

**City of Sandy Oaks**  
**Budget Details**  
**December 2020**

Date	Name	Memo	Amount
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>General Fund Revenues</b>			
<b>Ad Valorem Taxes</b>			
12/02/2020	Bexar County Tax Assessor	Deposit	9,375.51
12/09/2020	Bexar County Tax Assessor	Deposit	13,891.05
12/17/2020	Bexar County Tax Assessor	Deposit	10,320.73
12/22/2020	Bexar County Tax Assessor	Deposit	18,309.17
12/23/2020	Bexar County Tax Assessor	Deposit	13,681.18
12/30/2020	Bexar County Tax Assessor	Deposit	45,754.05
12/31/2020	Bexar County Tax Assessor	Deposit	57,292.00
	Total Ad Valorem Taxes		168,623.69
<b>Animal Control Donations/Fees</b>			
12/08/2020		Return To Owner Partial (\$40 cash)	10.00
	Total Animal Control Donations/Fees		10.00
<b>Court Fines/Fees</b>			
12/01/2020		ACH Court Payment(s)	50.00
12/02/2020		ACH Court Payment(s)	215.25
12/07/2020		ACH Court Payment(s)	447.00
12/08/2020		ACH Court Payment(s)	411.67
12/09/2020		ACH Court Payment(s)	817.00
12/10/2020		ACH Court Payment(s)	231.00
12/14/2020		ACH Court Payment(s)	95.00
12/15/2020		ACH Court Payment(s)	449.00
12/15/2020		ACH Court Payment(s)	1,160.00
12/16/2020		ACH Court Payment(s)	329.09
12/17/2020		ACH Court Payment(s)	234.00
12/21/2020		ACH Court Payment(s)	121.00
12/22/2020		ACH Court Payment(s)	265.00
12/22/2020		ACH Court Payment(s)	305.00
12/23/2020		ACH Court Payment(s)	613.34
12/28/2020		ACH Court Payment(s)	100.00
12/29/2020		ACH Court Payment(s)	285.00
12/30/2020		ACH Court Payment(s)	363.00
	Total Court Fines/Fees		6,491.35
<b>Fees</b>			
12/23/2020		22719 Gold Gap	100.00
12/24/2020		3919 Red Bay Woods	100.00
	Total Fees		200.00
<b>Sales Tax</b>			
12/11/2020	Texas State Comptroller	Deposit	10,593.22
	Total Sales Tax		10,593.22
	Total General Fund Revenues		185,918.26
	Total Income		185,918.26
	Gross Profit		185,918.26
<b>Expense</b>			
<b>City Council &amp; Mayor Expense</b>			
<b>Administrative Training &amp; Educ</b>			
12/11/2020	Texas Certified PIO	T. Repino's PIO Recertification	200.00
12/13/2020	Virtuallear	J. Crickmer's PIO Training	250.00
	Total Administrative Training & Educ		450.00
	Total City Council & Mayor Expense		450.00

