discuss and/or possible action on candidates for Code Enforcement position.

Chief Lopez said we had two candidates apply. Interviews were set up. One candidate didn't show. Chief Lopez would like to re-open the position for longer. Mayor Pro Tem Fillinger made a motion to advertise in the Wilson County News, TML (Texas Municipal League) TCOLE (Texas Commission on Law Enforcement) and our website with a closing date of February 7, 2022. Seconded by Alderman Martinez. Motion passed unanimously.

8. Animal Control

- a) Presentation of monthly report by ACO employee Dalton Ellis with possible discussion and/or action. Mr. Ellis reported our intake was 6 dogs and 1 pig with 1 dog in Foster care. The mayor and Mr. Ellis have been working with a rescue to take one of the dogs.
- c) Discuss and/or possible action on the Memorandum of Understanding (MOU) with the San Antonio Humane Society, Brooks Neuter and Spay and Sandy Oaks Animal Control. This is a yearly MOU that they require us to sign to be able to use the facilities during the year. The prices have gone up, but we are not committed to use them. Mr. Ellis and the Mayor are working on a voucher program. Mayor Pro Tem Fillinger made a motion to execute the MOU. Seconded by Alderman Repino. Motion passed unanimously.

10. g) Discuss and/or possible action on approving Resolution 2022-146 Selecting 6S Engineering as our City Engineers. (Mayor Ball) Alderman Crickmer made a motion to waive the second reading of the ordinance. Seconded by Alderman Repino. Alderman Repino made a motion to approve the ordinance. Seconded by Alderman Crickmer. Motion passed unanimously.

9. Public Works/Parks

- a) Discuss and/or possible action on quotes for new four-way stop at Waterwood Pass and Shady Forest. Mayor Pro Tem Fillinger has a quote to place all the required signs at the four-way stop in the amount of \$1,280.00. Mayor Pro Tem Fillinger made a motion to purchase the needed materials with a cost not to exceed \$1,500.00. Seconded by Alderman Repino. Motion passed unanimously.

10. Administration

- a) Discuss and/or possible action on starting abatement procedures for property at 4610 Hidden Nest Mayor Ball pulled this item.
- b) Discuss and/or possible action on starting abatement procedures for 22842 Black Cherry. Mayor Ball reported that the property owners at this location have been cited for the ordinance violations

and have failed to appear in court. Mayor Pro Tem Fillinger made a motion to abate the turned over automobile and the burned-out RV immediately, sending notification to owners with 30 days to pay fines assessed. If not paid in thirty days, place a lien on the property. Seconded by Alderman Martinez. Motion passed unanimously

- c) Discuss and/or possible action on quotes from Beluga Air for annual maintenance agreements for Municipal Building and Community Center. There are 6 units at the municipal building and 2 at the Community Center. Mayor Pro Tem Fillinger made a motion to approve the quotes from Beluga Air for annual maintenance on both buildings, in the amount of \$709.90. Seconded by Alderman Repino. Motion passed unanimously.
- d) Discuss and/or possible action on approving quote from CST Mobility for a tablet/laptop for Animal Control. Mayor Ball said that our new Public Works employee doesn't have a desktop computer, she would like to give he one in Animal Control to Public Works and buy a new tablet for Animal Control which could be used in the field, especially with the new IWorQ system. Mayor Pro Tem Fillinger made a motion to approve the purchase of the Microsoft Surface Pro 7 tablet with the surface dock and rugged case for a total of \$1,492.95. Seconded by Alderman Repino. Motion passed unanimously.
- e) Discuss and/or possible action on grant application for the Lowman-Hilltop Peaks project. Mayor Ball pulled this item as she had given updates earlier in the meeting.
- f) Discuss and/or possible action on quotes for air purification systems for municipal buildings. As Mayor Pro Tem Fillinger has AC experience Mayor Ball asked him to address this item. He explained the system to Council. He said this was the best approach to clean the air in the Municipal Buildings. A discussion was held on the difficulty of changing the filter for the 6 units. Public Works Employee Priscilla Schmitt explained the procedure. It was decided to ask for a quote from Beluga to change the filters for the remaining 10 months. The Beluga quote includes changing the filters twice a year. And compare quote to what it would cost to buy equipment for Public Works to change the filters. Mayor Pro Tem Fillinger made a motion to approve both quotes for a total not to exceed \$8,000. Seconded by Aldermen Repino. Vote was 4-1 with Alderman Martinez voting against.

Mayor Ball called the meeting into recess for 15 minutes at 7:46 p.m.

Mayor Ball called the meeting back into session at 8:01 p.m.

Mayor Pro Tem Fillinger would like to readdress Item 7b" Discuss and/or possible action on candidates for Code Enforcement position." He would like to rescind the action on 7b. Seconded by Alderman Crickmer. Motion passed unanimously. Mayor Pro Tem Fillinger then made a motion that we publish in the Wilson County News for the next 3 editions, and on TCOLE, TML and our website with a closing date of February 18, 2022. Seconded by Alderman Crickmer. Motion passed unanimously.


8 b) Discuss and/or possible action on approving Ordinance 2022-196 Animal Nuisance Regulations, replacing Ordinance 2021-185 Animal Nuisance Regulations The copy of the ordinance presented to Council was not the correct one and Mayor Ball pulled this item to be presented at the next meeting.

11. Adjourn Mayor Ball adjourned the meeting at 8:11 p.m.

PASSED and APPROVED on the 10th day of February, 2022

ATTEST:


Charlotte Rabe
City Secretary


Charles Fillinger
Mayor Pro Tem