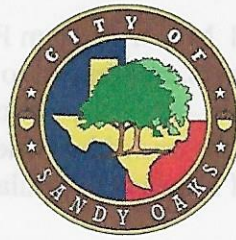


Micki L. Ball
Mayor
Charles Fillinger
Alderman Place 1
Mayor Pro Tem
Gary Bricken
Alderman Place 2
Thomas Repino
Alderman Place 3



John Crickmer
Alderman Place 4
Jennifer Puente
Alderman Place 5
Casandra Ortiz
City Attorney
Charlotte Rabe
City Secretary

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
July 08, 2021 at 6:30 p.m.

1. Call to order and quorum call.

Mayor Ball called the meeting to order at 6:31 p.m. in attendance were Mayor Pro Tem Fillinger, Alderman Bricken, Repino, Crickmer, and Alderwoman Puente, City Attorney Cassandra Ortiz, and City Clerk Charlotte Rabe

2. Citizens to be heard.

No citizens signed up to speak.

3. Mayor & Administrator Announcements/Updates

Mayor Ball wished Alderman Crickmer a Happy Birthday. Mayor Ball then went to item 10 e), as there was an anticipated speaker on line.

10. Administration

e) Discuss and/or possible action on authorization to the Texas Department of Transportation for an electronic/digital billboard at 23345 Mathis Road on Interstate Highway 37 and authorization of Mayor to submit letter of approval. Mayor Ball reported that a company called M&H OutdoorMedia would like to install an electronic/digital billboard inside the city limits. TX Dot has asked our permission to allow this. The sign will be installed at the back of the property. Alderman Repino made a motion to authorize the mayor to submit the letter of approval. Seconded by Alderman Crickmer. Motion passed unanimously.

7. Police Department

a) Updates and Announcements from Chief Lopez with possible discussion and/or action. There were no updates or announcements from Chief Lopez.

b) Presentation of monthly report by Chief Lopez with possible discussion and/or action. Chief Lopez reported 130 court defendants for the month of June with the number of cases being 213, 98 traffic stops, 103 citations and 38 warnings along with several other offenses listed.

10. Administration

b) Discuss and/or possible action on appointing members to the Citizen Complaint Review Board. The Citizen Complaint Board was created so that the citizens of Sandy Oaks could make formal complaints regarding an officer of the Police Department. There were 5 applications received. One applicant did not meet the requirements. Mayor Ball stated that David Tremblay, Dalton Ellis, James Ellis, Jr and Al Ortiz all met the requirements. Mayor Ball and Chief Lopez looked at the other positions that need to be filled. They proposed Officer Magny for the law enforcement member. Mayor Ball then asked for an employee to volunteer. Mrs. Rabe volunteered. Mayor Ball

then asked for an alderman to volunteer and Mayor Pro tem Fillinger volunteered. Alderman Crickmer made a motion to approve the following names, nominated to the Citizens Complaint Review Board. David Tremblay, Dalton Ellis, James Ellis, Jr., Al Ortiz, Officer Joell Magny, City Employee Charlotte Rabe and Mayor Pro tem Charles Fillinger. Seconded by Alderman Repino. Motion passed. Mayor Pro tem Fillinger abstained from the vote. Chief Lopez congratulated the Board and will be speaking with them in the coming weeks.

a) Presentation on independent audit for fiscal year ending 9/30/2020 with possible discussion/action. Debbie Frazier of Armstrong, Vaughn & Associates gave their report on our FY2020 audit. She reported that the city passed the audit with a few deficiencies in the City's internal controls due to the limited number of people working for the City of Sandy Oaks, all the critical duties are assigned to just a few people. They recommend Council should continue to be vigilant in reviewing financial transactions as it is an integral component of internal controls. All statements were presented fairly with accordance with "GAAP" (Generally Accepted Accounting Principles). Debit and Credits within each monthly statement coincide with receipts, dates, and amount. Each item reviewed was easily accessible due to a well-organized process kept by the city clerk.

4. Financial/Budget Report

The income and expenses will be reported by City Clerk Charlotte Rabe with possible discussion and/or action. Mrs. Rabe reported the beginning balance of \$247,189.75, checks and payments of \$78,664.22, deposits and credits of \$41,027.64 and two new deposits and credits of \$13,213.95. Leaving us with an ending balance in June of \$222,767.12. Alderman Crickmer made a motion to accept the income and expenses report given. Seconded by Alderman Repino

5. Quarterly Report.

Receive brief from Alderman Repino on Quarterly Investment Report with possible discussion and/or action. The Quarterly Investment Report was presented by Investment Officer. Alderman Repino reported the balance of the TexPool account at \$127,666.22 as of April 1, 2021 with period earnings of \$4.15. Leaving the ending balance at \$127,670.37.