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Date	Name	Memo	Amount
<b>Operating Expenses</b>			
<b>Bank Service Charges</b>			
12/03/2020	Bank Service Charge		50.00
	Total Bank Service Charges		50.00
<b>City Clerk Salary</b>			
12/03/2020	ADP Wage Pay	K. Yelton	818.16
12/17/2020	ADP Wage Pay	K. Yelton	821.29
12/31/2020	ADP Wage Pay	C. Rabe	540.38
12/31/2020	ADP Wage Pay	K. Yelton 30%	525.76
	Total City Clerk Salary		2,705.59
<b>Contract Services</b>			
<b>Fees-BCAD</b>			
12/11/2020	Bexar County Appraisal District		396.00
	Total Fees-BCAD		396.00
<b>Legal Fees</b>			
12/10/2020	Kassahn & Ortiz, P.C.		2,655.00
	Total Legal Fees		2,655.00
	Total Contract Services		3,051.00
<b>Marshal Department</b>			
<b>Animal Control</b>			
<b>ACO - Fuel</b>			
12/01/2020	Pilot Travel Center	28.99 gallons (ACO)	51.00
12/10/2020	Pilot Travel Center	18.35 gallons (ACO)	33.00
12/22/2020	Pilot Travel Center	28.361 gallons (ACO)	52.44
	Total ACO - Fuel		136.44
<b>ACO - Salaries</b>			
12/03/2020	ADP Wage Pay	C. Maldonado	1,392.16
12/17/2020	ADP Wage Pay	C. Maldonado	1,714.18
12/31/2020	ADP Wage Pay	C. Maldonado	1,415.22
	Total ACO - Salaries		4,521.56
<b>Equipment and Supplies</b>			
12/06/2020	Walmart	Dog Beds	119.94
12/07/2020	Walmart	4 Dog Bed Replacement Covers	46.80
12/07/2020	Walmart	4 Pet Beds	119.80
12/08/2020	Ace Co.	25 leashes	61.85
	Total Equipment and Supplies		348.39
	Total Animal Control		5,006.39
<b>Marshal Dept - Fuel</b>			
12/01/2020	Pilot Travel Center	10.64 gallons (Deputy)	18.71
12/04/2020	Pilot Travel Center	15.68 gallons (Deputy)	27.59
12/06/2020	Pilot Travel Center	14.37 gallons (Deputy)	25.28
12/07/2020	Pilot Travel Center	13.06 gallons (Marshal)	22.98
12/08/2020	Pilot Travel Center	14.80 gallons (Deputy)	26.03
12/10/2020	Pilot Travel Center	12.67 gallons (Marshal)	22.79
12/12/2020	Pilot Travel Center	18.37 gallons (Deputy)	33.79
12/14/2020	Pilot Travel Center	11.37 gallons (Deputy)	20.45
12/15/2020	Pilot Travel Center	12.32 gallons (Marshal)	22.53
12/15/2020	Pilot Travel Center	8.13 gallons (Deputy)	14.62
12/18/2020	Pilot Travel Center	11.37 gallons (Marshal)	20.33
12/19/2020	Pilot Travel Center	13.91 gallons (Deputy)	26.00
12/22/2020	Pilot Travel Center	19.553 gallons (Deputy)	36.54
12/27/2020	Pilot Travel Center	14.921 gallons (Deputy)	26.84
12/28/2020	Pilot Travel Center	12.617 gallons (Marshal)	22.70
12/28/2020	Pilot Travel Center	12.617 gallons (Deputy)	22.70

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/29/2020	Pilot Travel Center	10.261 gallons (Deputy)	18.46
12/30/2020	Pilot Travel Center	11.842 gallons (Marshal)	21.30
	Total Marshal Dept - Fuel		429.64
	<b>Marshal Dept - Salaries</b>		
12/03/2020	ADP Wage Pay	A. Castillo	1,614.89
12/03/2020	ADP Wage Pay	F. Lopez	2,243.02
12/17/2020	ADP Wage Pay	A. Castillo	1,771.76
12/17/2020	ADP Wage Pay	F. Lopez	2,533.02
12/31/2020	ADP Wage Pay	A. Castillo	1,569.96
12/31/2020	ADP Wage Pay	F. Lopez	2,243.02
	Total Marshal Dept - Salaries		11,975.67
	<b>Marshal Dept - Vehicle Mtc</b>		
12/03/2020	Chuck's Auto	Expedition Lights & Spark Plug	214.99
12/17/2020	S. A. Park-n-Sell	Inspection & Oil Change	81.20
12/17/2020	S. A. Park-n-Sell	Inspection	7.50
12/17/2020	S. A. Park-n-Sell	Oil Change	49.20
12/17/2020	S. A. Park-n-Sell	Light Bulb & Socket	64.00
	Total Marshal Dept - Vehicle Mtc		416.89
	Total Marshal Department		17,828.59
	<b>Municipal Court</b>		
	<b>Court Clerk</b>		
12/03/2020	ADP Wage Pay	K. Yelton	818.17
12/17/2020	ADP Wage Pay	K. Yelton	821.30
12/31/2020	ADP Wage Pay	K. Yelton 70%	1,226.76
	Total Court Clerk		2,866.23
	<b>Municipal Judge</b>		
12/01/2020	Linda Molina	Reimburse for Required Course	200.00
12/16/2020	Linda Molina		1,300.00
	Total Municipal Judge		1,500.00
	<b>Municipal Court - Other</b>		
12/21/2020	Graves, Humphries, Stahl, LTD		65.33
	Total Municipal Court - Other		65.33
	Total Municipal Court		4,431.56
	<b>Operations</b>		
	<b>Books, Subscriptions, Reference</b>		
12/23/2020	AACOG	Annual Membership	600.00
	Total Books, Subscriptions, Reference		600.00
	<b>IT Services</b>		
12/01/2020	JDL Solutions	Invoice 20201201MONTHLY	2,000.00
	Total IT Services		2,000.00
	<b>Operating Supplies</b>		
12/01/2020	JDL Solutions	Reimburse for Battery Back Up	58.00
12/01/2020	Home Depot	Refund 1lb Screws & Tax	-10.28
12/01/2020	Home Depot	Adhesive Hooks	10.78
12/02/2020	Home Depot	Refund Adhesive Hooks	-10.78
12/02/2020	Home Depot	Ties & Hooks	32.42
12/02/2020	Home Depot	Cabinet	59.98
12/07/2020	Amazon	Copy Paper	83.96
12/15/2020	Home Depot	Supplies for New Building	109.25
12/22/2020	Micki Ball	Reimburse for County Clerk Filing	56.00
	Total Operating Supplies		389.33

