

**Micki L. Ball**  
Mayor  
**Charles Fillinger**  
Alderman Place 1  
Mayor Pro Tem  
**Gary Bricken**  
Alderman Place 2  
**Thomas Repino**  
Alderman Place 3



**John Crickmer**  
Alderman Place 4  
**Jennifer Puente**  
Alderman Place 5  
**Casandra Ortiz**  
City Attorney  
**Katherine Yelton**  
City Secretary

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING AGENDA**  
**March 11, 2021 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, March 11, 2021 at 6:30 p.m. by telephonic video conferencing, which will be livestreamed and accessible to the public for the purpose of considering the following agenda items. All agenda items are subject to action.

In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of Sandy Oaks, Texas will conduct a telephonic video meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of Coronavirus (COVID-19).

The public may participate in this meeting by using the link <https://us02web.zoom.us/j/6717793635> and Meeting ID [671 779 3635](#) or by dialing in to any the following phone numbers: [\(346\) 248-7799](#), [\(669\) 900-6833](#), [\(929\) 205-6099](#), [\(253\) 215-8782](#), [\(301\) 715-8592](#) or [\(312\) 616-6799](#). When requested, enter Meeting ID [671 779 3635](#).

The public will be permitted to offer public comments telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least two hours in advance of the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) or by calling (210) 607-0834. Written comments may be submitted to the City Secretary up to two hours before the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Mayor and Administrator Announcements/Updates.**
  - a) Bexar County Pipeline to Plumbers Program.
  - b) Nixle Update regarding City communications.
  - c) Market Days
- 3. Citizens to be heard. Persons wishing to speak may sign up with the City Clerk at least two hours in advance of the meeting by emailing [cityclerk@cityofsandyoaks.com](mailto:cityclerk@cityofsandyoaks.com) or calling (210) 607-0834.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open

for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

**4. Financial/Budget Report.** The income and expenses will be reported by City Secretary Katherine Yelton with possible discussion and/or action.

**5. Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve January 2021 City Attorney Invoice No. 1269 from Kassahn & Ortiz not to exceed \$2,370.00.
- b) Approve the minutes from the February 11, 2021 Regular City Council Meeting.
- c) Approve the minutes from the February 25, 2021 Regular City Council Meeting.

**6. Municipal Court**

- a) Discuss and/or possible action on an Ordinance amending Ordinance No. 2019-123 Establishing the Municipal Court to provide for the appointment of alternate judge(s). (Mayor Ball)
- b) Discuss and/or possible action on resignation letter received from Judge Linda Molina.
- c) Discuss and/or possible action on procedures for filling the vacancy of Municipal Judge and/or fill vacancy for position of Municipal Judge. (Mayor Ball)
- d) Administer Oath of Office to appointee to Municipal Judge. (Mayor Ball)

**7. Marshal**

- a) Updates and Announcements from Marshal Lopez with possible discussion and action. (Mayor Ball)
- b) Presentation of monthly report by Marshal Lopez with possible discussion and action. (Mayor Ball)
- c) Discuss and/or possible action on establishing the Sandy Oaks Police Department, designating the Chief of Police as an Officer of the City, providing for the appointment of the police chief, providing for the appointment and qualifications of police officers, establishing a reserve police force, abolishing the office of the Marshal and other matters related thereto. (Mayor Ball)
- d) Discuss and possible action on a Citizen Complaint Review Board and policy for Police Department. (Mayor Ball)

**8. Animal Control**

- a) Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Jennifer Puente with possible discussion and action. (Mayor Ball)
- b) Presentation of monthly report by ACO Maldonado with possible discussion and action. (Mayor Ball)

## **9. Public Works/Parks**

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and action. (Mayor Ball)

## **10. Administration**

- a) Discuss and/or possible action on Ordinance 2021-178 Providing for Registration and Inspection of Residential Rental Properties Within the City. (Mayor Ball)
- b) Discuss and/or possible action quotes received for repairing the rock wall on the Waterwood Pass entrance. (Mayor Ball)
- c) Discuss and/or possible action on quotes received for interior locks in the new municipal building. (Mayor Ball)
- d) Discuss and/or possible action on quotes received replacing the front doors of the new municipal building. (Mayor Ball)
- e) Discuss and/or possible action on quotes received for stairs for the two emergency exits for new municipal building. (Mayor Ball)

## **11. Adjourn**

### **NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 8<sup>th</sup> day of March 2021, 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Katherine Yelton  
City Secretary

03/08/2021