

**Micki L. Ball**  
Mayor  
**Charles Fillinger**  
Alderman Place 1  
Mayor Pro Tem  
**Gary Bricken**  
Alderman Place 2  
**Thomas Repino**  
Alderman Place 3



**John Crickmer**  
Alderman Place 4  
**Jennifer Puente**  
Alderman Place 5  
**Casandra Ortiz**  
City Attorney  
**Charlotte Rabe**  
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
SPECIAL MEETING AGENDA AND PUBLIC HEARING NOTICE**

Notice is hereby given that a Public Hearing on the proposed tax increase and a Special Meeting of the City Council of Sandy Oaks, Texas will be held on Thursday, August 31, 2021 at 6:30 p.m.

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
PUBLIC HEARING/REGULAR MEETING AGENDA  
AUGUST 12, 2021, AT 6:30 P.M.**

**MINUTES**

**1. Call to order and quorum call.** Mayor Ball called the meeting to order at 6:37 p.m. In attendance were Mayor Pro tem Fillinger, Aldermen Bricken, Repino, Crickmer and Alderwoman Puente. Also attending the meeting were City Secretary Rabe and City Attorney Ortiz. Chief Lopez and ACO Maldonado were also in attendance, via Zoom.

**2. Pledge of allegiance.** The pledge was led by Mayor Ball.

Mayor Ball then asked Mr. Robert Reyna, from Bexar County to introduce Ms. Jo Estrada the Community Resources Director, from Bexar County to speak about their new program, Bexar County Strong. They have funding to be able to provide rental, utility, and internet assistance for our citizens through this new program. They will be able to provide onsite applications processing if we want.

Mayor Ball then moved to Agenda Item h) Discuss and/or possible action on opting out of the Urban County Renewal 2022-2024. Mr. Reyna explained that in June the Council had decided to opt out of the Urban County Renewal for the year 2022 only, due to the open grant application we have pending with GrantWorks. HUD is requiring us to opt out of 2022, 2023 and 2024. This letter is a formality, and we will again be eligible for 2023 and 2024 in the spring of 2022. Mayor Pro tem Fillinger made a motion that we opt out of 2022, 2023 and 2024 with the option of applying in the spring of 2022. Seconded by Alderman Repino. Motion passed unanimously

**3. Citizens to Be Heard.** No citizens signed up to speak.

At 6:52 p.m. Mayor Ball called the regular meeting in recess and opened the Public Hearing portion of the meeting. No citizens signed up to speak but Mr. David Tremblay, via Zoom, asked if the money in the budget for the park would have specific projects that the money was to be used for. Mayor Ball responded that the proposal brought before council included the island at the city entrance, resurface and shade playground, better lighting in Park in several places,

rejuvenate Baseball field, emphasis on infield and a refrigerator for the Community Center food pantry.

**4. Public Hearing on the 2021-2022 Fiscal Year Budget.** This budget will raise more total property taxes than last year's budget by \$61,021.25 and 13.55%, and of that amount \$12,846.54 is tax revenue to be raised from new property added to the tax roll this year. This time is provided for citizens to address the Mayor and Council on the proposed budget. Please limit your time to a period not to exceed three (3) minutes.

- a) Discuss and/or possible action on Ordinance 2021-186 Adopting the Proposed 2021-2022 Fiscal Year Budget for the City of Sandy Oaks.
- b) Discuss and/or possible action on Ordinance 2021-187 Ratifying the Property Tax Increase Reflected in the 2021-2022 Fiscal Year Budget.
- c) Discuss and/or possible action on Resolution 2021-136 to set the maximum proposed ad valorem tax rate City Council will consider for 2021 and set a date to consider the 2021 tax rate to support the 2021-2022 fiscal year budget.

After some discussion, Mayor Pro tem Fillinger made a motion to table all of item 4 until the August 26th meeting. This was seconded by Alderwoman Puente. Motion passed unanimously.

Mayor Ball then called the Public Hearing closed at 7:26 p.m. and reconvened the Regular meeting back in session at that time.

Next item, 10 c) Presentation on Road Bond by M&S Engineering On the phone, Jerod Mott from M&S presented his briefing saying the City of Sandy Oak has secured a bond for street maintenance improvements within the City. The improvements include a two-shoulder surface treatment for the following streets: New Mathis Rd, Flat River Dr, Lost Hills Dr, Sugar Maple Dr, Dragon Rock Dr, Restless Deer, Cotton Oak Dr, Hickory Shadow and the intersection of New Mathis Rd and Skila Dr. Pothole/Shoulder Repair will be in limited areas mainly on New Mathis Rd. They have done research and data collection including design mapping utilizing aerial photography, determining apparent ROW based on available county parcel information. Next step is the Bidding Phase, in which they will assist the City in advertising for bids, responding to RFI's and assist with any issues that arise during this phase in the project. Next would be the Construction Phase; they will prepare contract documents and assist in execution, conduct pre-construction conference, provide plans and PDF files to the contractor, prepare field orders and minor change orders, if required, review contractor payment applications and recommend approval, make periodic site visits and observe construction activities (no more than 6 visits), conduct substantial completion inspection, prepare a punch list and conduct a final inspection of the project. If approved to go to bid- Bid and Award Phase-2 months Construction Phase-1 month (upon contractor notice to proceed) The estimated construction cost of the project is \$659,700.00. (This amount includes a 6% contingency) M&S Engineering did not do extensive subservice utility engineering and it is possible that construction activities will encounter utilities that require adjustment. The street edges on New Mathis are being eaten away by the traffic. One solution is to do a foot wide strip on the edge or do a flush curb, which would