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Date	Name	Memo	Amount
<b>Postage &amp; Mailing Service</b>			
12/15/2020	Pitney Bowes	Lease Amount	57.00
	Total Postage & Mailing Service		57.00
<b>Printing and Copying</b>			
12/16/2020	Toshiba		169.14
12/21/2020	Thompson Printing	ACO Forms	90.30
12/21/2020	Thompson Printing	ACO Forms	36.30
	Total Printing and Copying		295.74
<b>Telephone, Telecommunications</b>			
12/04/2020	Alamo Broadband		106.95
12/08/2020	Verizon	Invoice 9867735250	767.26
12/14/2020	ADT Security		59.95
	Total Telephone, Telecommunications		934.16
	Total Operations		4,276.23
<b>Utilities - Electricity</b>			
12/11/2020	CPS	Hickory Haven	246.93
12/21/2020	CPS	Streetlights	1,882.43
12/23/2020	CPS	Priest Rd.	12.75
	Total Utilities - Electricity		2,142.11
	Total Operating Expenses		34,485.08
<b>Other Types of Expenses</b>			
<b>Employee Benefits/Healthcare</b>			
12/08/2020	TML IEBP	Invoice D142012A	3,122.36
	Total Employee Benefits/Healthcare		3,122.36
	Total Other Types of Expenses		3,122.36
<b>Payroll Expenses</b>			
<b>ER Tax</b>			
12/03/2020	ADP Tax Withholding	123.54 AC 171.59 FL 106.50 CM ...	667.71
12/17/2020	ADP Tax Withholding	135.54 AC 193.78 FL 131.14 CM ...	752.45
12/31/2020	ADP Tax Withholding	174.25 AC 247.36 FL 157.17 CM ...	971.40
	Total ER Tax		2,391.56
<b>Payroll Processing - SAPays</b>			
12/01/2020	SA Pays, LLC	Invoice 1344	252.40
12/02/2020	SA Pays, LLC	Stop Payment on Lost Check	-227.36
12/16/2020	SA Pays, LLC		292.18
12/16/2020	SA Pays, LLC		252.40
	Total Payroll Processing - SAPays		569.62
	Total Payroll Expenses		2,961.18
<b>Public Works</b>			
<b>Litter Removal</b>			
12/21/2020	Tiger Sanitation		67.33
12/21/2020	Tiger Sanitation	Dumpster Pick Up	324.40
	Total Litter Removal		391.73
<b>Public Works - Fuel</b>			
12/15/2020	Pilot Travel Center	27.38 gallons (PW)	50.08
	Total Public Works - Fuel		50.08

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	<b>Public Works - Salaries</b>		
12/03/2020	ADP Wage Pay	P. Schmitt	1,270.77
12/17/2020	ADP Wage Pay	P. Schmitt	1,538.17
12/31/2020	ADP Wage Pay	P. Schmitt	1,245.68
	Total Public Works - Salaries		4,054.62
	<b>Public Works - Tools/Eqpt</b>		
12/01/2020	DLL Finance LLC		337.46
12/04/2020	Cintas		247.50
	Total Public Works - Tools/Eqpt		584.96
	Total Public Works		5,081.39
	<b>Reserve Funding</b>		
	<b>GASB54 - Assigned</b>		
	<b>Municipal Building - FSP</b>		
12/02/2020	M & S Engineering	Invoice 47317	830.00
12/02/2020	M & S Engineering	Invoice 47312	1,800.00
	Total Municipal Building - FSP		2,630.00
	Total GASB54 - Assigned		2,630.00
	Total Reserve Funding		2,630.00
	Total Expense		48,730.01
	Net Ordinary Income		137,188.25
	<b>Net Income</b>		<b>137,188.25</b>