

Micki L. Ball
Mayor
Charles Fillinger
Alderman Place 1
Mayor Pro Tem
Gary Bricken
Alderman Place 2
Thomas Repino
Alderman Place 3



John Crickmer
Alderman Place 4
Michael Martinez, Jr.
Alderman Place 5
Cassandra Ortiz
City Attorney
Charlotte Rabe
City Secretary

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
SPECIAL MEETING AGENDA
January 17, 2022 at 6:30 p.m.

Notice is hereby given that a Special Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Monday, January 17, 2022 at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting, if providing comments in person and at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by video. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.** Mayor Ball called the meeting to order at 6:32 p.m. Also present for the meeting were Mayor Pro Tem Fillinger, Aldermen Bricken, Repino, Crickmer and Martinez. City Attorney Cassandra Ortiz joined via Zoom.
- 2. Pledge of Allegiance.** Mayor Ball led the Pledge.
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Clerk in the timeframe and in the manner as indicated above.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9)

minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson. **No one signed up to speak**

4. **Mayor & Administrator Announcements/Updates** We have not had any more meetings set up for citizens to talk to CPS/SAWS representatives due to the COVID surge but will do so as soon as it is safe, possibly next month. There was no food distribution from Be A Champion today due to the Martin Luther King holiday. There will be a food distribution on January 28 from Refuge Port Ministries. More information to follow when available.
5. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve November 2021 City Attorney Invoice No. 1288 from Kassahn & Ortiz not to exceed \$3,498.70.
 - b) Approve the minutes from the December 9, 2021 Regular City Council meeting.
Mayor Pro Tem Fillinger made a motion to approve the consent agenda as presented.
Seconded by Alderman Repino. Motion passed unanimously.
6. **Financial Report** The income and expenses will be reported by City Secretary Charlotte Rabe with possible discussion and/or action. **Mayor Ball pulled this item.**
7. **Police**
 - a) Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez has looked into getting quotes for moving the equipment from the Expedition to the new Taurus. He will present the quotes at the next meeting.
 - b) Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez reported 62 court defendants for the month of December and 1,384 for the year with 106 cases 2,304 for the year. 32 Traffic stops 1,61 for the year, 27 citations 1,160 for the year and 22 warnings 637 for the year, along with numerous other offenses.
 - c) Discuss and/or possible action on Chief Lopez's grievance to City Council regarding mayor's disciplinary documentations and subsequent three-day suspension without pay. Mayor Pro Tem Fillinger stated that he thought we should go into Executive Session for this as it is a personnel matter. He then asked Chief Lopez if he would prefer a public hearing. Chief Lopez stated he would like the public hearing. Mayor Pro Tem Fillinger read the City's Employee Handbook Policy that pertains to grievances. The meeting was called into recess at 6:55 for an alarm going off. Mayor Ball called the meeting back in session at 7:06. Mayor Pro Tem Fillinger finished reading the handbook policy. Alderman Repino spoke along with Alderman Martinez and Bricken. Each voicing their opinion. Alderman Repino made a motion to adhere to the City's Employee Handbook Policy which states that the grievance be made within 15 days. Seconded by Alderman Crickmer. They vote was three to two. With Alderman Repino, Crickmer and Martinez voting yes and Mayor Pro Tem and Alderman Bricken voting no. Motion passed.
8. **Animal Control**
 - a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair John Crickmer with possible discussion and/or action. Penny Paws was in the park last weekend, and it was a success even with the weather.
 - b) Presentation of monthly report by Animal Control employee Dalton Ellis with possible discussion and/or action. **Mayor Ball pulled this item as Mr. Ellis was not present.**
 - c) Discuss and /or possible action regarding amendments to ordinance regulating animal control (Mayor Ball)**Mayor Ball pulled this item.**
9. **Administration**
 - a) Discuss and/or possible action on approval of a resolution authoring the allocation of funds under the American Rescue Plan Act of 2021 (ARPA) and other matters in connection therewith. **The city has been awarded \$1,126,401. Delivered in two**

disbursements of \$563,200.50. The city has received the first payment and is expecting the second one in the March, April, May time frame. It is in a separate account. The council is being asked to allocate some of the funds from the first payment to include not more than \$60,000 to professionally construct an exercise complex situated at the start of the walking trail to promote healthier living environments and outdoor recreation and socialization to mitigate the spread of OCVID 19 and \$200,000 for assistance to household to include utility and mortgage assistance. Alderman Crickmer made a motion to adopt Resolution 2022-145 with the amounts discussed included. Seconded by Alderman Repino. Motion passed unanimously.

