

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**

**REGULAR MEETING MINUTES**

**October 8, 2020 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Ball (via Zoom) called the meeting to order at 6:30 p.m. In attendance were Aldermen Repino, Fillinger, Tremblay, Walker, and Puente, City Attorney Casandra Ortiz (via Zoom), and City Secretary Katherine Yelton
2. **Pledge of Allegiance.** Led by Mayor Ball
3. **Citizens to be heard.** No citizens signed up to speak
4. **Quarterly Investment Report.** Alderman Repino reported the beginning balance in the TexPool account as of July 1, 2020 of \$127,556.90 and an ending balance as of September 30, 2020 of \$127,614.08, which is a gain for the quarter of \$57.18. Alderman Tremblay made a motion to accept the investment report, as presented, which was seconded by Alderman Walker and passed unanimously.
5. **Financial/Budget Report.** City Secretary Katherine Yelton reported the beginning balance as of September 1, 2020 of \$93,665.77, checks and payments of \$41,863.45, deposits and credits of \$27,654.21, and an ending balance as of September 30, 2020 of \$79,456.53. Alderman Tremblay questioned if there are any large amount bills that are still outstanding and the answer was no. Alderman Repino made a motion to approve the finance report, as presented, which was seconded by Alderman Puente and passed unanimously.
6. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Approve the minutes from the September 10, 2020 Regular City Council Meeting.
  - b) Approve the minutes from the September 24, 2020 Regular City Council Meeting.
  - c) Consider and adopt Resolution 2020-122 approving the official newspaper for fiscal year 2020-2021 and until another newspaper is selected and authorize Mayor to approve contract with selected newspaper.
  - d) Consider and approve Resolution 2020-123 authorizing the City Secretary to prepare and submit an annual Eminent Domain Authority Report.With the correction of a minor spelling error of Alderman Puente's last name in the September 10, 2020 minutes (item 7e change from Fuente to Puente), Alderman Fillinger made a motion to approve the consent agenda, as presented, which was seconded by Alderman Repino and passed unanimously.
7. **Marshal**
  - a) Updates and Announcements from Marshal Lopez and possible discussion and/or action. Marshal Lopez had no updates or announcements.
  - b) Presentation of monthly report by Marshal Lopez with possible discussion and/or action. Marshal Lopez presented his monthly report for September 2020.
  - c) Discuss and/or possible action on the purchase of an in-car camera system from WatchGuard. Alderman Fillinger made a motion to approve the purchase of the in-car



camera system not to exceed \$5,000.00, which was seconded by Alderman Repino and passed unanimously.

- d) Discuss and/or possible action on quote received from Industrial Communications for retrofitting of the Marshal's Office Chevy Tahoe.
- e) Discuss and/or possible action on quote received from Ingram Technologies, LLC for an in-car ToughBook computer for the Marshal's Office Chevy Tahoe. Items (d) and (e) were discussed together at the request of Alderman Tremblay who made a motion to approve the retrofitting of the Tahoe and the computer for a combined cost not to exceed \$9,000.00. This was seconded by Alderman Repino and passed unanimously.

## **8. Animal Control**

- a) Updates and Announcements from Animal Control Advisory Committee Chair CJ Walker and possible discussion and/or action. Alderman Walker announced that the electricity is now on at the shelter so we can move forward in getting the shelter inspected and in operation.
- b) Presentation of monthly report by ACO Maldonado with possible discussion and/or action. ACO Maldonado presented his monthly report for September 2020.
- c) Discuss and/or possible action on Ordinance 2020-174 amending Ordinance 2019-139 establishing animal control regulations. Alderman Fillinger made the following motions to amend the Fee Schedule, all of which were passed unanimously:
  - Microchipping to say \$10 residents/\$25 non-residents. Seconded by Alderman Walker.
  - Impoundment to say Impoundment/Boarding at \$10/day. Seconded by Alderman Walker.
  - The amount for registering a dangerous dog to \$400/year. Seconded by Alderman Repino
  - The amount for destruction to \$200. Seconded by Alderman Walker.

Alderman Tremblay made a motion to add the word "registration" to Section 11. A. 4., which was seconded by Alderman Repino and passed unanimously. Alderman Walker made a motion to add "as identified in the Fee Schedule" to the end of the sentence in Section 11. A. 1. a., which was seconded by Alderman Fillinger and passed unanimously. Alderman Tremblay made a motion to waive the second reading requirement, which was seconded by Alderman Repino and passed unanimously. Alderman Tremblay made a motion to approve the proposed ordinance, as amended, which was seconded by Alderman Repino and passed unanimously.

## **9. Public Works**

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino and possible discussion and/or action. Alderman Repino announced that the park committee is meeting at 2:00 p.m. on Saturday to look at how to provide shade in the playground area and then look over the future Monarch Butterfly garden site.
- b) Discuss and/or possible action on quotes received for the installation of an ADA compliant ramp for the new City Hall. Alderman Fillinger made a motion to approve the quote from Treco Enterprises Inc. Option 1 with pressure treated lumber for a cost of \$20,940.00. This was seconded by Alderman Repino and passed unanimously.

## **10. Municipal Court**



- a) Executive Session to deliberate applications received to fill the vacancy of Court Clerk, compensation, hours, duties, benefits, and start date, if necessary, pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters)
- b) Discuss and/or possible action on applications received to fill the vacancy of Court Clerk, compensation, hours, duties, benefits, and start date, if necessary.
- c) Administer Oath of Office to appointee to Court Clerk, if necessary.

Mayor Ball pulled all items under *10. Municipal Court*

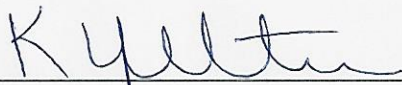
#### **11. Administration**

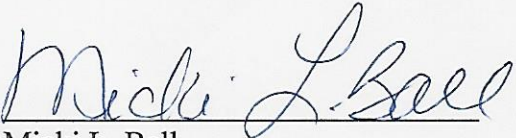
- a) Discuss and/or possible action on an engagement letter received from Armstrong, Vaughn & Associates, P.C. to conduct the 2019-2020 Fiscal Year annual audit. Alderman Repino made a motion to approve the engagement letter, as presented, which was seconded by Alderman Puente and passed unanimously.
- b) Discuss and/or possible action on continuing the monthly payments of the Kioti tractor. Alderman Fillinger made a motion to continue the monthly payments through May 2021 at which time it will be revisited. This was seconded by Alderman Repino and passed unanimously.
- c) Discuss and/or possible action on quote received for repairs of the 2013 Ford F-150. Alderman Repino made a motion to approve the quote from Chuck's Auto Repair to repair the 2013 Ford F-150 at a cost not to exceed \$800.00, which was seconded by Alderman Puente. In favor were Aldermen Fillinger, Tremblay, Fillinger, and Puente. Alderman Walker abstained from voting.

**11. Adjourn** The meeting adjourned at 8:54 p.m.

PASSED AND APPROVED ON THIS 22<sup>nd</sup> DAY OF OCTOBER 2020

ATTEST:

  
Katherine Yelton  
City Secretary

  
Micki L. Ball  
Mayor