

Micki L. Ball
Mayor
Charles Fillinger
Alderman Place 1
Mayor Pro Tem
Thomas Repino
Alderman Place 3
Gary Bricken
Alderman Place 2



John Crickmer
Alderman Place 4
Jennifer Puente
Alderman Place 5
Casandra Ortiz
City Attorney
Katherine Yelton
City Clerk

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
December 10, 2020 at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, December 10, 2020 at 6:30 p.m. at Sandy Oaks City Hall located at 4451 Hickory Haven, Sandy Oaks, Texas 78112, which will be livestreamed and accessible to the public as provided below for the purpose of considering the following agenda items. All agenda items are subject to action. In an effort to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), **there will be no in-person public access to the meeting.**

In accordance with the order of the Office of the Governor issued March 16, 2020, the City of Sandy Oaks will provide a livestream video and telephonic access of the meeting to the public. The public may participate in this meeting by using the link <https://us02web.zoom.us/j/6717793635> and Meeting ID 671 779 3635 or by dialing in to any the following phone numbers: (346) 248-7799, (669) 900-6833, (929) 205-6099, (253) 215-8782, (301) 715-8592 or (312) 616-6799. When requested, enter Meeting ID 671 779 3635.

The public will be permitted to offer public comments telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting. Written comments may be submitted to the City Secretary up two hours before the meeting by emailing cityclerk@cityofsandyoaks.com and will be provided to the City Council for their consideration.

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- 3. Mayor and Administrator Announcement/Updates**
 - a) Tiger Sanitation Rate Increase
- 4. Presentation from Jennifer Whiddon with Everbridge/Nixle with discussion and possible action. (Mayor Ball)**
- 5. Citizens to be heard. Persons wishing to speak may sign up with the City Clerk at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or calling (210) 607-0834.** Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly

followed. All speakers must address their comments to City Council. Speakers shall refrain from public criticism of members of the City Council that are prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) persons may register on behalf of the group in order for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

6. Financial/Budget Report. The income and expenses will be reported by City Secretary Katherine Yelton with possible discussion and action.

7. Consent Agenda. All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) Approve October 2020 City Attorney Invoice No. 1262 from Kassahn & Ortiz not to exceed \$2,655.00.
- b) Approved the minutes from the November 12, 2020 Regular City Council Meeting.

8. Marshal

- a) Updates and Announcements from Marshal Lopez with possible discussion and action. (Mayor Ball)
- b) Presentation of monthly report by Marshal Lopez with possible discussion and action. (Mayor Ball)

9. Animal Control

- a) Updates and Announcements from Animal Control Advisory Committee with possible discussion and action. (Mayor Ball)
- b) Presentation of monthly report by ACO Maldonado with possible discussion and action. (Mayor Ball)
- c) Discuss and possible action on nominating and appointing one alderman to vacancy on Animal Control Advisory Committee and an alderman to serve as chairperson of the Animal Control Advisory Committee. (Mayor Ball)
- d) Discuss and possible action on nominating and appointing one alderman to serve on the Animal Shelter Advisory Committee. (Mayor Ball)

10. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and action. (Mayor Ball)
- b) Discuss and possible action on the purchase of an eight-foot coated steel bench from TreeTopProducts.com for placement within the playground area of the park. (Aldermen Repino & Fillinger)

11. Administration

- a) Discuss and possible action on Ordinance 2020-176 an ordinance of the City Council of the City of Sandy Oaks, Texas providing for procedures for licenses to encroach; for findings of fact, repealer, severability, and enforcement, establishing effective date and proper notice and meeting. (Mayor Ball)

- b) Discuss and possible action on an agreement for the encroachment of a structure(s) located at 3722 Waterwood Pass into the City's right-of-way and/or general utility easement. (Mayor Ball)
- c) Discuss and possible action on an Ordinance 2020-177 amending Ordinance 2020-164 Adopting Regulations for Manufactured Homes. (Mayor Ball)
- d) Discuss and possible action on approving Resolution 2020-129 Approving an Investment Policy and designating a co-Public Funds Investment Officer. (Mayor Ball)
- e) Discuss and possible action on applications received to fill the position of Administrative Clerk and appoint Administrative Clerk. (Mayor Ball)
- f) Discuss and possible action on purchase of flag kit with American and Texas State flags to be erected on the site of the City of Sandy Oaks new administrative plaza. (Aldermen Repino & Fillinger)
- g) Discuss and possible action on quote received to install an on-site sewage facility (septic system) to be located at the new Municipal Building. (Aldermen Fillinger & Bricken)
- h) Discuss and possible action on approving the addition of a streetlight at the entrance to the Municipal Complex on Priest Rd. (Aldermen Fillinger & Crickmer)

12. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on or before the 7th day of December 2020, 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Katherine Yelton
City Secretary

12/07/2020