- b) Discuss and/or possible action authorizing payment from ARPA funds for CPS Energy and mortgage assistance. Mayor Ball stated she had 9 CPS customer eligible for help for a total of \$5,375.09, 6 SAWS customers for \$907.99 and one mortgage assistance of \$883.00. For a total, so far, of \$7,166.08. Mayor Pro Tem Fillinger made a motion to authorize payments from the ARPA funds for utility and mortgage assistance in an amount not to exceed \$7,200. Seconded by Alderman Crickmer. Motion passed unanimously.
- c) Discuss and/or possible action on amending the 2021-2022 Fiscal Year Budget for municipal purposes. Mayor Ball pulled this item.
- d) Discuss and/or possible action on removing M&S Engineering as City Engineer and authorizing Mayor to terminate contract with M&S Engineering. Their contract requires a 30-day notification to terminate. Mayor Pro Tem Fillinger made a motion to authorize the Mayor to terminate our contract with M & S Engineering. Seconded by Alderman Crickmer. Motion passed unanimously.
- e) Discuss and/or possible action approving an agreement with 6S Engineering, Inc. for City Engineering services and authorizing Mayor to execute such agreement and appointing 6S Engineering, Inc.'s designated representative as City Engineer Mayor Pro Tem Fillinger made a motion to approve the agreement and authorize the Mayor to execute such agreement appointing 6S Engineering, Inc.'s designated representative as City Engineer. Seconded by Alderman Martinez. Motion passed unanimously.
- f) Discuss and/or possible action on Go Daddy website maintenance plan for \$1,020/year.

Mayor Ball has been in touch with Go Daddy. With this maintenance plan they will maintain the design and updates of our website, and we will still be able to post items. Mayor Pro Tem Fillinger made a motion to approve the Go Daddy maintenance plan for \$1, 020 a year. Seconded by Alderman Repino. Motion passed unanimously.

10. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with a possible discussion and/or action. Chair Repino reported that they will have a meeting tomorrow. Discussion will be held on the exercise equipment approved tonight and also lighting in the park.
- b) Discuss and/or possible action to have 8 solar lights installed in the Municipal Park Mayor Pro Tem Fillinger asked the council to approve an amount not to exceed \$6,700 to install 8 400-watt solar lights in the park, by Quinney Electric. Mayor Ball asked what fund they would like the money to come from. Mayor Pro Tem Fillinger stated he believed the money should come from the ARPA fund to promote healthier living environments and outdoor recreation and socialization to mitigate the spread of OCVID 19. Seconded by Alderman Repino. Motion passed unanimously.
- c) Discuss and/or possible action on approval to use not more than \$60,000 of ARPA funds to professionally construct an exercise complex consisting of 4 to5 machines conceptionally situated at the beginning of the walking trail. The park committee has

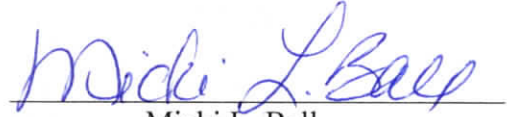
been discussing exercise equipment at their meetings for quite a while. They would like to place the equipment at the beginning of the walking trail. Alderman Repino made a motion to request Council approve the purchase and placement to put 4-5 machines in the park using the ARPA funds approved in Item 9 a). Seconded by Alderman Crickmer. Motion passed unanimously..

11. Adjourn Mayor Ball adjourned the meeting at 8:12 p.m.

PASSED and APPROVED on this 27th day of January 2022.

ATTEST:


Charlotte Rabe
City Secretary


Micki L. Ball
Mayor