

**Micki L. Ball**  
Mayor  
**Charles Fillinger**  
Alderman Place 1  
Mayor Pro Tem  
**Gary Bricken**  
Alderman Place 2  
**Thomas Repino**  
Alderman Place 3



**John Crickmer**  
Alderman Place 4  
**Michael Martinez, Jr.**  
Alderman Place 5  
**Casandra Ortiz**  
City Attorney  
**Charlotte Rabe**  
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING AGENDA**  
**December 9, 2021 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, December 9, 2021 at 6:30 p.m. at 22870 Priest Road, Sandy Oaks, Texas. All agenda items are subject to action.

The City of Sandy Oaks will also provide a livestream video and telephonic access of the meeting through the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments in person, telephonically or by video as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting, if providing comments in person and at least two hours in advance of the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) or by calling (210) 607-0834 if speaking telephonically or by video. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance**
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Secretary at least two hours in advance of the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) or calling (210) 607-0834.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

**4. Mayor & Administrator Announcements/Updates**

**5. Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve October 2021 City Attorney Invoice No. 1287 from Kassahn & Ortiz not to exceed \$\$4,411.10.
- b) Approve the minutes from the November 11, 2021 Regular City Council meeting.
- c) Approve the minutes from the November 23, 2021 Special City Council meeting.

**6. Financial Report** The income and expenses will be reported by City Secretary Charlotte Rabe with possible discussion and/or action.

**7. Police**

- a) Updates and Announcements from Chief Lopez with possible discussion and/or action. (Mayor Ball)
- b) Presentation of monthly report by Chief Lopez with possible discussion and/or action. (Mayor Ball)
- c) Discuss and/or possible action on confirmation of Chief's appointment of Christopher Charo as reserve officer. (Mayor Ball)

**8. Animal Control**

- a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair John Crickmer with possible discussion and/or action. (Mayor Ball)
- b) Presentation of monthly report by ACO employee Dalton Ellis with possible discussion and/or action. (Mayor Ball)

**9. Public Works/Parks**

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and/or action. (Mayor Ball)

**10. Administration**

- a) Discuss and/or possible action on responses received for RFQ for City Engineer. (Mayor Ball)
- b) Discuss and/or possible action on applications received for Public Works position. (Mayor Ball)
- c) Discuss and/or possible action on amending Ordinance No. 2015-20 to establish the position of Code Enforcement Official. (Mayor Ball)
- d) Discuss and/or possible action on applications received for Code Enforcement position. (Mayor Ball)
- e) Discuss and/or possible action on reviewing Code Enforcement Policy. (Mayor Ball)
- f) Discuss and/or possible action on establishing position of assistant to Mayor. (Mayor Ball)
- g) Discuss and/or possible action hiring Jacqueline Guerrero for position of assistant to Mayor. (Mayor Ball)
- h) Discuss and/or possible action on a resolution amending Cash/Asset Control Policy in City's Personnel Policy Manual. (Mayor Ball)
- i) Discuss and or possible action on adding Juneteenth (June 19) to our list of federal holidays observed. (Mayor Ball)
- j) Discuss and/or possible action on MOU (Memorandum of Understanding) with Bexar County Sheriff's Office to outline the requirements of access to the Bexar County network and the Bexar County Regional Information Sharing Hub(BC-Rish). (Mayor Ball)
- k) Discuss and/or possible action on approving Resolution 2021-143 Approving an Investment Policy and designating a Public Funds Investment Officer. (Mayor Ball)

**11. Adjourn**

**NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 6th day of December, 2021 by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Charlotte Rabe  
City Secretary

12/06/2021