

Micki L. Ball
Mayor
Charles Fillinger
Mayor Pro Tem
Alderman Place 1
Gary Bricken
Alderman Place 2
Thomas Repino
Alderman Place 3



John Crickmer
Alderman Place 4
Jennifer Puente
Alderman Place 5
Casandra Ortiz
City Attorney
Charlotte Rabe
City Secretary

**CITY COUNCIL OF THE
CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
November 11, 2021 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, November 11, 2021 at 6:30 p.m. at 22870 Priest Road, Sandy Oaks, Texas. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting, if providing comments in person and at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by video. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 p.m. Present for the meeting along with Mayor Ball were Mayor Pro Tem Fillinger, Aldermen Bricken, Repino, Crickmer and Alderwoman Puente. Chief of Police Lopez, City Attorney Ortiz, and City Clerk Rabe.
- 2. Pledge of Allegiance** Mayor Ball led the pledge of allegiance.
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or calling (210) 607-0834.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
- 4. Mayoral Announcement/Updates**

Mayor Ball thanked the veterans on the Council for their service this Veterans Day. Mayor Pro Tem Fillinger, Marines, Alderman Crickmer, Navy, Alderman Repino, Army, and Chief of Police Lopez, Navy/Army. She also thanked all the veterans in our city for their service.

- a) Update on Newsletter The newsletter went was at the printers last week and should be in the mailboxes sometime next week.
- b) Update on CPS/SAWS customer assistance and payment plans Mayor Ball received good feedback on the assistance given by the CPS/SAWS representatives who came out to help with citizens utility bills.
- c) Proclamation of the mayor recognizing Native American Heritage Month in the city. Mayor Ball read the proclamation proclaiming November “Native American Heritage Month” in the city of Sandy Oaks.

5. Financial/Budget Report. The income and expenses will be reported by City Secretary Charlotte Rabe with possible discussion and/or action. City Clerk Rabe gave the following report. Beginning balance of \$102,016.88, checks and payments of \$63,005.33, deposits and credits of \$42,525.19, leaving us with an ending balance of \$81,536.74. There was one item in the budget details under 10.200.5012 PD fuel on 10/21/20 for ADP Wage Pay that needs to be moved to the correct line item. Alderman Repino made a motion to accept the income and expenses as reported with the line item discussed moved to the correct budget line item. Mayor Pro Tem Fillinger seconded. Motion passed unanimously.

6. Consent Agenda. All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve minutes from the October 28, 2021 Regular City Council Meeting.
- b) Approve Kassahn & Ortiz City Attorney September Invoice 1285 not to exceed \$6,040.30 Alderman Repino made a motion to accept the consent agenda as presented. Seconded by Alderwoman Puente. Motion passed unanimously.

As we have a guest, Mayor Ball then went to item 7 e)

7. Administration

e) Discuss/consider annual subscription with iWorkQ for Code Enforcement and Permitting software. John Gobel from iWorkQ joined the meeting via Zoom to explain the program. Mr. Gobel explained that this program will be able to place the information gathered for Code Enforcement/Permitting/Public Works all in one place and be able to create a portal for citizens to utilize. Software will be configured with our needs as required. Council asked questions which were answered. If we sign up for three years it would be an annual subscription fee of \$7,000.00 (a discount from one year at \$15,650) No monthly cost, with a onetime set up fee of \$2,000.00. Mayor Pro Tem Fillinger made a motion to sign the agreement with iWorkQ for three years for Code Enforcement and permitting. Seconded by Alderman Repino. Motion passed unanimously.

d) Discuss and/or possible action on proposal and ordinance providing for participation in the Texas Municipal Retirement System (TMRS).(Alderman Repino/Crickmer) Alderman Repino reminded everyone of the information already voted on to fill in the blank sections on the ordinance with section 5 being 5%, Section 6 being 100% and Section 7 at 100%. Alderman Repino made a motion to waive the second reading rule. Seconded by Alderwoman Puente. Motion passed unanimously. Alderman Repino then made a motion to approve Ordinance 2021-193 Providing for the Participation in the Texas Municipal Retirement System with a start date of January 1, 2022 with the blanks filled in with information previously stated. Seconded by Alderman Crickmer. Motion passed unanimously.

