

Charles Fillinger
Mayor
Debbie Martinez
Alderman Place 1
Gary Bricken
Alderman Place 2
Thomas Repino
Alderman Place 3



Grace Alvarado
Alderman Place 4
Michael Martinez, Jr.
Mayor Pro Tem
Alderman Place 5
Casandra Ortiz
City Attorney
Charlotte Rabe
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING AGENDA
April 14, 2022 at 6:30 p.m.**

Notice is hereby given that a Public Hearing and a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, April 14, 2022 at 6:30 p.m. at Sandy Oaks City Hall located at 22870 Priest Road, Sandy Oaks, Texas 78112. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting and public hearing through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments for either the public hearing or citizens to be heard portion of the agenda in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting, if providing comments in person and at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by video. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration. Please indicate whether your comments are for the public hearing or citizens to be heard portion of the regular meeting agenda.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call**
- 2. Pledge of Allegiance**
- 3. Public Hearing:** Discussion and/or possible action on Minor Plat of Crystal Water Subdivision of an approximately a 3.328 acre tract of land out of survey number 3, abstract number 107, C.B. 4131 Recorded in Volume 6479, Page 993 Official Public Records, Bexar County, Texas and also being a portion of a 1399.506 acre tract of land described in Warranty Deed Recorded in Volume 3899, Page 1269, Deed Records, Bexar County, Texas, Establishing Lots 1, & 2, & 3 C.B. 4131, Bexar County, Texas submitted by James Haase. (No recommendation from the Planning and Zoning Commission) (Mayor Fillinger)
- 4. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary in the time and manner as indicated above.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up

to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

5. Mayor & Administrator Announcements/Updates

6. Consent Agenda All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from the March 24, 2022 Regular City Council Meeting.
- b. Approve February 2022 Invoice No. 1295 from Kassahn & Ortiz not to exceed \$6,327.30.

7. Financial Report The income and expenses for March 2022 will be reported by City Secretary Charlotte Rabe with possible discussion and/or action.

8. Investment Report Receive brief from Alderman Repino on Quarterly Investment Report with possible discussion and/or action.

9. Police Department

- a. Updates and Announcements from Chief Lopez with possible discussion and/or action. (Mayor Fillinger)
- b. Presentation of monthly report by Chief Lopez with possible discussion and/or action. (Mayor Fillinger)
- c. Discuss and/or possible action on approving the cost of hotel room from May 22 to May 27, 2022 in the amount of \$570.22 for Chief Lopez to attend the 2022 Texas Police Chief Leadership Series Conference in Waco, TX, which is mandatory for his position. (Mayor Fillinger)

10. Animal Control

- a. Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Debbie Martinez with possible discussion and/or action. (Mayor Fillinger)
- b. Presentation of monthly report by Officer Ellis with possible discussion and/or action. (Mayor Fillinger)

11. Parks & Recreation

- a. Update and announcements from Park Advisory Committee Chair Repino with possible discussion and/or action. (Mayor Fillinger)
- b. Discuss and/or possible action on quote(s) received for the purchase of freezer(s) for the Community Center. (Mayor Fillinger)

12. Public Works

- a. Discuss and/or possible action on quote(s) received to replace tires on the Public Works truck. (Mayor Fillinger)

13. Administration – Unfinished Business

- a. Discuss and/or possible action on procedures for adopting land use and development ordinances, including subdivision and platting and comprehensive zoning. (Brought back from March 24, 2022 agenda). (Mayor Fillinger)

14. Administration – New Business

- a. Discuss and/or possible action regarding a Citizen Complaint Review Board vacant position. (Mayor Fillinger)

- b. Discuss and/or possible action on the resignation/retirement of City Secretary Charlotte Rabe. (Mayor Fillinger)
- c. Discuss and/or possible action on procedures for filling the position of City Secretary. (Mayor Fillinger)
- d. Discuss and/or possible action on a Work Authorization document from 6S Engineering for repair/construction to New Mathis Road and Flat River Drive. (Mayor Fillinger)
- e. Discuss and/or possible action on the resignation from Ken Bradshaw from the Planning and Zoning Commission. (Mayor Fillinger)
- f. Discuss and/or possible action on procedures to fill the vacancy on the Planning and Zoning Commission and/or appointment to fill the vacancy on the Planning and Zoning Commission. (Mayor Fillinger)

15. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 11th day of April, 2022 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Charlotte Rabe
City Secretary

April 11, 2022