6. Consent Agenda

All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve the minutes from the June 10, 2021 Regular City Council meeting
- b) Approve May 2021 City Attorney Invoice No. 1277 from Kassahn & Ortiz not to exceed \$2,686.50.
- c) Ratify spending for removal of tree in City Park for an amount of \$960.00.

Alderman Crickmer made a motion to accept the consent agenda as presented. Seconded by Alderman Repino. Motion passed unanimously.

7. Police Department

c) Consider and/or possible action on repairing A/C on the Ford Expedition used by SOPD. The air conditioner compressor has gone out and will cost approximately \$2,000.00 to fix. Bexar County has told Mayor Ball they are not expecting to have any more vehicles to donate for at least 2-3 months. Alderman Fillinger made a motion to approve fixing the Expedition at a cost not to exceed \$2,000.00. Seconded by Alderman Repino. Motion passed unanimously.

8. Animal Control

a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Jennifer Puente with possible discussion and/or action. Alderwoman Puente had no updates and announced the next

(ACAC) would be held Monday July 12 at 6:30 via Zoom. She is waiting on confirmation that Penny Paws will be at the next Community Yard Sale scheduled for July 17, 2021.

b) Presentation of monthly report by ACO Maldonado with possible discussion and/or action.

ACO Maldonado is on vacation and there was no Animal Control Monthly Report.

c) Discuss and/or possible action on appointment of CJ Walker to the ACAC. Alderwoman Puente made a motion to appoint C.J. Walker to the Animal Control Advisory Committee (ACAC). Alderman Fillinger asked Mrs. Walker if she would accept the nomination. She agreed. Mayor Pro Tem Fillinger seconded the motion to nominate. Mayor Pro tem Fillinger then made a motion to accept the nomination of Mrs. Walker to the Animal Control Advisory Committee. Seconded by Alderman Crickmer. Motion passed unanimously. Alderwoman Puente welcomed Mrs. Walker to the Committee.

9. Public Works/Parks

a) Update and Announcements from Parks Advisory Committee (PAC) Chair Tom Repino with possible discussion and/or action. Alderman Repino announce that at the last meeting held Tuesday July 6, 2021 the committee discussed fees for rental of the building and deposits. They will bring their findings before Council for approval. The 4th of July event was a success. Alderman Repino thanked Community Center Director Gloria Sarmiento and all the volunteers for their help. The flags have been installed in the park and at the Municipal building.

b) Discuss and/or possible action on appointment of member to the Parks Advisory Committee (PAC). Alderman Repino nominated Megan Abilez Cordova to be a member of the PAC. Alderman Repino said that Ms. Cordova had given him her proxy to accept the nomination. Alderman Fillinger made a motion to approve the nomination of Ms. Cordova to the PAC. Seconded by Alderwoman Puente. Motion passed unanimously.

10. Administration


c) Discuss and/or possible action on an ordinance amending the annual budget for fiscal year 2020-2021 for municipal purposes and providing an effective date. Mayor Ball pulled this item. All the information needed has not been received.

d) Discuss and/or possible action on a Resolution ordering a General Election to be held on November 2, 2021, for the purpose of electing Alderman Place 1, Alderman Place 3, and Alderman Place 5; authorizing the execution of a memorandum of understanding and subsequent joint agreement; providing for an effective date; and other matters related to such Election. Alderman Repino made a motion to approve Resolution 2021-134. Seconded by Alderwoman Puente. Motion passed unanimously.

11. Adjourn Mayor Ball adjourned the meeting at 8:10 p.m.

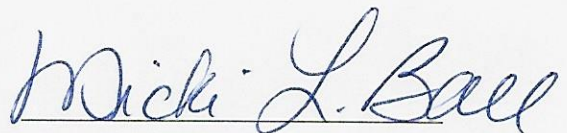
PASSED AND APPROVED ON THIS 22 DAY OF July 2021.

ATTEST:



Charlotte Rabe

City Clerk



Micki L. Ball

Mayor