a) Presentation of Certificates of Election and administration of the oaths of office to officers declared elected to Alderman Place 1 and Alderman Place 3. Mayor Ball presented Certificates of Election and administered the Oath of Office to Alderman Charles Fillinger Place 1 and Alderman Tom Repino Place 3.

b) Discuss and/or possible action on procedures for filling the position of Alderman Place 5 and/or a resolution to fill the position of Alderman Place 5 by appointment until the next regular municipal election or by special election and administer oath of office to Alderman Place 5, if necessary. Mayor Ball nominated Michael Martinez, Jr., a resident of Sandy Oaks since 2019. He has an MBA in Finance. He is interested in making Sandy Oaks his family home and wants to be involved in the community. Mayor Pro Tem Fillinger made a motion to accept Mayor Ball's nomination of Mr. Martinez for the office of Alderman Place 5 until the next municipal election.. Seconded by Alderman Repino. Motion passed unanimously. Mayor Pro Tem then made a motion to approve Resolution 2021-141 Filling the Place 5 vacancy for Alderman by Appointment and inserting Michael Martinez, Jr in Section 2 of the Resolution. Seconded by Alderman Crickmer. Motion passed unanimously. Mayor Ball then administered the Oath of Office to Alderman Martinez.

c) Discuss and/or possible action on a resolution appointing a Mayor Pro Tem. Mayor Ball asked Mayor Pro Tem Fillinger if he would accept the nomination. He agreed and Alderman Repino made a motion to approve Resolution 2021-142 appointing Mayor Pro Tem Fillinger to continue in that position. Seconded by Alderman Crickmer. Motion passed unanimously.

8. Police Department

b) Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his monthly report. He stated that he and the mayor were streamlining this report to make it more user friendly. That version will be presented next month. He reported 186 cases and 120 court defendants for the month of October. 98 traffic stops, 90 citations and 54 warnings. 7 Ashley Delreal and Jennifer Godoy from the Parks Advisory Committee arrests, 12 welfare concern checks among other various calls for service.

a) Updates and Announcements from Chief Lopez with possible discussion and/or action. Chief Lopez had no updates or announcements.

9. Animal Control

a) Discuss and/or possible action on appointing a new Chair for the Animal Control Advisory Committee to replace former Alderwoman Puente. Mayor Pro Tem Fillinger made a motion to nominate Alderman Crickmer as the new Chair for the Animal Advisory Committee. Seconded by Alderman Repino. Motion passed unanimously.

b) Animal Control monthly report from Dalton Ellis with possible discussion and/or action. Mr. Ellis has been to training and will take the State Test on December 10th. He reported 11 dogs last month with 5 being transferred. 2 were Return to Owner, 2 pot belly pigs to Bexar County Livestock and 1 to medical that got fostered. Today we have 6 in our facility and 2 in foster care.

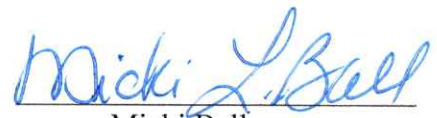
10. Parks and Recreation

a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and/or action. Chair Repino reported they will have their next meeting on Nov 16, 2021.

b) Discuss and/or possible action on Council approval to remove Ashley Delreal and Jennifer Godoy from the Parks Advisory Committee. Chair Repino has reached out to them to see if they still want to be on the committee and has had no response. He made a motion to remove Ashley Delreal and Jennifer Godoy from the Parks Advisory Committee. Seconded by Mayor Pro Tem Fillinger. Motion passed unanimously.

11. Adjourn Mayor Ball adjourned the meeting at 8:03 p.m.

PASSED AND APPROVED ON THIS 9th DAY OF December, 2021



Micki Ball
Mayor

ATTEST:



Charlotte Rabe
City Clerk