

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**February 11, 2021 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:37 p.m. In attendance were Aldermen Fillinger, Bricken, Repino, Crickmer and Puente, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton
2. **Mayor and Administrator Announcements/Updates.**
  - a) Update on new municipal building. Mayor Ball handed this off to Alderman Fillinger who reported that 100% of the electrical work is complete, plumbing is operational, but the shower stall still needs to be installed. The sidewalk is complete, and the contractors are working on the parking lot.
3. **Citizens to be heard. - None**
4. **Financial/Budget Report.** The income and expenses will be reported by City Secretary Katherine Yelton with possible discussion and/or action. The City Secretary reported an opening balance as of January 1, 2021 of \$244,577.67, Check and Payments of \$78,706.46, Deposits and Credits of \$105,979.44, and an ending balance as of January 31, 2021 of \$262,743.68. Mayor Ball explained the two uncleared transactions totaling \$9,106.97 are the totals for October and November of ad valorem taxes that need to be moved to the road bond account.
5. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Approve December 2020 City Attorney Invoice No. 1267 from Kassahn & Ortiz not to exceed \$3,150.00.
  - b) Approve the minutes from the January 28, 2021 Regular City Council Meeting. Alderman Fillinger made a motion to approve the consent agenda, as presented, which was seconded by Alderman Puente and passed unanimously.
6. **Marshal**
  - a) Updates and Announcements from Marshal Lopez with possible discussion and action. There were no updates or announcements from Marshal Lopez.
  - b) Presentation of monthly report by Marshal Lopez with possible discussion and action. Marshal Lopez presented his report for the month of January 2021.
  - c) Discuss and/or possible action on hiring a new deputy. Alderman Fillinger made a motion to approve the advertising of the job opening with TML, TCOLE, and ACCOG (if available) for 30 days from the first day of publication. This was seconded by Alderman Repino and passed unanimously.
7. **Animal Control**
  - a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Gary Bricken with possible discussion and action. Alderman Bricken reported that he reviewed all the requirements set by the State and feels the City is in good shape with the planning it has been doing.
  - b) Presentation of monthly report by ACO Maldonado with possible discussion and action. ACO Maldonado presented his monthly report for the month of January 2021.
  - c) Discuss and/or possible action on acceptance of resignation of Alderman Bricken as Chair from ACAC. Alderman Fillinger made a motion to approve Alderman Bricken's resignation, which was seconded by Alderman Repino and passed unanimously.



- d) Discuss and/or possible action on nominations and appoint Chair to ACAC. Alderman Puente volunteered to chair the ACAC. Alderman Bricken made a motion to appoint Alderman Puente as chair, which was seconded by Alderman Fillinger and passed unanimously. Alderman Puente abstained from voting.

#### 8. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and action. Alderman Repino reported that he and Alderman Fillinger met with two citizens who have shown interest in working on the baseball field. They have been invited to attend the next Parks Committee meeting to see if there is also an interest in joining the committee.
- b) Discuss and possible action on a request from the Parks Committee for the City Council to approve the disbursement of funds of not more than \$5000.00 to purchase a 24X36 with 14-foot leg height, carport. Alderman Puente made a motion to approve the purchase for a price not to exceed \$5,000.00, which was seconded by Alderman Repino and passed unanimously.

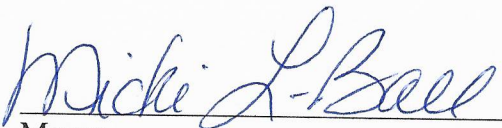
#### 9. Administration

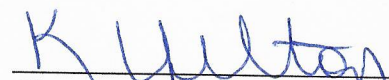
- a) Discuss and/or possible action on retaining a professional planning/zoning consultant for development of the comprehensive zoning ordinance. Alderman Fillinger made a motion to advertise on TML, AACOG, and American Society of Civil Engineers for 30 days and twice in WCN. This was seconded by Alderman Bricken and passed unanimously.
- b) Discuss and/or possible action on quotes received on skirting new municipal building and approval of purchase. Pulled by Mayor Ball.
- c) Discuss and/or possible action on quotes received for movers for new municipal building and retain movers. Pulled by Mayor Ball.
- d) Discuss and/or possible action quotes received for internet service for new municipal building and approve purchase of service. Pulled by Mayor Ball.
- e) Discuss and/or possible action on quotes received for interior work of new municipal building and approve purchase. Pulled by Mayor Ball.
- f) Discuss and/or possible action on quotes received for installation of wall & door to Marshal Department's hallway and approve of purchase. Pulled by Mayor Ball.
- g) Discuss and/or possible action on locking mechanism for evidence room and holding cell. Pulled by Mayor Ball.
- h) Discuss and/or possible action on stairs for two emergency exits for new municipal building. Pulled by Mayor Ball.
- i) Discuss and/or possible action on a Fiesta medal design/purchase. Pulled by Mayor Ball.

#### 10. Adjourn – The meeting adjourned at 8:01 p.m.

PASSED AND APPROVED ON THIS 11<sup>th</sup> DAY OF MARCH 2021.

ATTEST:

  
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Mayor  
Micki L. Ball

  
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City Secretary  
Katherine Yelton