## 9. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee (PAC) Chair Tom Repino with possible discussion and/or action. Chair Repino reported the next PAC meeting would be August 17, 2021. They can now start applying for grant money because it won't interfere with our participation in the CDBG.
- b) Discuss and/or possible action to approve the purchase of a commercial double door refrigerator for not more than \$2000.00 for the community center to prevent spoilage and ensure safety of the food items supplied by the "Be A Champion" program for Sandy Oaks' school children. The "Be A Champion" food program at the Community Center is beginning to provide fresh food instead of shelf stable. This will require a refrigerator to ensure the food is properly stored for future use. They have been providing food for over 150 children in our city. Alderman Repino made a motion to approve the purchase of a commercial double door refrigerator with a price not to exceed \$2,000.00. Seconded by Mayor Pro tem Fillinger. Motion passed unanimously.

## 10. Administration

- a) Discuss and/or possible action on Resolution 2021-135 Amending and/or Approving Employee Leave Policies (2021 Legislative Session). As this is required by law, Alderman Repino made a motion to approve Resolution 2021-135. Seconded by Alderwoman Puente. Motion passed unanimously.
- b) Discuss and/or possible action to approve the purchase of a 10X-USB Video Conference camera optical Zoom, Full HD 1080p PTZ W/9 Presets not to exceed \$600.00. The new camera will be ceiling or wall mounted with remote control and will improve our ZOOM meetings. It will also help in sharing the meetings on social media which we will continue to do even after we start meeting in person again. Alderman Crickmer made a motion to approve the purchase not to exceed \$600.00. Seconded by Alderman Repino. Motion passed unanimously.
- d) Discuss and/or possible action on a retirement plan for city employees. Alderman Repino gave a report on the TMRS retirement program for municipal employees. All employees must be enrolled in this to be able to participate. Mayor Ball asked City Attorney Ortiz if the city is required to have a retirement plan and Ms. Ortiz replied no. After a discussion, Alderman Crickmer made a motion to table this item until the current city employees were given a choice of participating or not. Seconded by Alderman Repino. Motion passed unanimously.
- e) Discuss and/or possible action on proposal for power pole for electric feed to entrance at municipal complex. Mayor Pro tem Fillinger provided a proposal from Quinney Electric for \$2,278.11 to provide a 30' service pole with 200-amp service and a 200-amp main service panel with 30 spaces. Mayor Pro tem Fillinger said he was waiting to hear from CPS about how much

be the best, but would cost more money. The council would like to do the flush curb on New Mathis Rd from Dollar General to Skila Dr. And also need to have Flat River repaired with pothole and surface repair. A discussion held on how to utilize the road bond money to include the new information just given. Mayor Ball asked Mr. Mott if he could present the council with a new proposal, based on the discussion held tonight. Mr. Mott said he could do that.

**5. Consent Agenda** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a) Approve minutes from the July 22, 2021 Regular Council Meeting.

b) Approve June 2021 Invoice #1280 from Kassahn & Ortiz not to exceed \$3,105.00.

Mayor Pro tem Fillinger made a motion to accept the consent agenda as presented. Alderwoman Puente seconded. Motion passed unanimously.

6. Financial/Budget Report The income and expenses will be reported by City Clerk Charlotte Rabe and possible discussion and/or action. Mrs. Rabe reported the Beginning balance, as of July 1, 2021, of \$209,553.07. With checks and payments of \$129,290.21, deposits and credits of \$44,968.38. Leaving an ending balance of \$125,231.34. Alderman Repino made a motion to approve the income and expenses reported. Seconded by Alderman Crickmer. Motion passed unanimously.

#### 7. Police Department

a) Updates and Announcements from Chief Lopez with possible discussion and/or action. There were no updates or announcements from Chief Lopez.

b) Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez presented his report for the month of July.

#### 8. Animal Control

a) Updates and Announcements from Animal Control Advisory Committee (ACAC) Chair Jennifer Puente with possible discussion and/or action. Chair Puente reported that Penny Paws will be at the park on August 21 and that the next meeting of the ACAC will be August 23, 2021.

b) Presentation of monthly report by ACO Chris Maldonado with possible discussion and/or action. ACO Maldonado presented his monthly report for July. He has 7 dogs in the facility, one in a foster home and none at the vet.

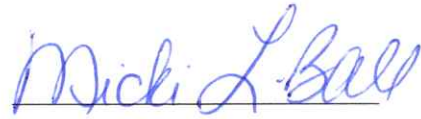
c) Discuss and/or possible action on creating a Facebook page specifically for Animal Control. Mayor Pro tem Fillinger made a motion to approve ACO Maldonado creating and administering a Facebook page for Animal Control. Seconded by Alderman Crickmer. Motion passed unanimously.

the service connection fee will be. Mayor Pro tem Fillinger made a motion to accept the proposal of \$2,278.11, contingent on the amount of the CPS service connection charge

f) Discuss and/or possible action on a proposal for electronic gate for municipal complex. Mayor Ball pulled this item.

**11. Adjourn Mayor Ball closed the meeting at 9:23 p.m.**

PASSED AND APPROVED ON 31<sup>st</sup> of August, 2021

A handwritten signature in blue ink that reads "Micki L. Ball". The signature is written in a cursive style and is positioned above a horizontal line.

Micki L. Ball

Mayor

ATTEST:

A handwritten signature in blue ink that reads "Charlotte Rabe". The signature is written in a cursive style and is positioned above a horizontal line.

Charlotte Rabe

City Clerk